

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Budget Workshop
September 20, 2022

At 6:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Coleen Reamer, David B. Martin, Robert L. Gordon and Douglas Woerner.

Staff Present: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

Public Present: Martha Bryant and Krista Barrak arrived at 7:45 PM.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve agenda. Seconded by Supervisor Reamer. The motion carried unanimously.

Public Comment: None

Discussion: Secretary Garretson provided drafts 2023 Budgets of General Fund, State Liquid Fuels and Capital Reserve. Secretary Garretson said State Liquid Fuels no changes made at this time. Updated Capital Improvements Plan. No further discussion.

Secretary Garretson provided itemized charges for line item 409.373 and 409.250 in General Fund. Supervisor Reamer said to keep 409.373 and budget \$3,000. Roadmaster Herr said purchase of sand and hood for sandblaster and sprayer for sign cleaner should be moved to 430.260 Small tools & Minor Equipment; towels penetrain should be moved to 409.220. Line item 409.250 budget \$500.

Discussion of General Fund began at Line Item 430.231 Vehicle fuel- gasoline increase to \$3,000; 430.232 Vehicle fuel – diesel increase to \$22,000; 430.233 Gas reimbursement increase to \$1,800; 430.234 Diesel reimbursement increase to \$8,000. Roadmaster Herr said an employee asked if the Township would supply uniforms. Board discussed and stated they would require safety shoes beginning January 1st, and the Township would reimburse employees \$200 towards purchase. They do not feel necessary to provide uniforms as the Township does supply shirts and sweatshirts. Line Item 430.260 Clothing & uniforms increase to \$1,500.

Board said line item 430.740 Capital Purchases wait for quotes. Discussion of Snow removal and signs to remain the same. Secretary Garretson said budget needed for line item 438.000 Highway Construction & Maintenance, Board said budget \$10,000.

Board instructed Secretary Garretson to do standard 3% increase in salaries for budget. Discussion the line item 439.00 will be used to help balance budget. Line item 439.037 Moritz Road Project decrease to \$0. Roadmaster Herr to follow up regarding cost for line item 441.100 Cemetery Personal Services and supplies.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Planning Commission September 27, 2022
- Board of Supervisors Budget Workshop – October 4, 2022 at 6:00 pm
- Board of Supervisors Meeting – October 4, 2022
- Parks and Recreation Commission – October 11, 2022

Adjournment: Vice-Chairman Woerner motioned to adjourn at 6:58 PM. Seconded by Supervisor Martin. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman