

Hamiltonban Township Planning Commission
23 Carrolls Tract Road, Fairfield PA 17320
Regular Monthly Meeting Minutes
February 28, 2023

Vice-chair Calvin Bream called the meeting to order at 7:00 PM.

Public comments will be held two times during the meeting at the beginning and at the end of the meeting. The public was asked to announce their name and address and to limit their comments to five minutes.

Commission Members: Present by roll call were: Vice-chair Calvin Bream, Secretary LuAnn Dille, Jeff Hardman; Stephan Jacobs via the land line telephone, Betty Izer via cellphone

Supervisors and Staff/Consultants Present: Hamiltonban Township Board Chairman Edward Deardorff was present. Consultant present: Rob Thealer of the Adams County Office of Planning and Development, Erik Vranich of Wm F. Hill-Keller Engineering Township Engineer was excused

Public Present: None present

Agenda: Stephen Jacobs made a motion to approve the agenda as presented, seconded by Jeff Hardman. This motion was unanimously approved.

Minutes: Stephen Jacobs made a motion to approve the January 24, 2023 minutes as presented, seconded by Jeff Hardman. This motion was unanimously approved.

Plans:

209 Zoo Road-Weishaar Property No action taken.

New/Old Business

Zoning Ordinances Amendments

Rob Thaeler gave a quick review of shooting range, RV/Tent Hosting, small wireless, recreation cabins and cemetery amendments.

Cemetery Ordinance

A question was asked about interment and interment space. These definitions were reviewed and no changes suggested. Jeff Hardman questioned why the ten acres requirement for public cemetery. There needs to be adequate space for set backs and other requirements. Another question was asked about the maintenance of private cemeteries. It is the responsibility of the current property owner even if it is not the original family. Section 375-80(3)(d) Maintenance of the Private Cemetery shall be the sole and perpetual responsibility of the property owner. The Township will not be involved in the maintenance of the site at any time.

Tent Hosting

A question was asked what is considered yard. Yard is defined as the space between a building and property line.

Ordinances Approval

Vice-chair Bream believes the ordinances are ready to move forward to the HBT Board of Supervisors. The PC members agreed. Jeff Hardman made a motion to have the shooting range, RV/tent hosting, small wireless, cemetery, recreational cabin amendments and updates be reviewed by the HBT Board of Supervisors.

With this motion the formal review process will begin. The HBT Boards will review the amendments and updates. The Board can make changes to the amendments. The HBT Board will request that the HBT PC review the amendment again whether they make changes or not. The HBT Board of Supervisors will need to formally request that the Adams County Planning Commission review the final amendments and update. Upon reviews with no changes the Zoning Hearing process will begin for final approval.

Adjournment

At 7:26 PM Stephan Jacobs made a motion to adjourn the meeting, seconded by LuAnn Dille. This motion was unanimously approved.

Respectfully submitted,

LuAnn M. Dille
Secretary