

**Hamiltonban Township Board of Supervisors**

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

March 1, 2011

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Robert L. Gordon, Coleen N. Reamer, James E. Grinder, and Harry Rood. Douglas Woerner was excused from the meeting. Chairman Gordon stated that there was a quorum.

**Commission Members Present:** Planning Commission and Recreation and Parks Commission Secretary Doreen Premo.

**Staff:** Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., and EMA Coordinator Donald Wills.

**Public:** Bob Angle of William A. Brindle Associates, Inc., Harry Eastman, Julie Shelton, Stacy Shelton, Chi Pham, Karen Kline, D. Jason Kline, Pamela Wiehagen, Eric Nagle of the Cashtown Community Fire Company, and Rick Fulton of the *Gettysburg Times*.

**Approval of the Agenda:** The Board of Supervisors unanimously approved the Agenda.

**Approval of the Minutes:** Vice-chairman Reamer motioned to approve the February 1, 2011 Board of Supervisors Meeting Minutes, the February 21, 2011 Board of Supervisors Special Meeting Minutes and the February 24, 2011 Board of Supervisors Workshop Meeting Minutes. Supervisor Rood seconded. The motion carried unanimously.

**Public Comment:** There was no public comment at this time.

**Solicitor's Report:** Solicitor Battersby submitted his formal report at the meeting. He mentioned that he has been in communication with the Department of Environmental Protection regarding a holding tank agreement for a resident on Carrolls Tract Road; an injunction will be filed against an illegal business operation of Cold Springs Road; and he has not received the consent order for the Orrtanna Treatment Plant. Supervisor Rood motioned to approve the Solicitor's report. Supervisor Grinder seconded. The motion carried unanimously.

**Planning Commission Report:** Secretary Premo submitted her formal report prior to the meeting and the 2010 annual report at the meeting. The Board reviewed the annual report.

Chairman Gordon motioned to reject the Planning Commission's recommendation to disapprove the Iron Springs Plaza Land Development Plan and maintain the plan in an active state of review

by the Township. Vice-chairman Reamer seconded. The motion carried unanimously. The Planning Commission thought they were out of time but it turned out they were not.

Vice-chairman Reamer motioned to accept the Subdivision/Land Development Time Waiver Form dated February 24, 2011 and signed by Robert A. Sharrah PLS for Iron Springs Plaza. Supervisor Rood seconded. The motion carried unanimously.

Chairman Gordon motioned to establish an escrow account for the Iron Springs Plaza Land Development Plan for the express purpose of paying all fees and charges to the Township incurred on behalf of the plan's approval process and implementation, in the initial amount of \$10,000. This amount is to be replenished when the balance drops below \$5,000 and the balance on hand at the project's completion to be returned by the Township to the appropriate party and all above subject to a signed agreement with the proper authorities. Vice-chairman Reamer seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to grant approval of the Commonwealth of PA Parcel A - Land Development Subdivision Plan as a Preliminary/Final Plan. Supervisor Rood seconded. The motion carried unanimously.

Chairman Gordon motioned to approve the Commonwealth of PA Parcel A – Land Development Subdivision Preliminary/Final Plan and request for a planning waiver and non-building declaration as shown on the plan. Vice-chairman Reamer seconded. The motion carried unanimously.

Mr. Angle and Mr. Eastman left the meeting at 7:15 PM, and Solicitor Battersby left the meeting at 7:25 PM.

Supervisor Rood motioned to approve the Planning Commission Report and 2010 Annual Report. Supervisor Grinder seconded. The motion carried unanimously.

**EMA Report:** No report was submitted.

**Road Report and Sewer Report:** Roadmaster Harbaugh submitted his formal report prior to the meeting. Roadmaster Harbaugh added that he will be attending the LTAP seminar entitled Project Estimating Using Mathematical Principles, and that he reviewed the plans for the maintenance facility and would like to see some changes made. Supervisor Rood motioned to approve the Road Report. Supervisor Grinder seconded. The motion carried unanimously.

Roadmaster Harbaugh mentioned that he fixed the uprights that were freezing in spray fields. Vice-chairman Reamer motioned to approve the Sewer Report. Supervisor Rood seconded. The motion carried unanimously.

Roadmaster Harbaugh added that he printed a spreadsheet that lists all the signs that need to be replaced. The Board discussed the sign replacement process.

**Recreation and Parks Commission (RPC) Report:** Secretary Premo submitted her formal report and the 2010 annual report at the meeting. The Easter Egg Hunt is scheduled for Saturday, April 16, 2011. The Board reviewed the annual report. Vice-chairman Reamer motioned to approve the RPC report and 2010 Annual Report. Supervisor Grinder seconded. The motion carried unanimously.

**Tax Collection Committee (TCC) Report:** Voting Delegate Premo submitted her formal report at the meeting. She gave a summary of the last TCC meeting. The next TCC meeting is scheduled for March 2, 2011. Vice-chairman Reamer motioned to approve the TCC report. Supervisor Rood seconded. The motion carried unanimously.

**Stormwater Planning Advisory Committee (SPAC) Report:** Delegate Premo submitted her formal report prior to the meeting. The Act 167 stormwater management model ordinance was discussed. Supervisor Rood motioned to approve the SPAC report. Supervisor Grinder seconded. The motion carried unanimously.

**Public Comment:** Chief Nagle submitted the activity report for the Cashtown Community Fire Company for the month of February 2011 along with the 2011 Municipal Box Alarm Card Review Form which the Board reviewed and signed. Chief Nagle left the meeting at 7:47 PM.

Ms. Pham thanked the Board for all their hard work regarding the DCNR/ISP proposed land swap deal. Chairman Gordon updated the public with the status of the proposed land swap.

**New Business:** Supervisor Rood motioned for the Township to participate in the 2011 Great American Cleanup of PA, scheduled for April 16, 2011 with Supervisor Woerner being the coordinator. Supervisor Grinder seconded. The motion carried unanimously.

Chairman Gordon motioned to support the Adams County Economic Development Plan. Vice-chairman Reamer seconded. The motion carried unanimously.

Chairman Gordon motioned to accept Coleen Reamer's resignation as Police Coordinator and appoint James Grinder as the new Police Coordinator. Supervisor Rood seconded. The motion carried unanimously. Mrs. Reamer has been the Police Coordinator for five plus years and felt that it was time for another supervisor to work with the Police Department.

Chairman Gordon motioned to ask the Adams County watershed specialist to do a survey at his convenience and at no charge of Tom's Creek to determine any areas that are contaminated that may need to be corrected. Vice-chairman Reamer seconded. The motion carried unanimously.

Chairman Gordon motioned to purchase a 1998 John Deere Tractor Model 5410 and Tiger Flail Mower from Peach Bottom Township with a cost of \$28,000 and to authorize Roadmaster Harbaugh to handle all the negotiations and paperwork. Vice-chairman Reamer seconded. The motion carried unanimously. A discussion followed.

**Zoning Officer's Report:** Mr. Wilbur Slothour submitted his formal report prior to the meeting. The Board reviewed and discussed his report. Supervisor Rood motioned to approve Zoning Officer's Report. Supervisor Grinder seconded. The motion carried unanimously.

**Code Enforcement Officer's Report:** Mr. Dave Lutz submitted his formal report prior to the meeting. The Board reviewed and discussed his report. Supervisor Rood motioned to approve the Code Enforcement Officer's Report. Supervisor Grinder seconded. The motion carried unanimously.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the February 2011 Check Detail report. The Board reviewed the February financial statements. Supervisor Rood motioned to approve all expenditures for the month of February 2011 and the Treasurer's Report. Vice-chairman Reamer seconded. The motion carried unanimously.

**Secretary's Report:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Supervisor Rood motioned to approve the Secretary's Report. Supervisor Grinder seconded. The motion carried unanimously.

**Police Report:** No report was submitted as Officer Larmer is currently on medical leave.

**Old Business:** The Board discussed scheduling a special workshop to discuss stand alone ordinances.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Board of Supervisors Special Workshop is scheduled for March 8, 2011.
- Recreation and Parks Commission meeting is scheduled for March 9, 2011.
- Planning Commission meeting is scheduled for March 22, 2011.
- Board of Supervisors Workshop meeting is scheduled for March 31, 2011.
- Board of Supervisors meeting is scheduled for April 5, 2011.

**Adjournment:** At 8:30 PM Supervisor Rood motioned to adjourn the meeting. Supervisor Grinder seconded. The motion carried unanimously.

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Deborah K. Feiler  
Secretary/Treasurer

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Robert L. Gordon  
Chairman