

## **Hamiltonban Township Board of Supervisors**

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

February 5, 2013

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood, and Douglas Woerner.

**Staff Present:** Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John Harbaugh, Jr. and EMA Deputy Coordinator Sam Ginn.

**Public Present:** Tim Dull, Jim Izer, Justin Dunlap, Larry Fowler, Juanita K. Larmer, Zackary Markle of Stephenson Equipment, Inc. (SEI), Rick Fulton of the *Emmitsburg News Journal*, Ed Crisp, Pam Wiehagen, and Sean Delaney of Reed Smith LLP representing Specialty Granules, Inc., who arrived at 7:30 PM.

**Approval of the Agenda:** The Board unanimously approved the Agenda.

**Public Comment:** Ms. Larmer asked the Board about some issues with regard to the disbandment of the police department. Ms. Larmer was told that she would have to talk to her attorney.

**Approval of the Minutes:** Supervisor Woerner motioned to approve the January 7, 2013 Reorganization and Board of Supervisors Meeting Minutes. Vice-chairman Reamer seconded. The motion carried unanimously. Supervisor Rood motioned to approve the January 31, 2013 Board of Supervisors Workshop Meeting Minutes. Supervisor Grinder seconded. The motion carried. Vice-chairman Reamer abstained as she was not present at the Workshop. An executive session was held after the workshop to discuss a legal matter.

**Solicitor's Report:** Solicitor Battersby presented his formal report at the meeting. He asked the Board, and the Board advised how to proceed with the delinquent sewer accounts that were sent to his office for collection. Supervisor Grinder motioned to accept the Solicitor's Report. Supervisor Woerner seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:12 PM.

**New Business:** Vice-chairman Reamer motioned to approve Ordinance 2013-01: Official Map Ordinance of Hamiltonban Township. Supervisor Grinder seconded. The motion carried unanimously. This is the first type of this Ordinance adopted in Adams County.

Vice-chairman Reamer motioned to appoint Teresa Scripture to a five year term to the Recs and Parks Commission. Supervisor Rood seconded. The motion carried unanimously. Her term will end December 31, 2017.

Supervisor Woerner motioned to adopt Resolution 2013-05: A Resolution authorizing the entry in an agreement between Hamiltonban Township and the Fairfield Area School District for the

use of the Hamiltonban Township fueling station. Supervisor Rood seconded. The motion carried unanimously.

Supervisor Woerner motioned to adopt Resolution 2013-06: A Resolution authorizing the entry in an agreement between Hamiltonban Township and the Fountaindale Volunteer Fire Department for the use of the Hamiltonban Township fueling station. Supervisor Rood seconded. The motion carried unanimously.

Supervisor Rood motioned to accept the proposal from C.S. Davidson, Inc. for the inspection of two bridges located on Hickory Bridge and Moritz Roads with a total project cost to the Township of \$2,500. Supervisor Woerner seconded. The motion carried unanimously.

The Board discussed the pros and cons of purchasing a stationary generator or a trailer unit generator. A generator is needed to keep the regional fueling station running in the event of a power outage as neighboring fire companies are now using the fueling station on a regular basis. No action was taken at this time.

Mr. Markle of SEI answered questions from the Board regarding the JCB Skid Steer that Roadmaster Harbaugh recommended to purchase. The JCB unit will replace the eleven year old skid steer that the road crew is currently using. Vice-chairman Reamer motioned to purchase the JCB unit. Supervisor Woerner seconded. The motion carried. Supervisor Grinder opposed. The unit will be funded through the Equipment Capital Reserve Fund and payments will be deferred to 2014.

Supervisor Rood motioned to put the 1997 Ford Crown Vic out to bid, with a minimum bid of \$400, and to turn over to the Road Department the 2005 Ford Explorer. Supervisor Woerner seconded. The motion carried unanimously.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the January Check Detail report. The Board reviewed the January financial statements. Supervisor Woerner motioned to approve all expenditures for the month of January and accept the Treasurer's Report. Supervisor Rood seconded. The motion carried unanimously.

**Secretary's Report:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Secretary/Treasurer Feiler added the Musselman and Creager will be in the office to begin their audit all of the 2012 funds on February 13<sup>th</sup> and 14<sup>th</sup>. Supervisor Woerner motioned to accept the Secretary's Report. Supervisor Grinder seconded. The motion carried unanimously.

**Road Report and Sewer Report:** Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. Vice-chairman Reamer motioned to accept the Road Report. Supervisor Woerner seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. Supervisor Rood motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously. The April Municipal Authority meeting will be held at the United Methodist Church in Orrtanna and all Orrtanna residents hooked up to the sewer treatment plant will be invited to discuss the future of the plant.

**Planning Commission Report:** Draft Planning Commission minutes were distributed to the Board prior to the meeting. No action was needed by the Board of Supervisors.

**Recreation and Parks Commission (RPC) Report:** Draft RPC minutes were distributed to the Board prior to the meeting. No action was needed by the Board of Supervisors.

**EMA Report:** EMA Deputy Coordinator Ginn stated that there was an EMA Committee meeting last week to complete the annual review of the NARMS and point of contacts. Supervisor Woerner motioned to accept the EMA report. Vice-chairman Reamer seconded. The motion carried unanimously.

**Fire Company Reports:** Chairman Gordon went over the December and January activity reports that were submitted by the Fountaindale Volunteer Fire Department. For the month of December Fountaindale responded to six calls two of which were in the Township. In January Fountaindale responded to nineteen calls three of which were in the Township. Cashtown Community Fire Department submitted their January activity report. Cashtown responded to twenty calls one of which were in the Township.

**Zoning Officer's Report:** Mr. Wilbur Slothour submitted his formal report for the month of January prior to the meeting. The Board reviewed the report and noted that three building permits and one demolition permit were issued. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Rood seconded. The motion carried unanimously.

**Code Enforcement Officer's Report:** No formal report was submitted for the meeting. Mr. Gardiner keeps the Board posted via regular emails.

**Special Notices:** A public hearing is scheduled for February 27, 2013 in the cafeteria at the Fairfield Middle/High School at 7:00 PM to consider a zoning map amendment to parcel #18,A16-0032-000.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission – February 13, 2013.
- Planning Commission meeting – February 26, 2013.
- Board of Supervisors Workshop – February 28, 2013.
- Board of Supervisors – March 5, 2013.

**Adjournment:** At 8:31 PM Vice-chairman Reamer motioned to adjourn the meeting. Supervisor Rood seconded. The motion carried unanimously.

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Deborah K. Feiler

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Robert L. Gordon