

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
**Board of Supervisors Workshop**  
August 31, 2017

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Chairman Robert L. Gordon, Coleen N. Reamer, LuAnn M. Dille, J. Edward Deardorff, Douglas Woerner.

**Staff Present:** Township Roadmaster Ray Herr.

**Public Present:** Brad Martin, and John Messeder of the *Gettysburg Times*, Ed Fitzgerald arrived at 7:30 PM.

**Township Business:** The following Township business was discussed:

Roadmaster Herr stated the paving project for Bullfrog Road to be done week of September 5<sup>th</sup> weather permitting. The school has been notified and the road posted. It will be single lane traffic and road crew will do flagging. The 4020 paving may have to wait until next year. Supervisor Reamer reported the completion date for the Park work is in question, as a new bridge has been ordered. Hammakers informed the Roadmaster it would be late September before they would be able to schedule. Seal coating of berms may have to wait until next year.

Tree trimming has been completed on Newman, Cold Springs, Zoo Road, Gum Springs, and parts of Mt. Hope Road. Contract is up shortly and this work may have to resume sometime this winter.

The new Mack Truck order is proceeding and should be completed in mid-September. The Township has 20 days to pay once the chassis is delivered. The secretary has submitted the applications for loans to DCED and Community Leasing and Rhoades & Sinon are assisting with some of the additional paperwork. Roadmaster asked about new truck radio, to which the Supervisor Reamer said the township has used Mills, Westminster, Maryland. Pricing for upgrades should be gotten for the upcoming budget.

Supervisor Deardorff has been speaking with D.L. George and discussions are ongoing.

Service for camera's at 4020 are a problem. Board suggest the secretary to contact other companies for repair and possible service contract.

Hickory Bridge Road Bridge repair project the board will meet with engineers and Franklin Township on Thursday, September 7, 2017 at 6:00 pm. Decisions will have to be made how to proceed. Township wants to replace bridge with two lane bridge with no weight restrictions and to rebid. Multiple trees are in right-of-way and liability issues to consider.

Equipment should have tag's, registration and insurance cards in all vehicles. Roadmaster is working on.

Supervisor Dille reported she and secretary have completed the FHWA 536 form.

Chairman Gordon stated he will take old TV in shop to the recycling event next week. Roadmaster suggested removing and disposing of the old computer in EMA office also. Back up on flash drive before disposing of. Supervisor Dille will check with Donald Wills who used it. A new flat screen will be purchased for the shop. Discussion if weather station is needed at shop.

Supervisor Reamer said the Township requires physicals for CDL drivers but it should be for all fulltime employees. Township will send new fulltime employee for physical and drug testing. Secretary has suggested accident packets in all vehicles, which the board agrees should be done. Supervisor Deardorff stated that an inventory needs to be done on all equipment. Roadmaster needs to consider what may be needed prior to budget preparation. Road Coordinator Supervisor Deardorff requested ordering 10 skids of magnesium chloride to store in shop for over the winter. He said the clutch in the Peterbilt needs replaced.

Board suggested sending both the Roadmaster Herr and Secretary/Treasurer Garretson attend the training for TIM (traffic impact) on September 28, 2017.

Discussion for benefit of reimbursement of medical expenses which is \$5,000 for family and \$3,000 single less \$250 deductible.

Chairman Gordon gave update on Iron Springs Plaza, which they have to move utility poles for Met-Ed and Centurylink. It is very expensive and they are working through it. Iron Springs Church will be on agenda for approval at the next board meeting, and the 208 Whippoorwill Plan as Planning Commission recommends. Zoning Hearing Board on the 1800 Mt Hope has approved the variance. The Conditional Use Hearing for Adams Electric is being suggested for October 3, 2017 at 6:00 PM. Reviews to be completed by the next Board workshop. Zoning Officer will do the ad, post property and notify residents.

Chairman Gordon discussed the Scott Escrows for stormwater which was done prior to current ordinance. There is a CD at Adams County Bank and two accounts are with PLGIT. Chairman Gordon recommends these monies be returned. Supervisor Reamer suggested that a statement be prepared by the Township Solicitor.

Discussion ensued regarding setbacks and size of property sold. This will need to be checked against current ordinance and further discussion with Planning Commission. Chairman Gordon said we are still awaiting sample language regarding updating Ordinance 1966-01 establishing the Planning Commission.

Chairman Gordon reported that letters have been sent to all home owners regarding the Agricultural Security Area (ASA), posting and advertising done. Secretary Garretson is in the process of contacting the ASA Committee members regarding a possible meeting with the Planning Commission. A hearing date must also be set, which may be set for October 3, 2017. Regarding the subject to residential sprinklers, the Zoning Officer stated he includes that in his builders training class, since it is the responsibility of the builder to advise the buyer. Not necessary for the Board to take any action.

The Supervisors must decide if the Secretary should send notification to those on Mountain and Wilderness Lanes regarding sign ordinance. They appreciate the residents taking action to correct the problem and complying with the Township Ordinance. The Board is okay with a larger sign so that all the address can be shown. They will need to add two more addresses, 400 Mountain Lane and two for 1975 Mt. Hope addresses, which are actually on Mountain Lane. Will be added to the Board meeting agenda September 5<sup>th</sup>.

The Board has reviewed the Waste Management Contract which will go to bid on September 6, 2017 and be awarded on October 11, 2017. A representative of the Township will need to attend.

The waiver for Miller for septic pumping, since there is no building, to be added to the September meeting agenda. Secretary Garretson will have to do more research and report to the Board on electric supplier and the best rates.

Solicitor has reviewed language for add for the sale of the sewer spray field per Supervisor Reamer. She reported that resident Mr. Sogroi has inquired regarding the right of way and that the Solicitor has sent a letter that will protect the home owner. The Board will check with the Solicitor if the Township is ready to proceed with the sale of this property.

Supervisor Reamer reported that a change order will need to be voted on at the September meeting for the bridge with LoBar. Wellspan has sent a request for a smoke free Resolution for the park. Not sure if this is necessary.

Supervisor Dille reported on the Census for 2020 which we should do the LUCA which will be time consuming and she suggested a committee to oversee. Board suggested Supervisor Dille should chair. Chairman Gordon said no vote by Board is needed. Volunteers will be utilized.

Discussion on Ordinance 2008-07 regarding Holding Tanks and Ordinance 2016-02 Sewer Management. Supervisor Reamer suggested that the Solicitor should weigh in whether two ordinances are needed, but outhouses and privy's need to be added. This can be discussed on Tuesday with Solicitor.

Training for budget for Secretary Garretson, which Supervisor Dille will check with.

Crosswalks for Fairfield School District may wait until next year when work on road is completed. We do the painting of the crosswalks in conjunction with Fairfield Borough. Superintendent Kugler is requesting them. PennDOT states it is the responsibility of the Township. The Township will submit the application and have an agreement with the school. Chairman Gordon stated the school is still working on a crossing guard.

Septic pumping report is requested by Chairman Gordon. What action is the board going to take at the end of October in regards to those who are not in compliance. Supervisor Reamer stated the SEO will have to do the follow up at that time to those in non-compliance. SEO will send letter, collect fine and complete all follow-up.

At 8:45 PM Supervisor Deardorff motioned to adjourn, seconded by Supervisor Reamer . The Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is September 5, 2017 at the local prevailing time of 7:00 PM.