

Hamiltonban Township and Fairfield Borough, Adams County, PA
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday November 14, 2023

Regular Meeting:

Attending in person: John Strahler; JPRC President, Terry Scripture; JPRC Vice President, Pat Pileggi; Commission Member, Coleen Reamer; Township Supervisor and Park Liason, Matt Inskip; JPRC Secretary, Rob Olyphant; JPRC Treasurer, Angie Olyphant; Township Resident and Volunteer, Carrie Lowe; Carrie Lowe Freedom Valley Worship Center, Christian Cole; Freedom Valley Worship Center.

1. Call to order time: 7:01 PM

2. Approval of Agenda: 1st Terry 2nd Matt, motion passed

3. Approval of Minutes from October 10, 2023. Terry 1st, John 2nd motion passed.

4. Public Comment: Carrie and Christian from Freedom Valley Worship volunteered to help out in any way needed for the Christmas Tree lighting and Caroling.

5. Treasurer's Report: Parks&Recreation General Fund Balance \$3,050.86, and Special Grant fund \$31.36 as of 10/31/2023

6. Old Business:

a. Grants Updates- Brandon from KPI needs to final inspection of park. Purpose is to verify that work to park was done in accordance with plans. This needs to be verified for DCNR and Adams County Greenspace

b. Rain Garden Renovation-There are 3 more plants and some mulching to finish up the project. Trevor Redding from Redding's Horticulture to plant when able.

c. Christmas Tree Lighting-

*PortaPot rental to be extended through December.

*Path from parking lot to pavilion to have lumineers for lighting and decoration. John has bags and sand. Terry has tea lights.

*Event starts at 4pm. The goal is to start caroling at 4:15 with tree lighting starting at 4:45 and then more caroling.

*Start Caroling at 4:15,

*Park to be surveyed on November 30 to determine when dark sets in etc.

*Liberty worship Center to help with parking, hot chocolate and Cookies.

*John to bring trash can.

*Coleen to get extra strand of lights and star for on top of tree.

*Meeting December 2nd at 11am to get tree ready.

*Pat will be the M/C welcoming people and introducing Dave Thomas as well as Pat and Rob Lewis.

*Rob to bring small sound system.

*John to set up barrel with small fire.

*Matt to park cars with help from Freedom Valley Worship Center.

*Pat to bring 60 cup coffee urn and hot chocolate mix.

*John to bring cups and marshmallows.

*Angie Olyphant to set up toppings for hot chocolate.

*Music list still needs to be compiled. Music sheets will then be printed.

7. New Business

a. Memorial Trees and Seedlings-

The Fairfield Lions Club would like to donate a tree in memory of all former “Lions”. Fairfield Boro would like to donate a tree in memory of Dean Thomas. Adams County Conservation District Representative Vi Trinh met with the park regarding planting trees in our park that help protect the Chesapeake Bay Watershed. Discussion about appropriateness of planting in “catch basin” Terry made a motion to approach the Board of Supervisors to discuss planting trees in catch basin etc. 2nd by John. Motion Passed.

b. Soccer Field- A meeting was set up with Lauren Phalen for October 26th at the last meeting to survey the possibility of a practice soccer field at the park. She did not show up or respond to multiple contacts. No further action at this time from commission.

8. Good For the Cause

a. Terry delivered Pizza to the road crew.

b. Land owned by New Enterprise (Fairfield Quarry) that connects to park brought up in discussion. John to approach supervisors about starting a conversation with New Enterprise with the goal of getting the land donated.

9. Township Meetings: The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township Office. Meeting dates or changes in schedule are advertised in local newspaper.

*Board of Supervisors Workshop-November 21, 2023 at 6:00pm

*Board of Supervisors Meeting-November 21, 2023

*Planning Commission-November 28, 2023

*Board of Supervisors Meeting-December 5, 2023

*Parks and Recreation Commission-December 12, 2023

10. Adjourn Time: 8:12 pm. 1st Terry 2nd John passed.