

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

March 1, 2022

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Robert L. Gordon, D. Brad Martin and Coleen Reamer. Douglas Woerner excused.

Staff: Solicitor Matthew Battersby, Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson.

Public: Rick Castranio of Alpha Engineering representing Carmel of Jesus, Mary & Joseph, Dustin Baker and Samantha Brown Baker; via phone Cliff Frost on a recorded line; and Dale Premo (join at 7:09 PM).

Approval of the Agenda: Supervisor Reamer motioned to add 9.b. 2230 Cold Springs Rd – Behar - Stormwater Maintenance Agreement. Supervisor Gordon seconded. The motion carried unanimously. Supervisor Reamer motioned to approve agenda as amended. Supervisor Gordon seconded. The motion carried unanimously.

Public Comment: Dustin Baker, 845 Jacks Mountain Rd, stated he received violation notice for 440 Moritz Road for junk vehicle. He stated he was in the process of building on the site in the next year, and asked if he covers the vehicle, and moves to the back of the lot, if he is able to leave until building completed. He hopes to restore old truck. Chairman Deardorff motioned to approve covering vehicle, moving to back of site but only permitted until June 30, 2023. Supervisor Gordon seconded. The motion carried unanimously.

Approval of the Minutes: Supervisor Reamer motioned to approve the February 15, 2022 Board of Supervisors Meeting minutes. Supervisor Martin seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby said there is a drainage issue at the end of Stevens Street and W, Main Street (Route 116) and unsure of who is responsible for storm drain. Chairman Deardorff said this would be Fairfield Borough not township. Solicitor Battersby said he has heard nothing from property owner of 1977 Mount Hope Road- R Reamer regarding moving of septic system, and he has not contacted SEO for permit. If he does not comply, the Township will take action to complete for the road project.

Solicitor Battersby said Roy Brubaker, District Forester, Michaux State Forest contacted him regarding Swamp Creek Lane. He said the Commonwealth did not sign road agreement. Solicitor explained that the Township is not responsible for private lanes and the state will have to research. He said when the Commonwealth owns property everyone is your neighbor.

Supervisor Gordon motioned to approve Solicitor's Report. Supervisor Reamer seconded. The motion carried unanimously. Solicitor left the meeting at 7:15 PM.

Road Report: Roadmaster Herr report was received by the Board in the Board packets prior to the meeting. He stated the Road Department should finish boom mowing this week.

Roadmaster Herr said there is an underground phone line on Moritz Road, and he has a call into PA One Call and may have to contact CenturyLink to have moved. He is awaiting Kauffman Survey, and the pipe work will then begin. The township will donate old pipe to the Krafts if they want it to install for their driveway.

Supervisor Reamer motioned to approve Township Engineer to prepare bid package and provide scope of work for Mt. Hope Road Box Culvert. Chairman Deardorff seconded. The motion carried unanimously.

Discussion on truck pricing and quotes which Roadmaster Herr said upfitting will cost approximately \$10,000 more and it may take 18 months to get. Chairman Deardorff motioned to start process to order Mack truck with quote of \$120,000 for delivery December 2023, and provide proposal quotes for the April 5 meeting. Supervisor Reamer seconded. The motion carried unanimously.

Seal Coat bid prepared by Roadmaster Herr and Supervisor Reamer with PennDOT representative. Roadmaster Herr said only two changes made to materials bids, super pave 25mm increased and 2RC stone increased for park. Roadmaster Herr said super pave to be used for Moritz Road, Mt. Hope Road and Community Park. Supervisor Gordon noted that township budgeted \$26,000 for Moritz Road. Secretary Garretson prepared six bid packages for Board, Solicitor and Roadmaster reviews. Supervisor Gordon motioned to proceed with advertising for seal coating, road oil, stone, super pave, oil and propane, diesel and gas. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Reamer motioned to accept the resignation of par-time road worker – Robert Strausbaugh. Supervisor Gordon seconded. The motion carried unanimously.

Discussion of Cold Springs Road. Supervisor Gordon motioned to approve the scope of work for \$5,500-\$6,000.00 for Cold Spring Road culvert replacement and streambank stabilization provided by Wm. F. Hill A& Associates. Supervisor Reamer seconded. The motion carried unanimously. Supervisor Gordon motioned to decline Gordian proposal for Lower Cold Springs Road. Chairman Deardorff seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve the Roadmasters Report. Supervisor Martin seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets for all accounts. Supervisor Gordon motioned to accept the Treasurers Report and approve all expenditures for the month of February. Supervisor reamer seconded. The motion carried. unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets. She stated she still has many multiple reports to submit. Chairman Deardorff motioned to accept the Secretary's Report. Supervisor Gordon seconded. The motion carried unanimously.

Old/New Business

440 Moritz Road – see public comment.

Supervisor Gordon motioned to approve stormwater maintenance agreement for 2230 Cold Springs Road-Behar. Supervisor Reamer seconded. The motion carried unanimously. Roadmaster Herr said a pipe will need installed for the driveway.

Planning Commission Report: Supervisor Reamer motioned to approve the extension request for 1765 Mt. Hope Road – Michael & Shirley Sites submitted by Sharrah Design Group until June 22, 2022. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve with conditions of field changes of Land Development Plans for 465 Water Street – Carmel of Jesus, Mary & Joseph of a 20x20 ice house and 6x8 lavatory structures per the revised plans added after the original plan approval, as recommended by the Planning & Zoning Commission to include all suggestions from Wm. F. Hill and Adams County Office of Planning and Development review letters. Rick Castranio, Alpha Engineering representing the Carmel of Jesus, Mary & Joseph said they had discussion with Zoning & Building Officer and Township Engineer regarding field changes. He said they will provide the township with annual updates but it may be many years until this project is complete. He has been in contact with Liberty Township to provide update. He left the meeting at 7:53 PM.

Brief comment whether Camp Eder has provided as built plans as requested and removal of dead trees.

Supervisor Reamer reported sign at school crosswalk, the school will do application with PennDOT but will need to get permit from Township.

Zoning Officer's Report and Code Enforcement Officer's Report: Supervisor Gordon reported Zoning Officer responded to four zoning inquiries and issued three permits. Code Officer issued violation letters to two property owners on Moritz Road. Supervisor Reamer motioned to approve the Zoning Officer and Code Officer's reports. Chairman Deardorff seconded. The motion carried unanimously.

Joint Parks and Recreation Commission Report: Supervisor Reamer stated Commission will review quote from KPN/Clark Contractors for Phase III and report back to Board.

FEMA Report: Supervisor Martin said no one able to attend meeting.

Fire Company Reports: Supervisor Gordon reported AREMS January report had 775 total calls with 13 in township; Cashtown Fire Co January report had 26 total calls with 2 in township; Fairfield Fire Co January report had 28 total calls with 3 in township and also gave quarterly meeting dates; Fountaindale Fire Co February report has 13 total calls with 2 in township and South Mountain fire Co 2021 report had 89 total calls with 7 in township.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon said COG hosted Community Media with presentation on Broadband. He said ACATO sent out dues notice and are having annual convention on November 9th.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Gordon said YATB and ACTCC minutes shared with Board. Jeff Mummert is President of YATB and Ron Harris is Chair of ACTCC with LuAnn Dille as secretary.

Pennsylvania State Police Report. Supervisor Gordon said January report had 40 calls with 13 school checks; and February report had 30 calls with 4 school checks.

Special Notices: None

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Parks and Recreation Commission – February 8, 2022
- Board of Supervisors Meeting – February 15, 2022
- Planning Commission – February 22, 2022

Adjournment: Supervisor Reamer motioned to adjourn at 8:10 PM. Seconded by Supervisor Martin. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman