

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
January 28, 2010

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen Reamer, Supervisor James Grinder, Supervisor Harry Rood, and Supervisor Douglas Woerner.

Staff Present: Solicitor Matthew Battersby and Secretary/Treasurer Deborah K. Feiler.

Public Present: Gilbert Picarelli of KPI Technology and Charles Brake of Charles E. Brake Company, Inc.

At 7:00 PM Chairman Gordon called the meeting to order.

Township Business:

- Mr. Picarelli addressed the Board of Supervisors with regards to the monies received from the Department of Environmental Protection in regards to Act 537 are no longer covering the sewer enforcement officers costs. He suggested adopting an updated fee schedule for the administration of the sewage facilities act. Mr. Picarelli left the building at 7:25 PM.
- To clarify, Chairman Gordon stated that per the elected Township Auditors the Working Supervisors salary is \$11.67 per hour.
- Chairman Gordon updated the Board of Supervisors with the Adams County Council of Governments thoughts on group health insurance. Vice-chairman Reamer mentioned that she contact the Governor's center regarding further health insurance options.
- Arriving at 7:30 PM, Mr. Brake addressed the Board of Supervisors in regards to the problems with the shared driveway and how a fix can be completed. Mr. Brake agreed to bring the shared driveway to PennDOT specifications and acknowledges that this will not correct the water ponding problem. Mr. Brake left the building at 8:00 PM. A discussion followed Mr. Brake's departure regarding his proposed fix to the shared driveway.
- A discussion developed between The Board of Supervisors and Solicitor Battersby regarding the Daniel Sanders Land Development plan. Solicitor Battersby left the building at 8:20 PM.
- Chairman Gordon encouraged the new supervisors to attend the new supervisors training course provided through PSATS.
- The Board of Supervisors held a question answer session with newly elected Supervisor Woerner. Various office policies, procedures and what is expected of a new supervisor were discussed.
- The 2009 interim audit has been completed by Lockwood Business Solutions. There are no issues concerning the interim financial statements.
- The Township is still waiting for copies of the Municipal Authority meeting minutes for 2009.
- Chairman Gordon asked for any volunteers to work on the workers compensation formula in regards to the fire companies.
- The Board of Supervisors discussed updating the Non-operable vehicle ordinance.

- The Board of Supervisors discussed the need to get the bidding process started on the salt shed and fuel station.
- A motion will be made at the upcoming Board of Supervisors meeting regarding Resolution 2010-05, A Resolution for Application of 2010 Robert C. Hoffman Charitable Endowment Trust for the purchase of a police cruiser.
- The Board of Supervisors talked about revising the Board of Supervisors meeting agenda and moving items, such as, the Solicitor report and Roadmaster report to the beginning of the meeting to save on costs for the Solicitor and Roadmaster to attend the meeting.
- The Board of Supervisors discussed setting up an account with Mr. Car Wash in Blue Ridge Summit so that Police Officer Larmer can wash the police cruiser during the winter months.
- The Board of Supervisors discussed raising the credit limit on Roadmaster Harbaugh's purchase card from \$2,500 to \$5,000. In an effort to receive cash back from PLGIT, the Township should use the purchase card for approved purchases as much as possible.
- The Township received the signed copy of the Letter of Intent with Strawberry Hill Foundation, the Land Conservancy of Adams County and the Township.
- A motion will be made at the upcoming Board of Supervisors meeting to approve the Customary Home Occupation for Ronald and Michelle Howe.
- A motion will be made at the upcoming Board of Supervisors meeting to approve Recreation and Parks Commission volunteers Doreen Premo and Juanita Larmer to attend the South Mountain Summit on Friday, February 19, 2010 at a cost to the township of \$30.00.
- A motion will be made at the upcoming Board of Supervisors meeting to appoint Nick Myers and David Jones to the Recreation and Parks Commission.
- Chairman Gordon expressed that Roadmaster Harbaugh would like to attend the PSATS Spring Road Maintenance seminar, Wednesday, April 7, 2010 at no charge to the Township.
- Vice-chairman Reamer updated the Board of Supervisors on the procedures for disconnecting a property from the sewer lines connecting to the Orrtanna Treatment Plant.
- Vice-chairman Reamer mentioned to Supervisor Woerner that he may be interested in setting up the annual Hamiltonban Township highway cleanup on Earth Day.
- Vice-chairman Reamer discussed starting work on the office renovation.
- The Board of Supervisors discussed the right of way with Mr. Sgroi.

At 9:50 PM, the Board of Supervisors unanimously approved to adjourn the meeting.

The next regularly scheduled Board of Supervisors Meeting will be February 2, 2010 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman