

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
June 4, 2024

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on May 21, 2024 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements: Joint Meeting was held on May 28, 2024 minutes were recorded by the Planning Commission.

Approval of Agenda: Motion to approve the agenda as stated by Supervisor Woerner, Second by Supervisor Reamer. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Vice Chairman Woerner, Supervisor Picarelli, Supervisor Reamer and Supervisor Spence all in attendance.

Public Comment: None

Approval of Minutes: Motion to approve the minutes of May 21, 2024 by Supervisor Woerner, second by Supervisor Spence. Motion passed unanimously.

Also Attending: No Public

Solicitor's Report:

- Freedom of information Act/Sunshine Act/ Right to know Request- Solicitor Battersby recommended that the Township not accept any email attachments as there are emails generated that could be potentially dangerous. You can get Malware, ransomware etc. that could potentially wipe out the hard drive. He strongly recommended a statement be issued to any right to know request that email attachments will not be opened and should be sent by regular mail or embodied in the email. In addition, Solicitor Battersby said he will draft a policy and will present it at the next meeting.
Motion for the Solicitor to write a Right to know policy and present it at the next meeting made by Supervisor Spence, Second by Supervisor Woerner. Motion passed unanimously.
- Supervisor Reamer asked if the Solicitor could review our Solar Ordinance as some changes in language were made and some things amended.
- Fine Line Trim- Report from Rob Thaeler with Adams County Planning and Development has been received and he will appear at the next Planning Commission meeting in that regard. Rob Thaeler did give Solicitor Battersby a copy of the map he received from Mr. Thaeler but it's showing it in reference to tax parcels. Mr. Thaeler will be bringing the map to the Planning Commission meeting so that it can be reviewed

- Supervisor Deardorff started a discussion about the new hire and getting him a CDL license. Solicitor Battersby agreed that a conditional employment agreement should be drafted stating that the township will pay for his CDL training and as long as he stays employed with the Township for a period of 2 years, he would not have to repay the expense. However, if he leaves prior to 2 years then he would be responsible to repay the expense. The secretary will draft the agreement and send it to the Solicitor for his approval.
- Kellett Septic removal review. Shealers Septic was notified to pump the tank but they have not done so yet. The Roadmaster will be checking on it and if its not done by Monday he will not be able to get everything done prior to the construction. He said he needs to get the pipe under the road removed to avoid water making the stone soft. Mr. Kellett plans to put a holding tank back in at the front of the house once the road work is completed.

Motion to accept the Solicitors report made by Supervisor Woerner, Second by Supervisor Spence. Motion passed unanimously.

Old/New Business: Act 10 / SB 740 signed into law / Resolution to increase Auditor Compensation. Act 10 amends the Second-Class Township Code to authorize the Board of Supervisors to increase the compensation from \$10 per hour up to \$18 per hour for performing the annual audit.

Supervisor Reamer stated that the Township Code has been out of date for a long time in respect to townships that utilize CPA firms. This Act10 would not affect anyone currently auditing, it would only affect new elected auditors coming in once the resolution is adopted. Time is not crucial at this juncture so we will review this at the next meeting allowing time for the secretary to look into what our next resolution number would be to adopt it.

Roadmaster's Report:

- Cold Springs Road- Pipes are in. Going to start cold -patching them next week. Then get Kinsley in there and get it paved.
- Mount Hope Road- Will be closed from June 10th until July 3rd. Hopefully is will be open sooner. The box culvert is scheduled to come the 17th but giving some lead way for storms etc. CE Williams put signs up to let the public know of the closure.
- The roadmaster mentioned some complaints he was receiving in regards to Kellett not having septic, cemetery not being kept up etc. He told the resident to file a formal complaint with the township. Supervisor Reamer said we would have to get our code enforcement officer involved.
- Supervisor Deardorff brought up the topic of buggy signs for Amish people who travel the roadways. Discussion was conducted. Supervisors indicated that we may have to look into that sometime in the future.
- Residents out of compliance with ordinances in regards to mowing, junk cars, residents selling things out of their homes etc. Should be addressed by the Code Enforcement Officer as some things are getting out of hand.

A motion to accept the Roadmaster report made by Supervisor Spence. Second by Supervisor Woerner. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial Reports supplied to the Board for review.
- Electronic Sign was purchased on May 22, 2024 and should be here in 3-4 weeks.
- Payroll- Will institute new payroll program at the beginning of the next fiscal quarter.
- Funds transfer of \$200,000 from ACNB to the Pligit General Fund was completed on May 23, 2024.

Motion to accept the secretary's report made by Supervisor Woerner, second by Supervisor Spence. Motion passed unanimously.

Planning Commission Items:

- Joint PC & Supervisors Meeting was held on May 28, 2024. New interested party in being on the board of the Planning Commission to replace Ms. Izer. Supervisor Reamer asked Supervisor Deardorff to invite Mr. Ryan to the next Planning Commission Meeting on June 25th and the Board of Supervisors could appoint him to begin after his retirement from the County.

Code Officer: None.

Zoning/Building/UCC (PMCA) None

Parks and Recreation:

- DCNR park Inspection for the grant has been rescheduled for July.
- Music in the Park to begin on June 16, 2024 from 6-8pm 3 dates are scheduled.

FREMA: Next Meeting

Fire Company Reports: Next Meeting

ACCOG and ACATO:

- Comprehensive plan update: Zach Gulden sent an email to the township asking if we were interested and to let him know by July 31, 2024. Supervisor Reamer stated that our last comprehensive plan was done with the county and it didn't cost the township anything. She does not understand why he wants to do it which will cost the municipalities money. She thinks someone should talk to Rob Thaeler about possibly updating our 10-year-old plan. Why should we pay thousands of dollars when the county will do it for free. Supervisor Reamer said we should check with the county before we answer his email.

YATB: Supervisor Spence said that he would be attending their meeting in July.

PA State Police: Next Meeting

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks and Recreation Commission June 11, 2024
Board of Supervisors Meeting – June 18, 2024
Planning Commission Meeting June 25, 2024
Board of Supervisors Meeting July 2, 2024

Motion to adjourn the meeting at 8:31pm by Supervisor Woerner. Second by Supervisor Reamer.
Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary