

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

July 20, 2021

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin and Coleen Reamer.

Staff/Consultants: Roadmaster Ray Herr and Secretary/Treasurer Nina Garretson

Public: via Startmeeting: Cliff Frost.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: None.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the July 6, 2021 Board of Supervisors Meeting. Supervisor Gordon seconded. The motion carried unanimously.

Solicitor's Report: Excused.

Road Report: Roadmaster excused.
Streetlights tabled.

Roadmaster Herr stated sealcoating of Bullfrog Road to be completed by August 15, 2021.

Roadmaster Herr spoke with Camp Eder and they will be removing dead trees. They asked for assistance with flagging since on curve. Board agreed by consensus.

Roadmaster Herr stated phone lines have not been moved on Moritz Road. He is suggesting that the pipes be replaced (6 lower, 1 upper section) and plan to widen next year when paving.

Roadmaster Herr said West Penn put in pole along guard rail on Old Waynesboro Road and peeled seal coat. He has repaired with cold patch. Board said to have Solicitor send letter regarding damage. Board instructed Secretary to send letters notifying all utilities of Road Occupancy Ordinance.

Roadmaster Herr stated CSX Railroad has completed repaid of crossings on Mt. Hope, Orrtanna and Carrolls Tract Roads. Cold Springs still needs done and he has no further information.

Chairman Deardorff stated trimming for signs needs to be worked on. Roadmaster Herr stated they have started and he has instructed a 50 ft approach. He said boom mowing will be in November.

Roadmaster Herr reported skid loader repair to be completed this week. He will also be ordering materials for Mt. Carmel Road.

Chairman Deardorff suggested the completion of final section of Cold Springs Road be considered.

Vice-Chairman Woerner motioned to approve Roadmaster's Report. Supervisor Reamer seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson gave her financial report to the Board prior to the meeting.

Secretary Garretson reported the first half of APRA funds received \$125,969.40. She provided contract for consideration for Zelenkofske Axelrod LLC recommended by PSATS to help oversee ARPA funding. To be reviewed by Solicitor and will be on next agenda.

Vice-Chairman Woerner motioned to approve advertising of budget workshops beginning mid-August and continuing to first meeting in November at 6pm prior to regular meetings, and to be held via Startmeeting.com as well as in person. Supervisor Gordon seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to accept the Secretary/Treasurers Report. Supervisor Reamer seconded. The motion carried, unanimously.

Old/New Business:

Discussion on 4325 Fairfield Road regarding Code Violations and notice to correct in 15 days was given. Board wants Solicitor and Zoning/Code Officer to taken action due to safety concerns.

No update on 2985 Waynesboro Pike,

Discussion items:

Supervisor Reamer stated the project estimates from Gordian should be in about two weeks.

Special Notices: Invitation to Bridge dedication at 5pm at Hamiltonban Community Park for August 22nd which the Joint Parks & Recreation Commission requested Board of Supervisors attend.

Public Comment: None

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission – July 27, 2021
- Board of Supervisors Meeting – August 3, 2021
- Parks and Recreation Commission – August 10, 2021
- Board of Supervisors Meeting August 17, 2021

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:31 PM. Seconded by Supervisor Martin. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman