

**Hamiltonban Township Board of Supervisors**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Regular Monthly Meeting Minutes  
July 5, 2011

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood and Douglas Woerner.

**Staff:** Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., EMA Coordinator Donald Wills, and EMA Deputy Coordinator Herbert Milligan.

**Commission Members Present:** Doreen Premo.

**Public:** Julie and LeRoy Shelton, and Dave Martin of the Fountaindale Volunteer Fire Department.

**Approval of the Agenda:** The Board of Supervisors unanimously approved the Agenda.

**Approval of the Minutes:** Supervisor Woerner motioned to approve the June 7, 2011 Board of Supervisors Meeting Minutes. Supervisor Rood seconded. The motion carried. Chairman Gordon abstained as he was not present at that meeting. Supervisor Rood motioned to approve the June 30, 2011 Board of Supervisors Workshop Minutes. Supervisor Woerner seconded. The motion carried unanimously. Chairman Gordon noted that an Executive Session was held June 22, 2011 to discuss a legal matter.

**Public Comment:** The Board reviewed the fire reports from the Fountaindale Volunteer Fire Department that were submitted prior to the meeting for the months of May and June 2011.

**Solicitor's Report:** Solicitor Battersby submitted his formal report at the meeting. He stated that the automatic stay has been lifted from the illegal business owner on Cold Springs Road and now the Solicitor can proceed further. Solicitor Battersby also advised the Board to reject all the bids received for the Township Educational Campus Phase I as there was a complaint made by one of the bidders regarding the bid procedure. Supervisor Woerner motioned to accept the Solicitor's Report. Vice-chairman Reamer seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:06 PM.

**Road Report:** Roadmaster Harbaugh submitted his formal report prior to the meeting. The Board reviewed the road report. Vice-chairman Reamer motioned to accept the Scope of Services from C.S. Davidson, Inc. for the Cold Springs Road Culvert Restoration Project. Supervisor Woerner seconded. The motion carried unanimously. Supervisor Rood motioned to accept the Road Report. Supervisor Woerner seconded. The motion carried unanimously.

**Sewer Report:** Roadmaster Harbaugh submitted his formal sewer report prior to the meeting. Vice-chairman Reamer motioned to accept the quote from NazzTech Services, LLC for sewer line maintenance at an estimated cost of \$6,517.50. Supervisor Rood seconded. The motion carried unanimously. Vice-chairman Reamer motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

**EMA Report:** EMA Coordinator Wills stated that there was nothing to report. Supervisor Rood motioned to accept the EMA Report. Vice-chairman Reamer seconded. The motion carried unanimously.

**Planning Commission Report:** Secretary Premo submitted her formal report prior to the meeting. The Iron Springs Plaza Subdivision and Land Development Preliminary Plan is undergoing revisions. The members of the Planning Commission are still working on editing the Subdivision and Land Development Ordinances. Supervisor Woerner motioned to accept the Planning Commission report. Supervisor Grinder seconded. The motion carried unanimously.

**Recreation and Parks Commission (RPC) Report:** Secretary Premo submitted her formal report prior to the meeting. Chairman Gordon motioned for the RPC to apply for the South Mountain Partnership Grant and begin creating a Township Educational park and hiking trail. Vice-chairman Reamer seconded. The motion carried unanimously. Vice-chairman Reamer motioned to have the Township and RPC join the PA Recreation and Park Society with a cost to the Township of \$100 per year. Supervisor Rood seconded. The motion carried unanimously. Roy Brubaker, District Forester will be attending the August RPC meeting to discuss an anticipated trailhead into the Michaux State Park. Vice-chairman Reamer motioned to accept the RPC report. Supervisor Woerner seconded. The motion carried unanimously.

**Tax Collection Committee (TCC) Report:** Voting Delegate Premo submitted her formal report at the meeting. She gave a summary of the June 1, 2011 TCC meeting. The TCC voted on the future structure of the committee and Option 3, the Joint TCC Approach which means the TCC delegates replace the York Adams Tax Board of the directors was passed. Supervisor Rood motioned to accept the TCC report. Vice-chairman Reamer seconded. The motion carried unanimously.

**Stormwater Planning Advisory Committee (SPAC):** Vice-chairman Reamer submitted her formal report at the meeting. The Act 167 stormwater management model ordinance was discussed. Supervisor Woerner motioned to accept the SPAC report. Vice-chairman Reamer seconded. The motion carried unanimously.

**Adams County Council of Governments (COG):** Chairman Gordon updated the Board with regard to happenings of the COG. He stated that the COG is looking into ways to increase funding for the area volunteer fire companies. Supervisor Woerner motioned to accept the COG report. Vice-chairman Reamer seconded. The motion carried unanimously.

**Southwest Adams Comprehensive Plan Steering Committee (Steering Committee):** Chairman Gordon updated the Board with the happenings of the Steering Committee. The Steering Committee is working on a peer-to-peer study for a regional recreational plan. Supervisor Rood motioned to accept the Steering Committee report. Supervisor Woerner seconded. The motion carried unanimously.

**New Business:** Vice-chairman Reamer motioned to reject all the bids received for the Township Educational Campus Phase I and re-bid. Supervisor Woerner seconded. The motion carried unanimously.

**Zoning Officer's Report:** No report was submitted.

**Code Enforcement Officer's Report:** Mr. Bill Gardiner submitted his formal report prior to the meeting. The Board reviewed the June report. Supervisor Rood motioned to accept the Code Enforcement Officer's report. Supervisor Woerner seconded. The motion carried unanimously.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the June 2011 Check Detail report. The Board reviewed the June financial statements. Vice-chairman Reamer motioned to approve all expenditures for the month of June and to accept the Treasurer's Report. Supervisor Woerner seconded. The motion carried unanimously.

**Secretary's Report:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board reviewed the report. Supervisor Woerner motioned to accept the Secretary's Report. Supervisor Grinder seconded. The motion carried unanimously.

**Police Report:** Officer Larmer submitted her formal report prior to the meeting. For the month of June 2011 there were 51 complaints or service calls, 5 arrest and 6 investigations. She traveled 1,072 miles and used 113.4 gallons of fuel. Vice-chairman Reamer is researching Act 51; Killed in Service, that is being taken over by the Commonwealth of Pennsylvania and how it will affect the Township and Police Officer. Supervisor Rood motioned to accept the Police Report. Supervisor Grinder seconded. The motion carried unanimously.

**Old Business:** none.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission – July 13 2011.
- Planning Commission – July 26, 2011.
- Board of Supervisors Workshop – July 28, 2011.
- Board of Supervisors – August 2, 2011.

**Special Notices:** None.

**Public Comment:** Mrs. Shelton asked the Board about the new information regarding ISP Minerals, Inc. (ISP) that was in the *Gettysburg Times*. Vice-chairman Reamer explained that according to the president of ISP, the Charmian Plant is not part of the sale to Ashland, Inc. The Adams County Commissioners may be making a decision regarding the proposed swap at their meeting on July 13, 2011. After the commissioners make their decision, the matter goes to the governor. At this time there is nothing more the Township can do.

**Adjournment:** At 8:15 PM Supervisor Rood motioned to adjourn the meeting. Supervisor Woerner seconded. The motion carried unanimously.

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Deborah K. Feiler  
Secretary/Treasurer

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Coleen N. Reamer  
Vice-chairman