

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

Via platform Startmeeting.com

July 7, 2020

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin and Coleen Reamer.

Staff Present: Solicitor Matthew Battersby, Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson

Public: Cliff Frost and Richard Fulton via Startmeeting.com platform.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve the agenda. Supervisor Reamer seconded. The motion carried.

Public Comment: None.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the minutes of June 16, 2020 Board of Supervisors Meeting. Supervisor Reamer seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby stated he has completed draft of right-of-way for the sewer and water line at 31 Carrolls Tract Road and forwarded to the Fairfield Municipal Authority for approval.

Solicitor Battersby reported that Adams County and the Fairfield School District are going ahead with hiring legal counsel to challenge the tax appraisal appeal from ISP (Specialty Granules).

Vice-Chairman Woerner motioned to accept the Solicitors Report. Supervisor Reamer seconded. The motion carried unanimously.

Road Report: Roadmaster Herr's report was submitted to the Board prior to the meeting. Streetlights discussion tabled.

Roadmaster reported Kinsley Construction was good to work with for Gum Springs Road and they will make several minor repairs. The Road Department still has berm work to do. Chairman Deardorff stated excellent job by Kinsley and a letter should be sent to acknowledge their work and thank them. Board by consensus agreed.

Roadmaster Herr reported the surveys are completed on Mt. Hope and Moritz Roads, and rebar will be put in to maintain until ready to move forward. The Road Department is replacing pipes on Mt. Carmel Road. When he rents roller, he would like to extend rental time to do repairs at

railroad crossing at Mt. Hope. Stated mowing has been done. A pipe will need replaced in BB Section on Sour Mash.

Vice-Chairman Woerner motioned to approve Roadmaster's Report. Supervisor Martin seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month:

Secretary/Treasurer Garretson submitted her report of all financials for June 2020 to the Board of Supervisors prior to the meeting. Supervisor Gordon motioned to accept the Treasurers Report and approve all expenditures for the month of June. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion on budget amendments presented showing a \$37,948.34 increase in expenses with monies to cover from reserve funds, keeping second PIB payment in General Fund budget, and no changes to State Liquid Fuels budget. Supervisor Gordon motioned to approve and adopt the revised budget amendments as proposed. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors prior to the meeting. She stated need to order envelopes with estimated costs \$650.00 for 1,000. Board agreed by consensus. Vice-Chairman Woerner motioned to accept the Secretary's Report. Chairman Deardorff seconded. The motion carried unanimously.

Old/New Business: Supervisor Reamer noted other townships have been working for years for contracts with Comcast. Supervisor Reamer motioned to forward to Saltzman & Hughes that Hamiltonban Township wants a 5% franchise fee and will accept .15% PEG fee or what they offer. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff thanked Supervisor Reamer for her work on Codification. Supervisor Gordon motioned to proceed with Supervisor Reamer's recommendations as presented. Chairman Deardorff seconded. The motion carried unanimously.

Discussion on Excusal Request for septic pumping and inspection Parcel 18A12-0005-000 Carbaugh Road – Suzanne Marroquin. Board denied request at this time, and Solicitor to send to SEO for follow up based on 2017 pumping and inspection report.

Board instructed Roadmaster to ask if any employees wanted to assist with E-Waste Event on July 18, 2020 and they would be paid. Re-scheduling of Highway Clean up tabled until next meeting.

Discussion on Fairfield Borough's offer of use of facilities for meetings. Building would not be available for all meetings. Supervisor Gordon motioned to continue with the Startmeeting.com platform for the remainder of the year and secretary to purchase conference phone. Chairman Deardorff seconded. The motion carried unanimously. Chairman Deardorff motioned to purchase directional microphone at a cost of \$77.68 for meetings. Supervisor Gordon seconded. The motion carried unanimously.

Board discussion on PennEnvironment request for letter of support about statewide ban on single-use plastic ordinances. Board by consensus declined.

Department of Environmental Protection request for involvement in Local Climate Action Program for 2020-2021 discussed. Board by consensus declined.

Supervisor Gordon stated the Adams County Mitigation Plan is available for review on their website. Once approved each municipality will have to adopt.

Supervisor Gordon motioned to renew Storage Tank Liability Insurance at a cost of \$540. Supervisor Reamer seconded. The motion carried unanimously.

Planning Commission Report: Chairman Deardorff motioned to approve extension request for 120 days for 1661 Cold Spring Road – Kalathas subdivision plans as submitted by Beyond All Boundaries and to direct the Planning Commission that this will be the final extension granted. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff suggested the Planning Commission discuss solar farm ordinance. Solicitor Battersby said this should be investigated and considered.

Zoning Officer’s Report and Code Enforcement Officer’s Report: None.

Discussion on need for pool permit and fence at 3910 Bullfrog Road. Brief discussion on 1670 Iron Springs Rd complaint, as property owner now deceased.

Joint Parks and Recreation Commission Report: Supervisor Gordon motioned to approve order for park bench for \$645 from the Park and Facilities Catalog. Supervisor Martin seconded. The motion carried unanimously.

FEMA Report: None.

Fire Company Reports: Supervisor Gordon reported Cashtown Fire Company reported 19 calls with one in Hamiltonban township. Fountaindale had 10 calls and is holding a Wings & Shrimp To-Go event July 25, 2020 with Fairfield Fired Co. He said state grants available to fire companies due to loss of fundraisers. No other reports or discussion.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon said June COG meeting held at Adams County EMA. No further discussion.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): None.

Pennsylvania State Police Report. Supervisor Gordon stated June report showed seventy-eight calls with twenty-three school checks. Secretary has posted to website.

Special Notices: Music in the Park to be held July 19, 2020 from 6pm to 8pm.

Public Comment: None

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission – July 14, 2020
- Board of Supervisors Meeting – July 21, 2020
- Planning Commission – July 28, 2020
- Board of Supervisors Meeting – August 4, 2020

Executive Session: Chairman Deardorff stated an Executive Session was held by the Board of Supervisors starting at 7:55 PM and ended at 8:21 PM regarding personnel issues.

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:21 PM. Seconded by Chairman Deardorff. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman