

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

May 1, 2012

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood, and Douglas Woerner.

Commission Members Present: Doreen Premo.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., EMA Coordinator Donald Wills, and Officer Juanita K. Larmer.

Public: Constable Edward Crisp, Dave Martin of the Fountaindale Volunteer Fire Department, Diane Munck, Elva Benjamin, Jerome Saller, Chuck Harsanyi, Diane Warner, Tracey Hefelfinger, Rob Lefever, Quintina Smith, Marty Wilson, and Adam Yalch and Rick Fulton of the *Emmitsburg News Journal*.

Approval of the Agenda: The Board unanimously approved the Agenda.

Approval of the Minutes: Supervisor Woerner motioned to approve the April 3, 2012 Board of Supervisors Meeting Minutes. Vice-chairman Reamer seconded. The motion carried unanimously. Supervisor Rood motioned to approve the April 26, 2012 Board of Supervisors Workshop Meeting Minutes. Supervisor Grinder seconded. The motion carried. Supervisor Woerner abstained as he was not present at the workshop.

Public Comment: Ms. Warner of Orrtanna stated to the Board that she feels she is being harassed by her neighbors and asked if there was any Township ordinance that would address her issue. Officer Larmer has received calls from Orrtanna residents regarding Ms. Warner but no citations were ever issued as Ms. Warner has always complied with any complaint. Solicitor Battersby advised that Ms. Warner seek private counsel regarding the harassment as the Board does not address civil matters.

Chairman Gordon went over the March activity reports and the 2012 Municipal Box Alarm Card Review that was submitted by the Fountaindale Volunteer Fire Department. Vice-chairman Reamer motioned to approve the 2012 Municipal Box Alarm Card Review for the Fountaindale Volunteer Fire Department. Supervisor Woerner seconded. The motion carried unanimously.

Mr. Lefever of Knox Road asked the Board for their thoughts on closing Knox Road and turning the road into a private lane. Mr. Lefever added that turning the road into a private lane would save the Township money as the Township would not have to maintain the road. Solicitor Battersby explained the procedure to vacate a road which begins with submission of a petition signed by all the residents of the road to the Township followed by a public hearing.

Ms. Benjamin a real estate agent asked the Board if they had any intention to make any changes to the jurisdiction over private lanes in the Township and was advised no changes have been contemplated. The Board described to her the way private lanes work in the Township.

Solicitor's Report: Solicitor Battersby gave his formal report at the meeting. He mentioned that the Township Engineer contacted him regarding the bid for the regional fueling station. Solicitor Battersby said he is fine with accepting the bid. He also reported that he has a meeting May 2nd with Pennsylvania American Water and has reviewed the draft amended Nuisance Ordinance and feels that it is ready to be adopted. Supervisor Woerner motioned to accept the Solicitor's report. Supervisor Rood seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:37PM.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. Roadmaster Harbaugh passed around a sample of the Drivable Surface Aggregate that was put down on Newman Road. He also added that Jim Eyler will be taking the Knowledge Test for his CDL permit on May 2nd. Vice-chairman Reamer motioned to accept the Road Report. Supervisor Woerner seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. He added that the aerator motor on Lagoon number 2 will be replaced on Friday, May 4th. Vice-chairman Reamer motioned to accept the Sewer Report. Supervisor Rood seconded. The motion carried unanimously.

EMA Report: No report was submitted.

Planning Commission Report: Secretary Premo submitted her formal report prior to the meeting. She mentioned that at the April Planning Commission meeting the sewer planning module for Jeff and Lori Waite, the SALDO revision, the Act 167 Model Stormwater Ordinance, the Zoning Ordinance revision and the Official Map were discussed.

Vice-chairman Reamer motioned to authorize Secretary/Treasurer Feiler to sign the sewer facilities planning module for Jeff and Lori Waite. Supervisor Grinder seconded. The motion carried unanimously.

Supervisor Woerner motioned to accept the Planning Commission report. Supervisor Rood seconded. The motion carried unanimously.

Recreation and Parks Commission (RPC) Report: Secretary Premo submitted her formal report prior to the meeting. She stated that about sixty children attended the Easter Egg Hunt and that Rob Thaeler and Sarah Weigle of the Adams County Office of Planning and Development attended the April RPC meeting and talked about the Official Map. The Board discussed with Secretary Premo the RecTap Grant application. Supervisor Woerner motioned to accept with regret Juanita Larmer's resignation from the RPC commission. Supervisor Rood seconded. The motion carried unanimously. Supervisor Rood motioned to accept the RPC report. Supervisor Grinder seconded. The motion carried unanimously.

New Business: At the April Board of Supervisors meeting, bids for home heating oil, propane, 87 octane gasoline and off road diesel fuel were opened and read aloud. Bids were not awarded at that time. Supervisor Rood motioned to award the bid for heating oil and propane to Shipley Energy. Supervisor Woerner seconded. The motion carried unanimously. Supervisor Rood

motioned to award the bid for 87 octane gasoline and off road diesel fuel to Talley Petroleum Enterprises, Inc. Supervisor Grinder seconded. The motion carried unanimously. The bids from Shipley Energy and Talley Petroleum Enterprises, Inc. came in with the lowest quotes for rack price plus.

Supervisor Rood motioned to award the bid for a regional fueling station as part of the Township Educational Campus to PWI, Inc. on the condition that the bond and liability insurance information is submitted within 15 days. Supervisor Grinder seconded. The motion carried unanimously. Only one bid was received, the bid was in the amount of \$94,435.

Vice-chairman Reamer motioned to begin negotiations with our neighbors in drawing up an agreement for their participation in the use of the regional fueling station. Supervisor Rood seconded. The motion carried unanimously. The Borough of Fairfield and Carroll Valley, the Fairfield Area School District, Fairfield Fire & EMS and Fountaindale Volunteer Fire Department all showed interest in the regional fueling station.

Supervisor Grinder motioned to move to a four, ten hour day work week for the road crew and a four, nine hour day work week for the Secretary/Treasurer from Memorial Day thru Labor Day. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Rood motioned to advertise the amended Nuisance Ordinance for adoption as presented by the Solicitor. Supervisor Grinder seconded. The motion carried unanimously.

Chairman Gordon motioned to increase the wages for Jim Eyler to \$12.25 per hour and for Dick Wivell to \$12.00 per hour. Vice-chairman Reamer seconded. The motion carried unanimously. This motion was made to be fair and consistent with the rest of the road crew employees salaries.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of April prior to the meeting. The Board reviewed the report and noted that four permits were issued. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Rood seconded. The motion carried unanimously.

Code Enforcement Officer's Report: No report was submitted.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the April Check Detail reports for all the funds. The Board reviewed the April financial statements. Vice-chairman Reamer motioned to approve all expenditures for the month of April and accept the Treasurer's Report. Supervisor Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Vice-chairman Reamer motioned to approve Secretary/Treasurer Feiler to attend the Municipal Secretaries Forum and Roundtable Luncheon on June 20th. Supervisor Woerner seconded. The motion carried unanimously. Vice-chairman Reamer motioned to accept the Secretary's Report. Supervisor Woerner seconded. The motion carried unanimously.

Police Report: Officer Larmer submitted her formal report prior to the meeting. It was noted that for the month of April there were 52 complaints or service calls, 0 arrests and 3 investigations. She traveled 953 miles and used 88 gallons of fuel. Supervisor Woerner motioned

to accept the Police Report. Supervisor Rood seconded. The motion carried unanimously. Officer Larmer was called away from the meeting to respond to an emergency call.

Old Business: Chairman Gordon updated the Board with regard to the Township Educational Campus - Phase I.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - May 9, 2012
- Planning Commission - May 22, 2012
- Board of Supervisors Workshop - May 31, 2012
- Board of Supervisors - June 5, 2012

Special Notices:

Public Comment: Doreen Premo submitted her resignation to the Board resigning from all Township commissions and committees that she was a part of, effective June 5, 2012. Chairman Gordon motioned to accept with deep regret and much thanks Doreen Premo's resignation. Supervisor Grinder seconded. The motion carried unanimously.

Adjournment: At 8:34PM Vice-chairman Reamer motioned to adjourn the meeting. Supervisor Rood seconded. The motion carried unanimously.

Deborah K. Feiler

Robert L. Gordon