

**Hamiltonban Township Board of Supervisors**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Monthly Meeting Minutes  
July 2, 2019

**Executive Session** for legal matter held prior to meeting.

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, Robert L. Gordon and David B. Martin.

**Staff:** Solicitor Matthew Battersby, and Secretary/Treasurer Nina Garretson.

**Public:** Randy Peiffer, Art Crouse, and John Messeder of the *Gettysburg Times*.

**Approval of the Agenda:** Board added Septic Excusal Requests for 95 Saddle View, 85 Sour Mash Trl, and 2588 Waynesboro Road to agenda. Agenda approved by general consensus.

**Public Comment:** Randy Peiffer requested an extension of 60 days to have his septic system in District 1 pumped and inspected. He said he had contacted a previous septic hauler and thought it would be done. Found out from contacting the Township that the hauler is not approved. He has arranged to have done by Herricks Septic on July 9<sup>th</sup>. Chairman Deardorff motioned to approve a 60-day extension for 85 Sour Mash Trail, District 1 Septic Pumping and Inspection. Supervisor Gordon seconded. The motion carried unanimously. Mr. Peiffer left the meeting at 7:04 PM.

Board discussed the Home Occupation Permit Application submitted by Art Crouse, and approved by the Zoning Officer, for 530 Gum Springs Road. Mr. Crouse stated he will work from his truck but needs a home base for his plumbing, heating and cooling business. Chairman Deardorff motioned to approve the Home Occupation Permit for Art B. Crouse Sr., 530 Gum Springs Road, Fairfield. Vice-Chairman Woerner seconded. The motion carried unanimously. Mr. Crouse left the meeting at 7:08 PM.

**Approval of the Minutes:** Supervisor Dille motioned to approve June 4, 2019 Board of Supervisors Meeting; and the June 27, 2019 Board of Supervisors Workshop. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Solicitor's Report:** Discussion regarding the draft Mandatory Sewer Connection Ordinance, Solicitor Battersby said is needed with correction to the distance from sanitary sewer line 200 feet to 150 feet. Supervisor Gordon motioned to approve advertising the Mandatory Sewer Connection Ordinance with the correction of 150 feet of distance from sanitary sewer line. Supervisor Dille seconded. The motion carried unanimously.

Solicitor Battersby said he is working on gathering information for the review of the Flood Ordinance. He stated the Sewer Authority is dissolved and there is no further update. Board asked Secretary to check with Township Auditors on best way to proceed with moving funds. Vice-Chairman Woerner motioned to accept the Solicitors Report. Chairman Deardorff seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:16 PM.

**Road Report:** Roadmaster Herr's report received by the Board prior to meeting. Chairman Deardorff updated the Board the finishing of paving on Hickory Bridge Road will be July 22-23, 2019 depending on

weather. The Road Department is currently trimming around signs, mowing, and will be doing base repair in preparation of seal coating. Chairman Deardorff asked the Board to consider repair and paving a portion of Gum Springs Road starting at the county line.

Supervisor Dille motioned to hire part-time, on-call Phil Sponseller at a rate of \$13 per hour with no benefits, to begin on July 8, 2019. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve rental of roller from Best Line Equipment for one month at a cost of \$1,380.00. Chairman Deardorff seconded. The motion carried unanimously.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets. Supervisor Dille motioned to accept the Treasurers Report and approve all expenditures for the month. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Secretary's Report:** Secretary Garretson submitted her report to the Board of Supervisors in their packets prior to the meeting. Supervisor Dille motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve recycling of old computer, three printers and fax machine in EMA office at the E-Waste Event on July 13th. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Dille motioned to approve Secretary Garretson attend the ACATO secretaries' lunch and meeting on July 31<sup>st</sup>. Supervisor Gordon seconded. The motion carried unanimously.

**Old/New Business:** Four bids opened for Line Painting. DE Gemmill \$18,828, Alpha Space \$18,734, Mid-Atlantic Marking \$18,236, and DeAngelo Brothers \$25,000. Chairman Deardorff motioned to accept and award the bid of \$18,236 from the lowest bidder Mid-Atlantic Marking, New Market, MD to do the township roads, twelve stop bars and four railroad crossings. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Dille motioned to approve the excusal request for septic pumping for 1434 Cold Springs Road, per SEO recommendation, as the property has no septic or water. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Dille motioned to approve the excusal request for septic pumping for 549 Mt. Hope Road as the property is vacant land. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Dille motioned to approve the excusal request for septic pumping for 95 Saddle View, per SEO recommendation as the property uses composting toilet. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Dille motioned to approve 60-day extensions for septic pumping for properties at 435 Mt. Hope Road and 2588 Waynesboro Road, both in District 4. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Dille motioned to approve request by Strawberry Hill to paint crosswalk at their expense, stating the Township cannot do. Supervisor Gordon seconded. The motion carried unanimously.

**Zoning Officer's Report and Code Enforcement Officer's Report:** Reports received by the Board prior to the meeting. Chairman Deardorff asked if Zoning Officer has investigated the business at 301

Lost Limb Lane. Secretary Garretson said that it was sent to him after the workshop. Vice-Chairman Woerner motioned approve the Zoning Officer and Code Enforcement Officer's reports. Chairman Deardorff seconded. The motion carried unanimously.

**Planning Commission Report:** Supervisor Dille motion to approve 120-day extension request for 1661 Cold Springs Road – Kathalas Subdivision plans as requested by Beyond All Boundaries. Supervisor Gordon seconded. The motion carried unanimously.

**Joint Parks and Recreation Commission Report:** Supervisor Gordon said the final order for planting the meadow arrived today, Music at the Park on July 14, working on trees, close out of grants, and a fall event at the park.

**FREMA/EMA Report:** Supervisor Dille reported she attended their most recent meeting which was a meet and greet session. She stated Adam Wine, EMA Coordinator is very qualified. No further discussion.

**Fire Company Reports:** Supervisor Gordon reported that Cashtown Fire Department report showed twenty-one calls with five in the Township in June. They also supplied their financials.

**Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO):** Supervisor Gordon said COG will host the Adams County IT Director at their next meeting. ACATO to host Secretaries luncheon meeting in July.

**York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC):** Supervisor Dille said By-laws Committee recommended minor change. No further discussion.

**Pennsylvania State Police Report.** Board stated Township receives good coverage. No further discussion.

**Special Notices:** July 13 E-Waste Recycling Event at the Township Maintenance Building for Parks Garbage customers in the Southwest Group.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - July 9, 2019.
- Planning Commission - July 23, 2019.
- Board of Supervisors Workshop - July 25, 2019.
- Continuation Conditional Use Hearing – July 30, 2019
- Board of Supervisors Meeting August 6, 2019

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 7:45 PM. Seconded by Supervisor Dille. The motion carried unanimously.

---

Nina Garretson  
Secretary/Treasurer

---

J. Edward Deardorff  
Chairman