

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

December 20, 2022

Board Meeting: At 7:02 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Robert Gordon, Douglas Woerner and Coleen Reamer. David Martin excused.

Staff/Consultants: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

Public: Judy Siniora with the *Gettysburg Times*.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve the agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: None.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the December 6, 2022 Board of Supervisors Budget Workshop and Regular Meeting minutes. Supervisor Reamer seconded. The motion carried unanimously.

Solicitor's Report: None. Vice-Chairman Woerner motioned to approve Solicitor report. Supervisor Gordon seconded. The motion carried unanimously.

Road Report: Roadmaster Herr reported he will need anti-skid and mag chloride which they will haul. He said road department still cleaning up from ice storm.

Roadmaster Herr said Chairman Deardorff signed work order for street light installation.

Roadmaster Herr said Bobcat delivered and new truck build date still March. He said new salesman for Stephenson Equipment. He reported light damage to tractor cab due to falling tree.

Roadmaster Herr met with deb Musselman of Adams County regarding possible grants. He said pipe is needed on Knox Road, nothing on Newman Road. Grants may be possible for Mt. Hope at Mountain Lane, and the retaining wall may need extended on Mt. Hope. He said Adams County has changed requirements and criteria, and may apply for underdrains.

Supervisor Gordon motioned to approve Roadmaster report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson provided P&L financial reports to the Board prior to the meeting. She stated as of December 15, 2022 the General Fund shows income of \$1,121,197.33, expenses of \$882,751.39, and net after transfers \$128,641.16.

Supervisor Gordon motioned to approve 2023 meeting dates and to advertise. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion of transfer, Supervisor Reamer motioned to additional funds in general operating account above those for budget to the Capital Reserve building fund line. Vice-Chairman Woerner seconded. The motioned carried unanimously.

Supervisor Gordon motioned to approve Secretary/Treasurer's report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Old/New Business: Discussion of 3910 Bullfrog Road. Supervisor Reamer pointed out that the driveway which is a requirement is not compliant. Supervisor Gordon motioned to table until response from Zoning/Building Officer. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve excusal of septic pumping and inspection for 95 saddle View Lan as they use compost toilet. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve 90-day extension request for 145 Tract Road – Cooper subdivision Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve lowest cost proposal for tank replacement from Trump Plumbing & Heating for \$2,600.00 for the township office. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion items: Board talked about speed bumps on Knox Road. Board discussion of grave on Mountain Lane and instructed Secretary to send to Solicitor for guidance. Chairman Deardorff said there are move cemeteries on Mt. Hope.

Special Notices: None

Public Comment: None

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission December 27, 2022
- Board of Supervisors Budget Meeting – December 28, 2022 at 10:00 AM
- Board of Supervisors Meeting – January 3, 2023
- Elected Auditors Meeting – January 4, 2023
- Parks and Recreation Commission – January 10, 2023

Adjournment: Supervisor Reamer motioned to adjourn at 7:45 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman