

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
**Board of Supervisors Workshop**  
September 27, 2018

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Chairman J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin, and LuAnn M. Dille.

**Staff Present:** Secretary/Treasurer Nina Garretson

Public Present: Doug Flohr, Missy Flohr, Ed Allman, Sherry Frost, and Cliff Frost. Those who did not sign in Denny Rebert and others.

**Public Comment:** Doug Flohr, 115 Scotch Trail asked why the Supervisors denied his septic excusal. Doug stated he is not located in the BB Section. Supervisor Dille explained that Department of Environmental Protection (DEP) mandated this. Chairman Deardorff said there is a fresh water stream, and due to the population and size of properties is why it was mandated. Dennis Rebert, 18 Bourbon Trail said that his was one of the wells tested. He called the Company who conducted the test and they could not explain why his well tested negatively. Supervisor Gordon stated the state mandated this study which was quite costly. Supervisor Dille said residents need to pump so that the Township is in compliance. Missy Flohr said she contacted Representatives Moul's office who said Pennsylvania is every 3 years. Supervisor Gordon said Moul's office does not have all the facts which would have included the study which was done by the Township. At 7:15 PM others left the meeting and at 7:25 PM Flohr's left meeting.

**Township Business:** The following Township business was discussed:

Chairman Deardorff stated 810 Cold Springs Road is looking to run a well connection under the roadway to provide for livestock. A Road Agreement with bond will be needed if approved by the Supervisors. They will ask the Township Solicitor to prepare.

The Township has received \$15,629.67 in Volunteer Fire Relief Association Funds to be distributed. Secretary stated the distribution for the past several years has been 50% Fountaindale, 30% Fairfield, 10% South Mountain and 10% Cashtown. The Board would like to continue and keep the same. It was noted this is a decrease in funding.

Trick or Treat Night for Hamiltonban Township will again be 6-8PM on October 31, 2018.

Chairman/Road Coordinator Deardorff said the emergency storm repairs continue. The Road Department have ordered materials and an excavator to begin Mt. Hope Road repairs next week. He said stone will be place, then the concrete blocks, with 2 feet submerged. The retention wall will be 10 feet tall and 32 feet long.

Route 116 Safety Audit Supervisor Gordon reported that there is nothing new to report at this time. Waiting for Carroll Valley to talk to the School District to see if any interest in continuing the sidewalk to the trail.

Chairman/Road Coordinator Deardorff said that due to contractor not being about to start, because of weather, that the Gum Springs Road Project needs to be suspended until next year. There is only two weeks of paving left. The Board feels the contractor should cover the cost of the bonding. The Board will speak with the Solicitor about this. The Board will have to vote to rescind the award to C.E. Williams, so this item will be on the Tuesday agenda.

The Health Insurance renewal is due for November, effective December 1<sup>st</sup>. The Secretary has gotten a quote from PSATS for them to compare the coverage and rates. The Board felt it is best to stay with the current Blue Cross Policy.

The request for proposals (RFP) for the 2018 audit. Two proposals were received. From Smith Elliot Kerns & Company audit and related reports preparation \$8,900 and audit and DCED report preparation only \$6,500. Rotz and Stonesifer audit and DCED reports \$7,500. Cost were compared and the Board would like to review both proposals. Musselman & Creager sent a letter which was read aloud declining to submit a RFP.

FREMA Ordinance 2018-01 was properly advertised and will be on the agenda for the Tuesday meeting for approval. A Resolution is needed for the ASA Addition which is on Tuesday's agenda.

Supervisor Dille requested the purchase of an office computer be tabled until November so she can conduct further research and obtain quotes.

Discussion on the draft response to Frost questions on the draft Zoning Ordinance which the Planning Commission has recommended to the Board. Supervisor Gordon said this will be added the Board's meeting agenda to move forward. He stated that the Board will have to decide what next steps are to be taken.

Rob Thaeler provided guidance to the Board regarding the vacancies on Commissions. Currently two on the Joint Parks and Recreation and one on the Planning Commission. It is up the Board of Supervisors to fill these. Invitations need to be made to Frost, Izer and Premo for interview applicants before next workshop beginning at 6:30 PM.

Secretary said that the Chairman of the Joint Parks & Recreation Commission is requesting a gate key at the park. Supervisor Gordon will investigate further but the Board does not want keys issued.

The excusal request for 1035 Iron Springs Road was discussed, which is a vacant home and sits by a stream. The Board said it must be pumped or the septic dug out and crushed. This will be placed on Tuesday's agenda.

The Board authorized Secretary Garretson to complete the PSATS salary survey, as has been done in the past. The Secretary presented 457 Plan Webinar printed by Pennsylvania Municipal Retirement Service on October 17 from 10 to 11 AM. Followed by meeting with Supervisor Martin regarding new Personnel Policy to answer employee questions and lunch.

Secretary Garretson reported that over several years to date \$70,672.86 has been spent on the Hickory Bridge Road Bridge Project. Invoicing of stone and blacktop was for 50% of cost was just sent to Franklin Township which will recoup \$4,600. A thank you for a good job is to be sent to Franklin Township.

Discussion on the Adams County Association of Township Officials Conference to be held November 14<sup>th</sup> with dinner at 6:30 PM. Cost is \$10 per person which is paid by each attending. Reservations need to be made by October 12<sup>th</sup>. Chairman Deardorff, Supervisor Gordon and Supervisor Martin are to attend. Bylaws are to be reviewed by the Board at the next workshop.

Secretary reported a complaint of shooting in the area of 4020 shop by resident at 39 Carrolls Tract Road. Complaint of stormwater problems at 4910 Fairfield Road to be investigated by the Township Engineer. Supervisor Dille said there have been previous complaints of drainage in this area. Board unsure if this is a private issue.

At 8:02 PM Supervisor Dille motioned to adjourn, seconded by Vice-Chairman Woerner, the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is October 2, 2018 at the local prevailing time of 7:00 PM.

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Nina Garretson, Secretary/Treasurer

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J. Edward Deardorff, Chairman