

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Special Meeting and Workshop Minutes
December 28, 2017

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff.

Staff and Consultants: Solicitor Matthew Battersby, Tax Collector Pam Wieghan, Secretary/Treasurer Nina Garretson and Roadmaster, Ray Herr.

Public: Brad Martin, Larry Schneider, Charles R. Johnson, Scott Seacrest, Rick Seacrest, Ed Fitzgerald, Cliff Frost, John Messeder of the *Gettysburg Times*.

Approval of the Agenda: Agenda unanimously approved.

Public Comment: Scott Seacrest and Rick Seacrest addressed the Board regarding request of Land Use Amendment for the Camel of Jesus Monastery, 465 Water Street Plans. The caretakers cottage is being moved approximately 150 feet. Chairman Gordon stated he instructed the Township Engineer contact them in regards to plans, as he reviewed comments after Jason Reichard of C.S. Davidson reviewed plans and submitted comments. He stated a motion will be made as part of the Solicitors report. After discussion they left meeting at 7:07 pm.

Solicitor's Report: Solicitor Battersby advised the Board regarding the Mount Hope Road Bridge which has deficiencies, and the warranty expires January 7, 2017. Vice-Chairman Woerner motioned to notify the contractor and the Surety Company of the needed corrections, and that no bonds will be released until work is completed which will have to wait until the spring. Seconded by Supervisor Deardorff. The motion carried unanimously.

In regards to the discussion on 465 Water Street - Carmel of Jesus Monastery, a motion was made by Supervisor Deardorff to approve the request of Carmel by Jesus to amend plans; and to supply Hamiltonban Township with amended land development plan and stormwater plans, which will be recorded with Adams County. Seconded by Supervisor Reamer. The motion carried unanimously.

Solicitor Battersby said he has updated District Justice Beauchant with the Septic Ordinance 2016-02. And he provided instructions to Code Enforcement Officer at Land and Sea Services for follow up on those in Districts 1 and 2 who are in non-compliance. Supervisor Deardorff motioned to deny septic pumping excusal request from Michael L. Fair, 1201 Fairfield Station Road, Fairfield. Supervisor Reamer seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the Solicitor's Report. Supervisor Dille seconded. The motion carried unanimously. Solicitor Battersby left meeting at 7:11 pm.

Road Coordinator/Supervisor Deardorff said the new Mack truck has been delivered. Sign count has been done, and delineators installed. The Road department continues to trim and remove dead trees. They have responded to five snow events.

Motion made by Supervisor Deardorff for the 2005 Peterbilt to be put out for bids, starting with a minimum of \$25,000, along with an additional spreader for sale at a minimum bid of \$900. Bids to be received and opened on January 25th at the Board Workshop and awarded at the Board Meeting on February 6, 2018. Vice-Chairman Woerner seconded. The motion carried unanimously.

Motion made by Supervisor Deardorff to approve the logo and lettering for the new Mack Truck with the quote received from Butch Eyer Signs for \$127.25. Supervisor Reamer seconded. The motion carried unanimously.

Motion made by Supervisor Reamer to approve the 2018 Budgets for General Fund, Sewer Fund, State Liquid Fuels, and Capital Improvement plan, along with Tax Rates. Seconded by Supervisor Dille. The motion carried unanimously.

Supervisor Deardorff motioned to adopt Resolution 2017-20 A Resolution to adopt the 2018 Hamiltonban Township Budget with Real Estate Tax Rate of 1.4859 Mills, Fire Tax .25 Mills, Per Capita Tax \$5.00, Amusement Tax 5 %, Earned Income Tax .5%, and Realty Transfer Tax .5%. Seconded by Supervisor Dille. The motion carried unanimously.

Supervisor Deardorff motioned to approve the proposed 2018 meeting dates and to advertise them. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve workers Comp Insurance Agreement with Fairfield Borough for Fairfield Fire/EMS from 1/1/2018 to 12/31/2020. Supervisor Reamer seconded. The motion carried unanimously.

Chairman Gordon motioned to appoint Coleen Reamer to vacant auditor position, with term ending 12/31/2019. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion regarding the resignation of Sarah Ginn as Deputy EMA Coordinator. Supervisor Dille asked why Hamiltonban Township was not part of Fairfield EMA, to which cost was a deterrent. It was suggested that EMA Coordinator, Sam Ginn come and speak to the Board with recommendations.

Supervisor Reamer motioned to send a letter to Franz Plumbing regarding state law deficiencies on the newly installed office furnace and to complete the repairs within thirty (30) days. Seconded by Supervisor Deardorff. The motion carried unanimously.

Supervisor Dille motioned to transfer \$10,000 for Building, \$15,000 for Equipment and \$8.02 for Fuel Station to the Capital Reserve Fund per the 2017 budget. Seconded by Supervisor Deardorff. The motion carried unanimously.

Discussion regarding the 2018 Fee schedule with several additions and suggestions by consultants. A draft agenda for the January 2, 2018 Re-Organization meeting was reviewed, along with drafts of several Resolutions needed.

Supervisor Deardorff said he spoke with El Vista Orchards regarding the 1661 Cold Springs Road - Kalathas Subdivision Plans. They were unaware of the lot which listed them as owners. Motion made by Supervisor Dille to notify Adams County and Township Engineer of the inaccuracy of the plans, as well as Kalathas and Beyond All Boundaries; and to accept their 120 extension request for revised plans. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Gordon motioned to adopt Resolution 2017-21: A Resolution in Opposition to House Bill 1620 (PN2146), entitled the "Wireless Infrastructure Deployment Bill." Seconded by Supervisor Reamer. The motion carried unanimously.

The Board of Supervisors thanked Supervisor Reamer for her twelve years of service to the Hamiltonban Township community. They presented her with a framed certificate and gift card.

Public Comment: None

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Re-Org and Board of Supervisors - January 2, 2018.
- Elected Auditors Meeting - January 3, 2018
- Parks and Recreation Commission - January 9, 2018.
- Joint Board of Supervisors & Planning Commission Workshop - January 22, 2018
- Planning Commission - January 23, 2018.
- Board of Supervisors Workshop & Meeting - January 25, 2018.

Adjournment: At 7:55 PM Supervisor Dille motioned to adjourn the meeting. Vice-Chairman Woerner seconded. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

Robert L. Gordon
Chairman