

## **Hamiltonban Township Planning & Zoning Commission**

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

March 25, 2014

At 7:01 PM Chairman Ryan called the meeting to order and welcomed the public. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Commission Members Present:** Chairman Russell Ryan, Vice Chairman Stephen Jacobs, and John Iaea. William Shriner was not present at the meeting, there was a quorum.

**Staff/Consultants Present:** Rob Thaeler of the Adams County Office of Planning and Development (ACOPD), Township Planning Consultant.

**Public Present:** Robert Gordon.

**Approval of the Agenda:** The Commission unanimously approved the Agenda.

**Approval of the Minutes:** Rusty Ryan motioned to approve the February 25, 2014 meeting minutes. Steve Jacobs seconded. The motion carried unanimously.

**Public Comment:** None.

### **Plans:**

- a. **Iron Springs Plaza:** There has been no new development with this plan, there was no discussion.

### **New/Old Business:**

**Zoning Revision Discussion:** There will be a meeting to discuss this topic on Tuesday, April 22, 2014 at 5:30 with the Planning Commission and the Board of Supervisors.

**Township Engineer's Report:** None.

**Township Planner's Report:** Rob Thaeler spoke of the changes that were made to the Adams County Community Assistance Planning Program (CAPP). The most important change is that there is no longer a fee for basic planning services, there will be a fee schedule prepared for more specific services.

He then updated the Commission on the Trail Feasibility Study for the Middle Creek Trail. Trail alignment has been looked at through Michaux State Forest, Strawberry Hill and Camp Eder. The Steering Group will be meeting Friday, April 4, 2014 to further discuss the trail.

Mr. Thaeler also summarized and handed out copies of the draft Southwest Adams Comprehensive Plan to the Commission for their review as the Planning Commission will need to eventually approve the Plan. The Commission discussed the Plan. Once all the involved parties (Hamiltonban Township, Fairfield Borough, Carroll Valley Borough and Liberty Township) have reviewed the Plan, an advertised public meeting will be scheduled to present the Plan to the public. Lastly a public Hearing will be scheduled to adopt the Plan.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Board of Supervisors Workshop - March 27, 2014
- Board of Supervisors - April 1, 2014
- Recreation and Parks Commission - April 9, 2014
- Zoning Revision Meeting - April 22, 2014 @ 5:30 PM
- Planning Commission - April 22, 2014

**Adjournment:** At 7:35 PM Steve Jacobs motioned to adjourn the meeting. John Iaea seconded. The motion carried unanimously.

Respectfully submitted,

---

Deborah K. Feiler  
Township Secretary