

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
December 16, 2010

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Supervisor James Grinder, Supervisor Harry Rood and Supervisor Douglas Woerner. Vice-chairman Reamer was excused from the workshop. Chairman Gordon stated that there was a quorum.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: None.

Township Business:

- The Board reviewed the draft agenda for the 2011 Re-organization Meeting, including appointments of consultants, new appointments, and sub-committees.
- The 2010 Budget Message is currently being worked on and is expected to be mailed out to residents in the middle of January 2011.
- Chairman Gordon, Roadmaster Harbaugh and Secretary/Treasurer Feiler would like to attend the PSATS Convention and Tradeshow, April 17-20, 2011.
- Supervisor Woerner will be attending the Annual Pennsylvania Farm Show Public Officials luncheon on January 13, 2011.
- Chairman Gordon and Roadmaster Harbaugh are planning to attend the PSATS course titled Managing Resources in a Downsized Economy on February 1, 2011 (weather permitting). There is no registration fee for this course.
- Chairman Gordon announced that the \$800,000 loan from F&M Trust has been approved, as well as the Township's debt proceedings from the Department of Community and Economic Development (DCED). The loan closing is scheduled for December 29, 2010. A discussion followed.
- The Board touched on the Orrtanna Wastewater Treatment Facility. The Department of Environmental Protection (DEP) has not responded to the Township's letter dated November 15, 2010 that submitted dates for completion of the corrective actions listed in DEP's letter of October 18, 2010 in regard to the Quality Management Part II Permit Amendment. The Board is also still waiting for a response as to when the H2O PA Grant will be awarded.
- There is no news to report regarding the citation filed by Solicitor Battersby for an illegal business on Cold Springs Road.
- The Fairfield Fire Company reported in a letter dated December 8, 2010 to the Board that the 2009 Township donation of \$4,887.50 helped pay for the Fire Company's fuel. The Township's 2010 donation will be released as a result of that letter.
- The Board received an invitation to the South Mountain Volunteer Department's Annual Appreciation Banquet on January 8, 2011.
- Bryan Westfall has completed his ninety day probation and the Board received his review from Roadmaster Harbaugh.

- Solicitor Battersby is working on amending a holding tank agreement for a resident on Carrolls Tract Road.
- The Township Christmas luncheon at the office will be Thursday, December 23rd.
- Chairman Gordon mentioned to the Board that there was a call from a concerned resident on Beechwood Drive regarding the icy conditions on the road. The ice is a result of homes with sump pumps that are being pumped to the road.
- The Board discussed adding an Employee Dishonesty and Computer Fraud Policy and a Crime Policy to the Township insurances.
- The Board discussed Roadmaster Harbaugh attending an upcoming auction at McGrew's Equipment Company and Cochrane's Auction in Boonsboro, MD to get an idea of what kind of equipment comes up for sale and how much these items sell for.

At 8:25 PM, Secretary/Treasurer Feiler exited the meeting and the Board of Supervisors entered into an executive session.

The next regularly scheduled Board of Supervisors Meeting will be January 3, 2011 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman