

**Hamiltonban Township, Adams County, Pennsylvania**

**Auditor Meeting, January 3, 2018**

**Call to Order:** The meeting was called to order at 7:05 pm.

**Auditors in Attendance:** Angela Cooper, Tamara Trocha and Coleen Reamer.

**Others in Attendance:** Sec/Treas. Nina Garretson and Township Supervisor J. Edward Deardorff.

**Election of Officers:** A motion was made by Coleen Reamer and a second by Tamara Trocha to elect Angela Cooper as Chairman, vote was unanimous. A motion was made by Angela Cooper and a second by Coleen Reamer to elect Tamara Trocha as Secretary, vote was unanimous.

**Minutes:** The minutes of the January 4, 2017 meeting were reviewed and passed as presented.

**Financial Reports:** Nina Garretson provided the auditors with copies of the financial records for January 2017 through December 2017. These documents are kept on file at the township office.

**Questions:** During the review all questions were answered and no issues arose.

**Old Business:** None

**New Business:** None

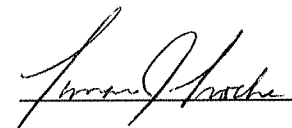
**Working Supervisor's Salary:** A motion was made by Angela Cooper and a second by Coleen Reamer to make the Working Supervisor's Salary \$12.00 per hour. The motion was passed unanimously. A motion was made by Coleen Reamer and a second by Tamara Trocha to make the Road Master's Salary \$14.50 per hour in the event that a supervisor becomes Road Master in the future. The motion passed unanimously.

**Full Audit:** A full audit will be conducted by Musselman and Creager, the township's CPA. Our review consisted of an examination of the internal computerized records of the township office.

**Adjournment:** With no further business to address, a motion was made by Coleen Reamer and a second by Tamara Trocha to adjourn the meeting at 7:55 pm.

Respectfully Submitted,

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Angela Cooper

  
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Tamara Trocha

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Coleen Reamer