

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

June 2, 2015

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., and EMA Coordinator Don Wills, Jr.

Public: Carol Mattingly; Jeff Bowling; Robert F. Bennett; Mary Kirby; Terry Scripture; John Messeder of the *Gettysburg Times*.

Approval of Agenda: The Board unanimously approved the Agenda.

Public Comment: Mr. Bennett stated that his neighbor on Cold Springs Road has been doing burnouts on the road with his vehicle and asked the Board if the Township has any ordinance against this. No such ordinance is in place unless there is some sort of damage to the road that requires road work such as repaving. The two burnouts combined are estimated to be four-hundred feet long. Mr. Bennett has contacted the State Police and will be pressing charges against his neighbor for reckless driving.

Mr. Bennett also asked if a saw mill is permitted on a parcel that is zoned R-1, Low Density Residential. Per the Zoning Ordinance, a saw mill is a conditional use and a conditional use hearing would have to be held before a permit for a saw mill could be issued. The property in question is being subdivided and the final plans have not yet been signed.

Terry Scripture, Chairman of the Parks and Recreation Commission (PRC) asked the Board to approve the Resolution that is up for consideration tonight that will authorize the PRC to apply for a Greenways, Trails and Recreation Program Grant through DCED for the Township park.

Approval of Minutes: Supervisor Reamer motioned to approve the minutes of the May 5, 2015, Board of Supervisors Meeting and the May 18, 2015 Special Board of Supervisors Meeting regarding Reids Bridge. Vice-chairman Woerner seconded. The motion carried unanimously. Vice-chairman Woerner motioned to approve the minutes of the May 28, 2015 Board of Supervisors Workshop. Supervisor Deardorff seconded. The motion carried. Supervisor Reamer abstained as she was not present at the Workshop. There was an Executive Session following the May 5th Board of Supervisors meeting to discuss a personnel and legal matter, and the May 28th Workshop to discuss a legal matter.

Solicitor's Report: Solicitor Battersby stated that he contacted several bond attorneys including Rhoads and Sinon, and McNees Wallace and Nurick to obtain an estimated cost to help prepare documents with regard to financing the Reids Bridge project. Rhoads and Sinon's quote was for \$3,500 and does not include the application fee or advertising. McNees Wallace and Nurick's quote was for \$4,000 which is all inclusive. This matter will be further discussed at the June Workshop.

Solicitor Battersby also stated that he is drafting an indemnification agreement to supplement the Iron Springs Plaza grant applications that are being submitted by the developer. Vice-chairman Woerner motioned to accept the Solicitor's Report. Supervisor Deardorff seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:19 PM.

Old/New Business: Supervisor Deardorff motioned to accept with regret Carol Mattingly's resignation. Vice-chairman Woerner seconded. The motion carried unanimously. The Board thanked Ms. Mattingly for her nine years of service to the Township Police Department and Township Office and presented her with a Certificate of Appreciation. Ms. Mattingly left the meeting at 7:21 PM.

Chief Bowling of the Cashtown Community Fire Department reviewed the changes to the Box Alarm Card that were made as a result of Wellspan discontinuing ALS services to Adams County. He stated that AREMS (Adams Regional EMS) will begin providing ALS services to Adams County on July 1st and that residents will continue to receive the same ALS coverage that Wellspan provided. Supervisor Dille motioned to approve and sign the updated Cashtown Community Fire Department Box Alarm Card. Supervisor Deardorff seconded. The motion carried unanimously. Mr. Bowling left the meeting at 7:57 PM.

Vice-chairman Woerner motioned to approve Resolution 2015-13: Adopting the Official Act 537 Sewage Facilities Plan. Supervisor Deardorff seconded. The motion carried unanimously. The Plan will now be submitted to the Department of Environmental Protection for their review. Fred Heerbrandt of Wm. F. Hill & Assoc, Inc. attended the May Workshop and answered all of the questions that the Board of Supervisors had.

Supervisor Reamer motioned to approve Resolution 2015-14: Authorization for the PRC to apply for a Greenways, Trails, and Recreation Program Grant through DCED for the Township park. Vice-chairman Woerner seconded. The motion carried. Chairman Gordon declared the vote 4 to 1 with Supervisor Dille voting Nay. Ms. Scripture left the meeting at 7:47 PM.

Vice-chairman Woerner motioned to approve Resolution 2015-15: Appointing Land and Sea Services, LLC as Township Code Enforcement Officer. Supervisor Dille seconded. The motion carried unanimously. The Board had no issue with former Code Enforcement Officer William Gardiner who left Commonwealth Code Inspection Services, Inc., they felt it would be beneficial to consolidate the code enforcement and zoning with Land and Sea Services, LLC.

Bids were opened and read aloud for various road project materials, aggregate, and line painting. Bids were received from Hammaker East, Ltd., New Enterprise Stone & Lime Co., Inc. (a.k.a. - Valley Quarries), and Alpha Space Control Co., Inc.

Supervisor Deardorff motioned to award the bid for line painting to Alpha Space Control Co., Inc. who bid \$0.10 per foot for double yellow traffic line and \$0.05 per foot for single white fog line. Vice-chairman Woerner seconded. The motion carried unanimously. Alpha Space Control Co., Inc. was the only bidder for line painting.

Supervisor Deardorff motioned to award the bid for various aggregate to New Enterprise Stone & Lime Co., Inc. Vice-chairman Woerner seconded. The motion carried unanimously. New Enterprise Stone & Lime Co., Inc. was the only bidder for aggregate. They bid the following per ton for pick up at the Fairfield Quarry and for delivery, respectively: \$101.00 and \$103.77 for cold patch; \$12.00 and \$16.43 for anti-skid; \$15.95 and \$19.72 for rip rap; \$11.30 and \$14.07 for AASHTO #1; \$14.60 and \$19.03 for ASSHTO #8; \$11.30 and \$14.07 for AASHTO #57; \$7.30 and \$10.07 for #2A stone;

\$11.30 and \$14.07 for AASHTO #3; \$12.00 and \$14.77 for AASHTO #4; \$11.30 and \$14.07 for AASHTO #67; and \$6.45 and \$9.22 for PA 2RC.

Supervisor Deardoff motioned to award the bid for seal coating, surface treatment and paving to Hammaker East, Ltd. Vice-chairman Woerner seconded. The motion carried unanimously. Hammaker East, Ltd. was the only bidder for these items. The bid was for 17,520 square yards of bituminous seal coat using CRS-2PM at \$1.42; 2,312 square yards of bituminous surface treatment at \$2.95; 2,312 square yards of bituminous seal coat at \$1.40; 635 square yards of FB modified scratch at \$83.45; 1,276 square yards of FB modified wearing at \$79.95; and 200 square yards of FB-3 wearing at \$82.50.

No bids were received for E-1 prime oil or CRS-2 oil. Telephone bids will be obtained.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her report prior to the meeting along with the May 2015 Check Detail report. The Board reviewed the May financial statements. Supervisor Dille motioned to contribute \$200, as budgeted, to the Carroll Valley Fourth of July Event as she being a Hamiltonban Township resident enjoys the event. Supervisor Deardorff seconded. The motion carried unanimously. Vice-chairman Woerner motioned to approve all the expenditures for the month of May and accept the Treasurer's Report. Supervisor Reamer seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her report along with the June calendar prior to the meeting. The Board reviewed the report and calendar. Secretary/Treasurer Feiler added that the tree in front of the office will be trimmed back from the power lines by an outside contractor through Met-Ed. Vice-chairman Woerner motioned to accept the Secretary's Report. Supervisor Dille seconded. The motion carried unanimously.

Road/Sewer Report: Roadmaster Harbaugh submitted his Road Report prior to the meeting. Road Coordinator Deardorff mentioned that the Road Crew was called out during last night's storm to take care of downed trees and washed out areas, and that the old police shed is has been emptied and is ready to be moved to the maintenance facility. Vice-chairman Woerner motioned to accept the Road Report. Supervisor Deardorff seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his Sewer Report prior to the meeting. He added that the muffin monster is back up and running. Supervisor Deardorff motioned to accept the Sewer Report. Vice-chairman Woerner seconded. The motion carried unanimously.

Road Coordinator Deardorff mentioned that ditch work is being done on Cold Springs Road and that the next big road project will be on Knox Road. Chairman Gordon gave an update on the Reids Bridge project. He stated that C.S. Davidson, Inc. has submitted the PNDI (Pennsylvania Natural Diversity Index) search to DCNR and received one potential threat to sensitive species. The required paperwork is being processed to finalize the PNDI. The wetland delineations and field topographic survey have also been completed, and the DEP General Permit No. 11 is being prepared.

Planning Commission Report: Draft Planning Commission minutes for May meeting were distributed to the Board prior to the meeting. No action was needed by the Board. The land development plan for the Carmel of Jesus Mary and Joseph will expire June 26th. Secretary/Treasurer Feiler will send a letter to the developer regarding this matter.

Parks and Recreation Commission Report (PRC): Draft Parks and Recreation Commission minutes for May were distributed to the Board prior to the meeting. No action was needed.

EMA Report: EMA Coordinator Wills stated that D. L. George has cleaned up the ditches that were torn up during last months accident on Old Waynesboro Road. It was also noted that the sign that EMA Coordinator Wills requested has been ordered. Vice-chairman Woerner motioned to accept the EMA Report. Supervisor Reamer seconded. The motion carried unanimously.

Fire Company Reports: Chairman Gordon went over the May activity reports that were submitted by Cashtown Community Fire Department and Fountaindale Volunteer Fire Department. In the Township, Cashtown responded to three calls, and Fountaindale also responded to three calls.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of May prior to the meeting. Two building permits were issued for: 230 Valley View Lane, and 782 Carrolls Tract Road; one Zoning/Land Use Permit was issued for: 331 Cherry Hill Lane; and one Well Permit was issued for: 230 Valley View Lane. Supervisor Reamer motioned to accept the Zoning Officer's report. Supervisor Deardorff seconded. The motion carried unanimously.

Code Enforcement Officer's Report: Supervisor Reamer motioned to send a letter to CCIS terminating the Township contract with them for code enforcement services. Supervisor Dille seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Chairman Gordon stated that at the May COG meeting items of discussion included the fact that the Adams County Rescue Mission has stopped accepting electronic products; the Healthy Adams County Organization; and MS4 requirements with regard to stormwater management.

Supervisor Reamer stated that the ACATO Secretaries Luncheon is scheduled for July 29th, Secretary/Treasurer Feiler will be attending. It was also noted that the ACATO Mid-Year Conference was held on May 27th which included a presentation on Personnel Manuals which was recorded for the office.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Dille stated that the ACTCC meeting scheduled for June 3rd has been cancelled due to lack of business.

Special Notices: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Notice of cancellations will be posted on the office door.

- Parks and Recreation Commission - June 9, 2015
- Planning Commission - June 23, 2015
- Board of Supervisors Workshop - June 25, 2015
- Board of Supervisors - July 7, 2015

Adjournment: At 8:31 PM, Vice-chairman Woerner motioned to adjourn the meeting. Supervisor Dille seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman