

**Hamiltonban Township Board of Supervisors**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Monthly Meeting Minutes  
April 2, 2019

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, and David B. Martin. Robert L. Gordon joined via conference phone.

**Staff:** Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, and Roadmaster Ray Herr.

**Public:** Cliff Frost, Coleen Reamer, Steve Reid, and John Messeder of the *Gettysburg Times*.

**Approval of the Agenda:** The Board added resignation of Laura Morgan from Sewer Authority, motion to advertise and post 2018 Audit when received electronically, motion to approve Baseball Parade if requested, approve Adams County to complete 2020 Census for Building permits. Vice-Chairman motioned to approve agenda with additions. Supervisor Dille seconded. The Board unanimously approved.

**Public Comment:** None.

**Approval of the Minutes:** Vice-Chairman Woerner motioned to approve March 5, 2019 Board of Supervisors Meeting and the March 28, 2019 Board of Supervisors Workshop. Supervisor Dille seconded. The motion carried unanimously.

**Solicitor's Report:** Solicitor Battersby said he had reviewed the Snow Emergency Ordinance along with draft Resolutions submitted for tonight's meeting. He also reviewed the Joint Parks & Recreation Agreement and stated the Rules of the Park must be attached. He has not reviewed the Flood Plain Ordinance as yet.

The opening of bids was conducted with the Solicitors Report. One bid received for gas and diesel from Talley Petroleum Enterprises Inc., Grantville, PA. Vice-Chairman Woerner motioned to accept the Talley Petroleum bid of \$3.02 per gal for gas, and \$3.28 per gallon for diesel. Supervisor Martin seconded. The motion carried unanimously.

Two bids received for heating oil and propane from Shipley Energy, York, PA and National Energy Buyers Company, Gettysburg, PA. After discussion, Chairman Deardorff motioned to accept bid of \$2.59 per gallon heating oil and \$1.89 per gallon propane with capped price from National Energy Buyers Co. Supervisor Gordon seconded. The motion carried unanimously.

One bid received for road oil from Hammaker East, LTD, Fayetteville, PA. Supervisor Dille motioned to accept road oil bid from Hammaker East for \$2.72 per gallon for a total of \$27,200.00. Chairman Deardorff seconded. The motion carried unanimously.

Stone and aggregate materials bids opened which received from Specialty Granules, Hagerstown, MD, St. Thomas Development, Flourtown, PA and New Enterprise Stone & Lime Co. Inc., Winfield, PA. After much discussion, the Board is asking for more review of the bids submitted. Chairman Deardorff

motioned to table all stone and aggregate materials bids until the April 25, 2019 Board of Supervisors Workshop. Vice-Chairman Woerner seconded. The motion carried unanimously.

Four bids were received for the Hickory Bridge Road Project, from New Enterprise Stone & Lime Co., AAA Paving & Excavating, Waynesboro, PA, C.E. Williams Sons, Inc, Gettysburg, PA and E.K. Services Inc, New Cumberland, PA. The Solicitor advised the Board to reject all bids and to re-bid with the CSX Railroad requirements included to protect the Township. Chairman Deardorff motioned to reject all bids and to re-bid including the CSX Railroad requirements and flagger cost. Supervisor Dille seconded. The motion carried unanimously. Roadmaster Herr stated this would not affect the Dirt & Gravel Road Grant as it just delays start time.

Vice-Chairman Woerner motioned to accept the Solicitors Report. Supervisor Martin seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:59 PM.

**Road Report:** Roadmaster Herr reported the 06 Peterbilt truck has been repaired by Lancaster Truck Body. The Road Audit by the Board of Supervisors was advertised and will be held on April 6<sup>th</sup>. Supervisor Dille motioned to accept the Roadmasters report. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets. Supervisor Dille motioned to accept the Treasurers Report and approve all expenditures for the month. Supervisor Gordon seconded. The motion carried unanimously.

**Secretary's Report:** Secretary's Report. Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets prior to the meeting. Supervisor Dille motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

**New Business:** Chairman Deardorff motioned to accept the resignation of Laura Morgan of the Hamiltonban Sewer Authority. Laura has moved out of the township and has sold her home in Hamiltonban. A letter of thanks for her service has been prepared. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Dille motioned to advertise and post on the Township website the 2018 Audit once received electronically from Rotz & Stonesifer. Chairman Deardorff seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve advertising for the Snow Emergency Parking and Snow Removal Ordinance 2019-01. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Resolution 2019-07 authorizing loan application for purchase of 2019 Case wheel loader with Commonwealth of Pennsylvania through Government Capital Project Loan Program. Supervisor Dille seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve Resolution 2019-08 Authorizing application for lease/loan for purchase of 2019 Case wheel loader with FNB Equipment Finance. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve engagement of bond counsel Jonathan Cox, with Eckert Seamans Attorneys at Law at a cost of \$2,500.00 for purchase of 2019 CASE 521G Wheel Loader. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to amend motion of March 5, 2019 for purchase of CASE 521G Wheel Loader for FNB Commercial Leasing for 5 years at 4.50%, apply for \$50,000 financing from Commonwealth of PA for 5 years at 2%, and the balance to be paid at time of delivery from the equipment and general line of the Capital Reserve Fund. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned approve request for grant extension Grant No C000063851 to Commonwealth of PA Commonwealth Financing Authority which is for the Iron Springs Plaza Project, and will extend to June 2020. Vice Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve Resolution 2019-09 Right to Know Reform. He stated hopefully this will change the law to provide personal information and charge a fee for commercial use. Vice Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to send notification letter to Comcast for re-negotiation of contract expiring 2020. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Dille motioned to approve Fairfield Baseball Parade permit for April 27, 2019 if requested. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Dille motioned to have Adams County participate in the 2020 Census New Construction Program on behalf of Hamiltonban Township. Supervisor Gordon seconded. The motion carried unanimously.

**Planning Commission Report:** Supervisor Dille motioned to approve Knouse Foods Cooperative for the Component 3 Sewage facilities Planning Module as recommended by Planning Commission (Resolution 2019-10). Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve a 120-Day Extension request for 1661 Cold Springs Road-Kalathas as submitted by Beyond All Boundaries. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Joint Parks and Recreation Commission Report:** Supervisor Gordon motioned to approve the appointment of Robert G. Olyphant for the Joint Parks & Recreation Commission. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve amendment of by-laws and Ordinance 2016-01 of Joint Parks & Recreation Commission as follows:

By-Laws: Article III. Membership, Section 3.02. Sentence 2 change to: "A maximum of two (2) members may be appointed by the Fairfield Borough Council with the remaining seats appointed by the Hamiltonban Township Board of Supervisors"

Ordinance 2016-01, Article 2, Sentence 2 change to: "A maximum of two (2) members may be appointed by the Fairfield Borough Council with the remaining seats appointed by the Hamiltonban Township Board of Supervisors" and advertise.

Chairman Deardorff seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve advance funding of \$200.00 for Joint Parks & Recreation Commission Kite Day (April 13). Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve of Agreement with Soccer Shots to rental use of Hamiltonban Community Park field., with the Solicitor's condition that the "Rules of the Park" are attached. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Gordon motioned to prepare a letter of support for JPRC for TreeVitalize Grant. Chairman Deardorff seconded. The motion carried unanimously.

**FREMA/EMA Report:** No discussion.

**Fire Company Reports:** Cashtown Fire Company reports received prior to the meeting. Vice-Chairman Woerner stated he is unsure if he will be able to attend their annual banquet.

**Zoning Officer's Report and Code Enforcement Officer's Report:** Reports received by the Board prior to the meeting. Supervisor Dille motioned approve the Zoning Officer and Code Enforcement Officer's reports. Supervisor Gordon seconded. The motion carried unanimously.

**Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO):** Supervisor Gordon reminded the Board the April 25<sup>th</sup> Legislative Forum at 6:00 pm. Priorities are Right to Know Law, UCC and Charter Schools. ACATO is hosted 40 people for flagger training.

**York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC):** Supervisor Dille said there will be a joint meeting of YATB and ACTCC on April 29<sup>th</sup>.


**Pennsylvania State Police Report.** No discussion.

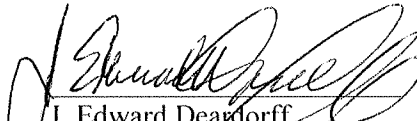
**Special Notices:** Conditional Use Hearing Continued May 6, 2019 at 6:00 pm for the Hermits of Mt. Carmel.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - April 9, 2019.
- Municipal Sewer Authority & Board of Supervisors - April 17, 2019
- Planning Commission - April 23, 2019.
- Board of Supervisors Workshop - April 25, 2019.
- Conditional Use Hearing Continued – May 6, 2019 at 6:00 pm.
- Board of Supervisors Meeting May 7, 2019.

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 8.19 PM. Seconded by Supervisor Dille. The motion carried unanimously.

  
 Nina Garretson  
 Secretary/Treasurer

  
 J. Edward Deardorff  
 Chairman