

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

March 4, 2014

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, Douglas Woerner, LuAnn Dille, and J. Edward Deardorff.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, and Roadmaster John A. Harbaugh, Jr.

Municipal Authority Members Present: Jay McDannell, Vickie Gourley, Laura Morgan, Estelle Arenz, and Donna Walker.

Public: State Representative Dan Moul; Fred Heerbrandt of Wm. F. Hill & Assoc., Inc.; Susan Good; Mary Lynn Martin and Burt Martin of Hickory Bridge Farms, Inc.; Benjamin Ried of Rhoads & Sinon, LLP; Susan deVeer; Kimberly Mellon of Cascade, MD; Bruce Strasbaugh, Treasurer of the Cashtown Community Fire Department; Andrew Robinson of the *Gettysburg Times*; Rick Fulton of the *Emmitsburg News Journal*; Rusty Ryan; Ken Walton of Specialty Granules, Inc.; Matt Watson; Dave Paolini; Dave Martin of Chief of Fountaindale Volunteer Fire Department and Business Manager of Fairfield Fire & EMS; and Nick Myers.

Public Hearing: Attorney Susan Good representing Hickory Bridge Farms, Inc. (HBF) in their acquisition of a liquor license explained to the Board that the liquor license will be an enhancement to the food at the restaurant and not an attraction. There will be no bar and only local wineries and breweries will be featured. Ms. Martin and Representative Moul both addressed the Board in regard to the liquor license application. Liquor sales expect to be 20% of total receipts. Supervisor Deardorff motioned to adopt Resolution 2014-08: A Resolution approving the transfer of Restaurant Liquor License No. R-20194 into Hamiltonban Township for Hickory Bridge Farms, Inc. Supervisor Woerner seconded. The motion carried unanimously. Ms. Good, Ms. Martin, Mr. Martin and Representative Moul left the meeting at 7:09 PM.

Approval of the Agenda: The order of items were changed on the agenda to accommodate the public and Item 6.f. under Old/New Business: Municipal Promulgation Resolution was tabled.

Public Comment: Mr. Heerbrandt reviewed the 2013 Chapter 94 Annual Report for the Orrtanna Treatment Plant which needs to be submitted to the Department of Environmental Protection (DEP). He stated that the plant's flow has been the lowest it has been in the last five years and it operated very well this year. Vice-chairman Reamer motioned to execute and accept the Chapter 94 Annual Report as presented. Supervisor Woerner seconded. The motion carried unanimously. Mr. Heerbrandt also gave an update on the Township wide 537 Plan, the mapping is almost done, and the Task Activity Report has been submitted to DEP which outlines the sampling plan. Mr. Heerbrandt left the meeting at 7:17 PM.

Ms. deVeer of 700 Iron Springs Road in which Tom's Creek runs through her property addressed the Board. She is bothered that Dr. Paolini was not responded to in his request to speak to the Board with regard to the Specialty Granules, Inc. Conditional Use Hearing as he was unable to attend.

Dr. Paolini of 2150 Iron Springs Road, his property borders the "Northern Tract" SGI property, asked if he could ask questions regarding the Conditional Use Hearing as he was not present at the hearing. Solicitor Battersby stated that he could submit in writing any questions and/or comments to the Board of Supervisors for their consideration. Dr. Paolini left the meeting at 7:24 PM.

Approval of the Minutes: Supervisor Woerner motioned to approve the February 4, 2014 Board of Supervisors Meeting Minutes, the February 17, 2014 Public Comment Session minutes which was held after the SGI Conditional Use Hearing and the February 27, 2014 Board of Supervisors Workshop Meeting Minutes. Supervisor Deardorff seconded. The motion carried unanimously.

Fire Company Reports: Mr. Strasbaugh submitted a thank you letter to the Board for the Township's contribution to the Cashtown Community Fire Department. Chairman Gordon went over the February activity reports that were submitted by the Cashtown Community Fire Department and Fountaindale Volunteer Fire Department. Cashtown responded to thirty-four calls, none of which were in the Township. Fountaindale responded to seven calls, one of which was in the Township. Dave Martin submitted Fountaindale's projected 2014 budget and the executed Memorandum of Understanding and projected 2014 budget for Fairfield Fire & EMS.

Solicitor's Report: Solicitor Battersby presented his formal report at the meeting. Supervisor Deardorff motioned to adopt Resolution 2014-10: Appointing LuAnn Dille as Temporary Right to Know Officer. Supervisor Woerner seconded. The motion carried unanimously.

At 7:29 PM the Board temporarily adjourned their meeting so that the Municipal Authority could hold their meeting which was properly advertised in the *Gettysburg Times*. Vice-chairman Reamer summarized the Orrtanna Treatment Plant pumping station project and Mr. Ried explained to the Municipal Authority the borrowing process and the general obligation note required for the project. A discussion regarding this matter followed. Mr. McDannell motioned to adopt Resolution 2014-09: Allowing for a General Obligation Note in the amount of \$496,500. Mrs. Walker seconded. The motion carried unanimously. At 7:47 PM the Municipal Authority adjourned their meeting and the Board of Supervisors resumed their Board meeting. The Authority members left the meeting at 7:55 PM.

Vice-chairman Reamer motioned to adopt Ordinance 2014-03: Allowing for a General Obligation Note in the amount of \$496,500. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Woerner motioned to accept the Solicitor's Report. Vice-chairman Reamer seconded. The motion carried unanimously. Solicitor Battersby and Mr. Ried left the meeting at 7:56 PM.

New Business: Supervisor Woerner motioned to participate in the 2014 Great American Cleanup of PA scheduled for Saturday, April 12, 2014. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Gordon motioned to allow Hamiltonban Township to purchase a laptop computer and accessories for the Adams County Association of Township Officials, not to exceed \$1,600 and to be reimbursed by the Association within ten days. Vice-chairman Reamer seconded. The motion carried unanimously. This is being done to avoid paying sales tax.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the February 2014 Check Detail Report. The Board reviewed the February Financial Statements, there were no questions. Supervisor Woerner motioned to approve all expenditures for the month of February and accept the Treasurer's Report. Supervisor Dille seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board reviewed her report. Supervisor Deardorff motioned to accept the Secretary's Report. Vice-chairman Reamer seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. The Board reviewed the Report. There was a discussion regarding the use of the four CDL drivers. Vice-chairman Reamer motioned to accept the Road Report. Supervisor Woerner seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. The Board reviewed the report. Vice-chairman Reamer motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission minutes were distributed to the Board prior to the meeting. No action was needed.

Recreation and Parks Commission (RPC) Report: There was no RPC meeting held in February. No action was needed.

EMA Report: No report submitted.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of February prior to the meeting. The Board reviewed the report and noted that one building permit was issued in February for the County of Adams. Vice-chairman Reamer motioned to accept the Zoning Officer's report. Supervisor Woerner seconded. The motion carried unanimously.

Code Enforcement Officer's Report: No formal report was submitted for the meeting. Mr. Gardiner keeps the Board posted via regular emails.

Special Notices:

- a. The office will be closed March 5th and 6th and will be open from 9:30-12:30 the week of the 10th and 17th.
- b. American Odyssey Relay - April 25, 2014.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission – March 12, 2014
- Planning Commission – March 25, 2014
- Board of Supervisors Workshop – March 27, 2014
- Board of Supervisors – April 1, 2014

Road Report: Roadmaster Harbaugh mentioned that the 2007 Ford F-350 needs new tires and that he will get some prices to the Supervisors, and a new air jack needs to be purchased. Supervisor Dille motioned to allow the purchase of an air jack not to exceed \$900. Supervisor Woerner seconded. The motion carried unanimously.

Adjournment: At 8:16 PM Supervisor Woerner motioned to adjourn the meeting. Vice-chairman Reamer seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman