

Hamiltonban Township

23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Regular Meeting

February 6, 2024 AGENDA

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

1. **Call to Order.**

Announcements: *Executive Board meetings were held 6:00 PM - at 1:00 PM on January 30, 2024 and at 6:00 -7:00PM on February 6, 2024 for the purpose of conducting interviews for open positions within the Township.*

2. **Agenda Approval.**

3. **Public Comment. (Agenda items only)** Citizens may individually address the Board of Supervisors for a maximum of five minutes during this thirty-minute period. Prior to addressing the Supervisors, please state your name, address, and, if applicable, the organization that you represent. Please refer to Resolution 2018-08: Hamiltonban Township Public Comment Policy.

4. **Approval of Minutes** – ****Correction to the minutes of January 2, Reorganizational minutes: PMCA Appointed as UCC and Building CODE Officer.**

a. Motion to approve the correction to the January 2, 2024 minutes.

b. Motion to approve minutes of January 16, 2024

6. **Solicitor's Report.**

a. Kalathas Driveway – Permit App submitted, review of drive by Erik and Ray on 02/06; next step.

b. Sportsman's SEO report

7. **Old/New Business.**

a. 184 Tunnel Lane Driveway – engineer and Roadmaster will consult

b. Annual Tour de Frederick ride letter 2024

c. South Mountain Fire Invitation due January 25 for Feb17 Awards Dinner – Plaque approval

d. 2024 Membership to Adams Economic Alliance \$200

e. Permission for FF Borough to set BOS Picarelli and Spence as their ACTCC and YATB alternates. In turn, FF Boro Smith and Wagle will represent in absence of HBT.

Notification to the Borough is necessary if not making a meeting.

8. **Roadmaster's Report.**

a. Road Saw Approval of increase in price to \$2,000

b. Lighting Trail Road issue

c. BB lots survey date

d. 2023 Mack Report

e. Shop heaters- auto resets

9. **Secretary's Report/Treasurer's Report.** Secretary/Treasurer report was received by the Board in their Board packets prior to the meeting.

a. Appoint signers to all accounts

b. John Hancock Retirement Package presentation to the Board

c. Filing Cabinets – Movement of Files

d. Cermak – Computer system

e. Sec/Treas Advertisement

f. Records prep for Audits

g. Met with Land and Sea

h. Rec'd Delinquent EIT report for 2024 from YATB \$ 11,532.14

i. Reviewed insurances with ACNB Insurance (Commercial)

10. **Planning Commission Items:**

a. ZHB Fine Line Trim February 22, 2024

- PC members are in favor of the Fine Line, LLC removal of the old house and construction of an addition to the existing building.

b. Appoint Derek Flenner to complete Stephen Jacobs term of office.

c. PC members recommend denial of the request to change HBT Zoning Ordinances to accommodate solar in the Commercial Zoning District.

d. PC suggests that an alternate member be assigned to the Small Group meetings in case a member cannot attend.

11. **Code Officer:**
 - a. A letter citing a violation to the Open Burning Nuisance Ordinance was sent to the property owner of a property off Six Lane, Fayetteville.
 - b. Officer Tim McCauslin has been placed on the Township payroll as a part-time employee.
12. **Zoning/Building/UCC (PMCA):**
13. **Parks and Recreation:** none.
14. **FREMA:** none.
15. **Fire Company Reports**
16. **Adams County Council of Governments and Adams County Association of Township Officials**
17. **York Adams Tax Bureau and Adams County Tax Collection Committee Reports**
18. **PA State Police Report**
19. **Discussion Items.**
20. **Special Notices.**
21. **Public Comment.**
22. **Township Meeting Dates.** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:
 - Parks & Recreation Commission – February 12, 2024 Reorganization
 - Board of Supervisors Meeting – February 20, 2024
 - Planning Commission – February 27, 2024
23. **Adjourn.**