

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Regular Monthly Meeting Minutes
April 6, 2010

At 7:00PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen Reamer, Supervisor James E. Grinder, Supervisor Harry Rood, and Supervisor Douglas Woerner.

Commission Members Present: Planning Commission and Recreation and Parks Commission Secretary Doreen Premo, Recreation and Parks Commission Chairman Pam Wiehagen, and Recreation and Parks Commission member Nick Myers.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John Harbaugh, Police Officer Juanita Larmer, and EMA Coordinator Donald Wills.

Public Present: Phyllis Bream, Jay Myers, Patrick Murray, Bob Sharrah of Sharrah Design Group, Jay McDannell, Dick Sharrah, Percy Muschamp, and Rick Fulton of *The Gettysburg Times*.

Approval of the Agenda: The Board of Supervisors unanimously approved the Agenda.

Approval of the Minutes: Vice-chairman Reamer motioned to approve the March 2, 2010 Board of Supervisors Meeting Minutes and the March 25, 2010 Board of Supervisors Workshop Meeting Minutes. Supervisor Woerner seconded. The motion carried.

Public Comments: Mrs. Bream addressed the Board of Supervisors in regard to the frequent flooding at Middle Creek and asked if the Board would sponsor her efforts by signing a Letter of Request addressed to the US Army Corps of Engineers. The Sponsor is required to contribute financially. Chairman Gordon motioned on behalf of Mrs. Bream to write a letter to Congressman Platts referencing the Letter of Request and ask for any assistance he can give since the Township has no financial capability to rectify the problem. Supervisor Woerner seconded. The motion carried. Solicitor Battersby advised Mrs. Bream to speak to the Borough of Fairfield as well. Mrs. Bream and Mr. Myers left the building at 7:45PM.

Solicitor's Report: Solicitor Battersby submitted his formal report at the meeting. Chairman Gordon motioned to sign an Engagement Letter with McNees, Wallace and Nurick, LLC of Harrisburg, PA, to solicit grants and/or loans for funding of the Township Facility within a maximum time frame of six months and with a cost to the Township of \$5,000 to \$10,000 with an assessment of progress at \$7,500. Vice-chairman Reamer seconded. The motion carried. A discussion followed regarding the Township Facility. The Board of Supervisors were updated on the Inter-municipal Agreement for

Brian and Annie Granger. Chairman Gordon stated for the record that Mr. Sgroi received and acknowledged the License Agreement allowing passage over Township land to access Mr. Sgroi's property. Upon receiving the agreement, Mr. Sgroi telephoned Chairman Gordon and stated that he would not sign the agreement. If Mr. Sgroi comes back to the Board of Supervisors to gain access to his property, he will be billed for all legal costs that have been incurred by the Township. Vice-chairman Reamer motioned to approve the Solicitor's Report. Supervisor Rood seconded. The motion carried. Solicitor Battersby left the building at 7:45PM.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. Roadmaster Harbaugh added that a pipe on Cold Springs Road is deteriorating and that the road will need to be closed for the day while the pipe is replaced. Chairman Gordon motioned to approve a purchase of a 30 inch by 80 foot long plastic pipe with a cost to the Township of \$1,600. Supervisor Woerner seconded. The motion carried. Supervisor Rood motioned to approve the Road Report. Vice-chairman Reamer seconded. The motion carried.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. There was a short discussion regarding the spray fields. Supervisor Woerner motioned to approve the Sewer Report. Supervisor Rood seconded. The motion carried.

EMA Report: EMA Coordinator Wills submitted his formal report at the meeting. There will be an EMA Workshop Wednesday, April 28th at local prevailing time of 1:30 PM at the Township Office. Vice-chairman Reamer motioned to approve Resolution 2010-12, A Resolution Authorizing and Directing the Emergency Succession of Municipal Officers and the Continuity of Municipal Government. Supervisor Woerner seconded. The motion carried. EMA Deputy Coordinator Schneider has retired and was awarded a Certificate of Appreciation for his work. EMA Coordinator Wills has a candidate which he will be interviewing for the Deputy Coordinator position. Supervisor Woerner motioned to approve the EMA Report. Supervisor Grinder seconded. The motion carried.

Planning Commission Report: Planning Commission Secretary Premo submitted her formal report and the Planning Commission recommendations prior to the meeting. Vice-chairman Reamer motioned to approve the Patrick and Tracy Murray Land Development Plan as recommended by the Planning Commission. Supervisor Rood seconded. The motion carried. The mylars were signed and given to Mr. Sharrah. The Planning Commission created a Request for Waiver Form as a simpler way to stay on top of time limits. Supervisor Rood motioned to approve the Planning Commission Report. Supervisor Woerner seconded. The motion carried. Mr. Murray and Mr. Sharrah left the building at 8:15PM.

Recreation and Parks Commission Report: Secretary Premo submitted her formal report at the meeting. She invited the Board of Supervisors to their meeting on May 12, 2010. Mr. Flowers of the Gettysburg Tourism Bureau will be speaking to the RPC about the possibility of installing Civil War Trail signs in the Township. The Easter Egg Hunt was a success, twenty-eight children attended. Supervisor Woerner motioned to approve

the Recreation and Parks Commission Report. Supervisor Grinder seconded. The motion carried.

New Business: Chairman Gordon motioned to transfer the 1997 Crown Victoria from the Police Department to the Road Department and alter the vehicle to fit the Road Department needs at an estimated cost to the Township of \$300. Vice-chairman Reamer seconded. The motion carried.

Vice-chairman Reamer motioned to renew the contract for PA UCC Inspection Services with Land and Sea Services, LLC for one year with no change in the rates. Supervisor Woerner seconded. The motion carried.

Chairman Gordon motioned to support the Adams County Emergency Services Radio Update Committee to examine emergency interoperability capability. Vice-chairman Reamer seconded. The motion carried. A discussion followed.

Vice-chairman Reamer motioned to approve Resolution 2010-11, Updated User Fee Resolution. Supervisor Rood seconded. The motion carried. Chairman Gordon added that penalties and interest charges will be added to any overdue invoice.

Vice-chairman Reamer motioned to approve the joint bid with the Borough of Carroll Valley for road maintenance materials. Supervisor Rood seconded. The motion carried. A discussion followed.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report prior to the meeting. Vice-chairman Reamer motioned to approve Zoning Officer's Report. Supervisor Woerner seconded. The motion carried.

Code Enforcement Officer's Report: Mr. Dave Lutz submitted his formal report prior to the meeting. Vice-chairman Reamer motioned to approve the Code Enforcement Office's Report. Supervisor Grinder seconded. The motion carried.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the March 2010 Check Detail report. Chairman Gordon motioned to approve all expenditures for the month of March 2010. Vice-chairman Reamer seconded. The motion carried. The Board of Supervisors reviewed the March 2010 financial statements. Supervisor Rood motioned to approve the Treasurer's Report. Chairman Gordon seconded. The motion carried.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Supervisor Woerner motioned to approve the Secretary's Report. Supervisor Rood seconded. The motion carried.

Police Report: Officer Larmer submitted her formal report prior to the meeting. For the month of March 2010 she had 52 complaints or service calls, 4 arrests and 12

investigations. She traveled 1,081 miles and used 87.75 gallons of fuel. An update was given in regards to the newly acquired 2005 Ford SUV. Supervisor Rood motioned to approve the Police Report. Supervisor Woerner seconded. The motion carried.

Old Business: In March, a McGinley's Choice representative requested that their escrow account be closed out. A Release of Escrow agreement was sent to them for signature, but there has been no response as of yet.

Doreen Premo informed the Board of Supervisors on what had taken place at the last two Tax Collection Committee meetings.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission meeting is scheduled for April 14, 2010.
- Planning Commission Workshop is scheduled for April 19, 2010.
- Municipal Authority meeting is scheduled for April 20, 2010.
- Planning Commission meeting is scheduled for April 27, 2010.
- Board of Supervisors Workshop meeting is scheduled for April 29, 2010.
- Board of Supervisors meeting is scheduled for May 4, 2010.

Special Notices: Police Office Larmer stated that there will be sponsored motorcycle runs traveling through the Township on Saturday and Sunday, April 17th and 18th and also Sunday, May 1st.

Adjournment: At 9:00PM Supervisor Rood motioned to adjourn the meeting. Supervisor Woerner seconded. The motion carried.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman