

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

March 2, 2010

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen Reamer, Supervisor James E. Grinder, Supervisor Harry Rood, and Supervisor Douglas Woerner.

Commission Members Present: Planning Commission and Recreation and Parks Commission Secretary Doreen Premo and Recreation and Parks Commission Chairman Pam Wiehagen.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John Harbaugh, Police Officer Juanita Larmer, EMA Coordinator Donald Wills, and EMA Deputy Coordinator Larry Schneider.

Public Present: Jonathan Cox of Rhoades & Sinon, LLP, Brian and Annie Granger, Fred Heerbrandt of Wm. F. Hill & Assoc. (arriving at 7:15PM), Inc., Eric Nagel, Chief of the Cashtown Fire Department, Dale Premo, Terry Reamer, Bill Shriner, Jeffrey Feiler, Rick Fulton of *The Gettysburg Times*, and Amy Harbaugh (arriving at 7:35PM).

Approval of the Agenda: The Board of Supervisors unanimously approved the Agenda.

Approval of the Minutes: Vice-chairman Reamer motioned to approve the February 2, 2010 Board of Supervisors Meeting Minutes and the February 25, 2010 Board of Supervisors Workshop Meeting Minutes. Supervisor Woerner seconded. The motion carried. Chairman Gordon noted that an executive session was held just prior to this meeting to discuss a legal matter.

Public Comments: Jonathan Cox, Attorney at Law, presented to the Board of Supervisors the services that Rhoads & Sinon, LLP can provide as bond counsel to the Township in connection with the construction of the Township Campus project. Mr. Cox left the building at 7:20PM.

Brian Granger addressed the Board of Supervisors with a request to hook into the Orrtanna Wastewater Treatment Facility as they are having septic problems at their home on Carrolls Tract Road. Supervisor Rood motioned to direct Solicitor Battersby to prepare an inter-municipality agreement for Mr. and Mrs. Granger as their home is in Highland Township. Supervisor Grinder seconded. The motion carried. Chairman Gordon motioned to set up an escrow account in the amount of \$500.00 for Mr. and Mrs. Granger at Adams County National Bank. Supervisor Rood seconded. The motion carried. Mr. and Mrs. Granger left the building at 7:30PM.

Fred Heerbrandt addressed the Board of Supervisors in regards to the Orrtanna Wastewater Treatment Facility, Municipal Wasteload Management Chapter 94 Annual Report for 2009. This report summarizes the performance and operations of the Wastewater Treatment Facility. The Facility is in very good shape and loaded to only 64% of capacity. Vice-chairman Reamer motioned for Chairman Gordon to approve and sign the Municipal Wasteload Management Chapter 94 Annual Report for the Orrtanna Wastewater Treatment Facility. Supervisor Grinder seconded. The motion carried. Mr. Heerbrandt left the building at 7:35PM.

Eric Nagle presented to the Board of Supervisors the Adams County annual review of the box cards. Chairman Gordon, Vice-chairman Reamer, and Supervisor Woerner signed off on the box card review. Mr. Nagle left the building at 7:40PM.

As a result of a granted Right-to-Know request, Dale Premo questioned and commented to the Board of Supervisors as to the new Supervisor's compensation and unbudgeted expenditures. In response, Supervisor Woerner conveyed that he will be donating his after tax pay to the Fairfield Fire Company and Fountaindale Fire Company, equally, at the end of the year.

Solicitor's Report: Solicitor Battersby submitted his formal report at the meeting. Vice-chairman Reamer motioned to direct Solicitor Battersby to seek out more information regarding possible Federal stimulus money to fund the Municipal Township Campus project. Supervisor Rood seconded. The motion carried. Supervisor Rood motioned to approve the Solicitor's Report. Supervisor Grinder seconded. The motion carried. Solicitor Battersby left the building at 7:50PM.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal road report prior to the meeting. Roadmaster Harbaugh added that the Road Crew will be attending the LTAP Work Zone Safety Control Meeting on March 16, 2010. Vice-chairman Reamer motioned to entertain joint bids with the Borough of Carroll Valley for road materials. Supervisor Rood seconded. The motion carried. Vice-chairman Reamer motioned to approve the Road Report. Chairman Gordon seconded. The motion carried.

Roadmaster Harbaugh submitted his formal sewer report prior to the meeting. He added that PSI Pumping Solutions, Inc. has completed the installation of the new hatches. Vice-chairman Reamer motioned to approve the Sewer Report. Supervisor Woerner seconded. The motion carried.

EMA Report: EMA Coordinator Wills submitted his formal report at the meeting. Chairman Gordon motioned to retroactively approve the two Declarations of Disaster Emergency as a result of the February 5th & 6th and February 9th & 10th snow storms. Vice-chairman Reamer seconded. The motion carried. The two Declarations have been sent to John Eline, Director of Emergency Services for Adams County for potential reimbursement. Supervisor Rood motioned to approve the EMA Report. Supervisor Woerner seconded. The motion carried.

Planning Commission Report: Planning Commission Secretary Premo submitted her formal report and the Planning Commission recommendations prior to the meeting. Chairman Gordon motioned to approve Daniel Sanders' request for a ninety day extension of review period as recommended by the Planning Commission. Vice-chairman Reamer seconded. The motion carried. Secretary Premo also mentioned that the revised plans for Patrick and Tracy Murray were delivered to the office today. Chairman Gordon motioned to approve the Planning Commission Report. Supervisor Rood seconded. The motion carried.

New Business: Vice-chairman Reamer motioned to approve Resolution 2010-10, Purchase of a 2005 Ford Explorer XLS SUV K9 Equipped. Supervisor Rood seconded. The motion carried. A discussion followed regarding said Resolution.

Vice-chairman Reamer motioned to allow Liberty Worship Center to release partial amount of public security. Supervisor Rood seconded. The motion carried.

Chairman Gordon motioned to accept with regret EMA Deputy Coordinator Schneider's resignation, effective April 2, 2010. Vice-chairman Reamer seconded. The motion carried.

Vice-chairman Reamer motioned to appoint Chairman Gordon as Road Coordinator. Supervisor Rood seconded. The motion carried.

Supervisor Rood motioned to appoint Vice-chairman Reamer as new Police Coordinator. Chairman Gordon seconded. The motion carried. The last two motions were made as a result of Supervisor Grinder resigning as Road Coordinator.

Vice-chairman Reamer motioned to authorize the Engineer to prepare a set of bid specs for site improvements to the Township Campus property. Supervisor Woerner seconded. The motion carried.

Chairman Gordon motioned to approve the Community Assistance Planning Program contract with the Adams County Office of Planning and Development. Vice-chairman Reamer seconded. The motion carried.

Three sealed bids were opened at the meeting pertaining to the renovation of the Secretary's office. Supervisor Woerner motioned to award the bid for renovation to the Secretary's office to Hunter Restoration and Remodeling, LLC. Supervisor Rood seconded. The motion carried. Hunter Restoration and Remodeling, LLC was the lowest responsible bid.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report prior to the meeting. Vice-chairman Reamer motioned to approve Zoning Officer's Report. Supervisor Woerner seconded. The motion carried.

Code Enforcement Officer's Report: Mr. Dave Lutz submitted his formal report prior to the meeting. Supervisor Rood motioned to approve the Code Enforcement Office's Report. Supervisor Grinder seconded. The motion carried.

Treasurer's Report and Formal Approval of all Expenditures for the Month:

Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the February 2010 Check Detail report. Chairman Gordon motioned to approve all expenditures for the month of February 2010. Supervisor Rood seconded. The motion carried. The Board of Supervisors reviewed the February 2010 financial statements. Chairman Gordon motioned to approve the Treasurer's Report. Supervisor Grinder seconded. The motion carried.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report at the meeting. Supervisor Woerner motioned to approve the Secretary's Report. Supervisor Rood seconded. The motion carried.

Police Report: Officer Larmer submitted her formal report prior to the meeting. For the month of February 2010 she had 30 complaints or service calls, 0 arrests and 3 investigations. She traveled 794 miles and used 65.5 gallons of fuel. Vice-chairman Reamer motioned to approve the Police Report. Chairman Gordon seconded. The motion carried.

Old Business: No old business was discussed.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission meeting is scheduled for March 10, 2010.
- Planning Commission Workshop is scheduled for March 18, 2010.
- Planning Commission meeting is scheduled for March 23, 2010.
- Board of Supervisors Workshop meeting is scheduled for March 25, 2010.
- Board of Supervisors meeting is scheduled for April 6, 2010.
- Municipal Authority meeting is scheduled for April 20, 2010.

Special Notices: Recreation and Parks Commission Secretary Doreen Premo announced that there will be an Easter Egg Hunt on March 27, 2010 at the Fellowship Baptist Church on Mount Hope Road from 10:00AM to 12:00PM sponsored by the Hamiltonban Township Recreation and Parks Commission. For further information please contact the office.

Vice-chairman Reamer announced the there will be a Pancake Breakfast to support Strawberry Hill Nature Preserve on March 6, 2010 at the Fellowship Baptist Church on Mount Hope Road from 7:30AM to 11:30AM.

Adjournment: At 8:45PM Supervisor Rood motioned to adjourn the meeting. Supervisor Woerner seconded. The motion carried.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman