

Hamiltonban Township and Fairfield Borough

Joint Parks and Recreation Commission (JPRC)

Minutes of Tuesday, March 12, 2019

Regular Meeting

Call to Order by Chairman Terry Scripture at 7:03 pm

Attending: Terry Scripture, Chairman; Dean Thomas, Fairfield Member and Vice Chairman; Matt Inskip, Treasurer; John Strahler new member and Coleen Reamer, Community Grant Volunteer

Public: Mr and Mrs Robert Olyphant, John Messeder from the Gettysburg Times.

Approval of Agenda: 1st Dean Thomas. 2nd John Strahler. Motion approved

Approval of minutes from January 15, 2018: 1st motion by Matt Inskip; 2nd by John Strahler. Motion approved.

Treasurer's Report: Fund Balance as of \$16,474.21 as of 2/28/2019

There has been confusion with 3 months worth of financial reports. Further investigation and discussion to continue. Terry will email Nina about the 2019 data and ask why items exist in more than one category.

Public Comment: No Public Comment

Old/New Business:

Robert G. Olyphant: Robert has agreed to join the commission and the members are excited to have a complete commission. The commission is asking that the Board of Supervisors approve Mr. Olyphant at their next workshop. Terry will email Nina and ask her to put it on their agenda.

Grants Updates: Green space grant to be turned in March 13, 2019 we are expecting a surplus of \$2,392.04. Coleen is also to work on the Tree grant. There is also the Adams County Community Foundation Grant. Coleen reported that there is \$8,138 left to use.

Boy Scouts: The Boy Scouts have not shown much interest in doing an Eagle Scout Project for the park. However, some Scouts may be able to help with Kite Day.

By-Laws Discussion: The commission proposed the changes be made to the noted documents was voted on by the commission and will be sent to Board of Supervisors for approval. First motion by Terry Scripture, Second by Matt Inskip. Approved Unanimously. Terry will email Nina and ask her to put it on the agenda for the BOS workshop.

- 1) Article III. Membership, Section 3.02. Sentence 2 change to "A maximum of 2 members may be appointed by the Fairfield Borough Council with the remaining seats appointed by the Hamiltonban Township Board of Supervisors"
- 2) Ordinance 2016-01, Article2, Sentence 2 change to: "A maximum of 2 members may be appointed by the Fairfield Borough Council with the remaining seats appointed by the Hamiltonban Township Board of Supervisors"

The purpose of this is to make the wording more flexible in order to make it easier to keep the Commission filled by being able to have up to 2 members from Fairfield Borough.

Future Workdays: Pre-meeting work detail scheduled for April 9, 2019 at 6pm for one hour.

Detention Pond Signs: Coleen to visit Conservation District March 13, 2019.

Interpretive Panels: Coleen to meet with Barb Sanders Park Interpreter and Mary Anne at Penn State March 13, 2019.

Natural Play Area: Coleen to contact Chad Farace about balance beam.

Kite Day: Kite Day is to be April 13, 2019 in the morning time TBD. We are blessed to have Mr. Whitmore a professional kite flyer from Carroll Valley to assist with this event. A request is going to be made to the Board of Supervisors to expend \$200 from the Parks and Rec Township budget to help pay for supplies. The Boy Scouts may help with this event as mentioned earlier. Coleen to call Mr. Whitmore and work out details. Flyers and other ways to promote the event will be worked out via a group e-mail. Terry will email Nina and ask her to put it on the BOS workshop agenda.

Meadow Plugs: The cost of the meadow plugs is to be \$3372.54 and there was discussion about the easiest way to plant the plugs. Discussion and investigation to be continued.

Bridge: There was discussion about the second bridge to be built. The commission is still investigating the best way to construct the bridge. John Strahler has been investigating an alternative way to build a functional bridge that would be affordable.

Planning Workshop: John Strahler has suggested a workshop to set specific goals and some more formal planning for the park. To be continued.

Meeting was adjourned at 8:23 pm. 1st motion by Terry Scripture. Second by Matt Inskip. Motion approved. Next meeting is April 9, 2019.