

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
April 26, 2018

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman J. Edward Deardorff, Robert L. Gordon, David B. Martin, LuAnn M. Dille, and Douglas Woerner.

Staff Present: Secretary/Treasurer Nina Garretson, **Commission Members Present:** Laura Morgan, Municipal Sewer Authority

Public Present: Phil Mort, Harold Naugle, Cliff Frost, Betty Pue, Mike Pue, and John Messeder of the *Gettysburg Times*.

Public Comment: Phil Mort, 2961 Tract Rd, stated he was here to represent Harold Naugle and the property at 200 Naugle Lane. The Supervisors had given a one year extension for him to install a septic system and come under septic pumping compliance. It was stated Harold's 95 year-old father lives at this property. There is no running water or septic, and it currently houses an outhouse. They stated they spoke with the Sewer Enforcement Officer (SEO) about installing a holding tank. That they would add an alarm, and once the elder living there would pass away the cabin and everything would be removed. The Board said they would take under review and make a decision at their next meeting.

Township Business: The following Township business was discussed:

Secretary Garretson stated the next Fairfield Regional Emergency Management Agency meeting is June 18, 2018 at 3:30 PM at the Fairfield Borough Office. Supervisors Ed Deardorff and LuAnn Dille will represent the Township.

Municipal Authority Chair, Laura Morgan addressed the Board and requested that they approve the dissolution of the Hamiltonban Municipal Authority as recommended by the Authority from their meeting held April 18, 2018. The distribution of the funds would be returned to the property owners, less those who have outstanding accounts and doing away with their liens on these properties. A gift of \$25,000 would be made to the Township to offset the many years of service and administration. All legal, administrative and other costs would also be cover. The Authority will hold a special meeting on May 9th to review the list. Chairman Deardorff stated these funds would be used by the Township to improve road conditions for these residents and thanked the Authority. To be added to May agenda.

Chairman Deardorff reported that the Road Audit update that everything will be done as on the proposal. Supervisor Gordon asked when the application for the Low Volume Road Grant would need to be done. Chairman Deardorff said he would have the information ready by the June Board meeting.

Chairman Deardorff said regarding Shaffer Lane has been repaired. No letters will be sent at this time unless there continues to be any problems. No one has heard from Shiloh regarding the repairs needed on Reeds Bridge. Chairman said a call will have to be made to see when we are on their schedule.

The Intermunicipal Agreement with Franklin Township regarding the Hickory Bridge Road Bridge Project has been received and will be signed at the May 1st Board meeting.

Secretary Garretson reported that the Secretary at Liberty Township inquired about updating the Intermunicipal Agreement for the shared streetlight at Jacks Mountain and Rt. 16. The Secretary will amend and provide to the Solicitor and Board for review prior to approval at the May meeting. Liberty had also inquired about the process for the shared Worker's Comp coverage for the Fire Department as well. Chairman Gordon will investigate the most current agreement.

Chairman Deardorff attended the Retreat from Gettysburg Tourism Corridor Exploratory Meeting hosted by the City of Hagerstown Planning Office. He reported that Fairfield Borough, Destination Gettysburg and many others attended. Informative and the purpose is to make a marked pathway through the various areas. Ideas were shared and they will attempt to plan another meeting in six months.

Chairman Deardorff and the Board concurred that subscriptions for all Supervisors for Township News Magazine. He said this is informative information which is useful to Board members.

Discussion on the posting of meeting agendas. Currently the Board of Supervisors agenda for their regular meeting and workshop is posted 24 hours prior. The Secretary was asked to now also post the agenda for the Planning Commission as well. Supervisor Gordon requested that the Public Comment Policy be updated to clarify the coverage of Hamiltonban Township Commissions and other boards. A Resolution will be added to the May agenda. Cliff Frost said communication have improved.

Supervisor Martin inquired about the bi-annual Newsletter to address problems with junk, and address signs which help emergency responders. All Supervisors were asked to write something and forward to the Secretary for inclusion to be ready by July.

Supervisor Dille will bring recommendation and cost estimates for a new office computer back to the Board. This was put on hold to allow the Secretary to get through spring reporting. Also, she is working on a scope of work for the cleaning person. She suggested to the Board that the Secretary/Treasurer attend the York Adams Tax Bureau Open House Information Session to be held May 2, 2018.

Chairman Deardorff reported that Road Crew member James Eyler is on medical leave due to another blood clot. He will be returning to work May 3rd. He will need doctors release. He asked that next years budget consideration be given to adding an additional CDL employee.

Supervisor Woerner reported on the Clean Up event held which various residents helped with. Supervisor Martin asked to do a Proclamation for May for Motorcycle Safety Awareness Month.

At 8:39 PM Chairman Deardorff announced the Board would go into executive session for personnel and a legal matter.

At 8:40 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is May 1, 2018 at the local prevailing time of 7:00 PM.