

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
July 27, 2017

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Coleen N. Reamer, LuAnn M. Dille, J. Edward Deardorff, Douglas Woerner.

Staff Present: Secretary/Treasurer Nina Garretson and Township Roadmaster Ray Herr.

Public Present: John Messeder of the *Gettysburg Times*, Harold Naugle, and Steve Blicherstaff of Park's Garbage.

Steve Blicherstaff of Park's Garbage came to "thank" the township for their business. He stated the bidding process is beginning. Supervisors thanked Park's for their service. Vice Chairman Woerner voiced concern with speed issues, and Supervisor Deardorff said business dumpsters can be a problem.

Mr. George Reese was not present.

Harold Naugle stated his father lives on the property at 200 Naugle Lane, Fayetteville (29 acres) which has no septic, but uses a privy. The property has a hand dug well, no running water. His future plans to put another house on the property and he will install a sand mound at that time. A perc test has been done. He is asking the Board for a waiver for septic pumping for this property.

Township Business: The following Township business was discussed:

Discussion regarding 2016 Audit which was received in July. Advertising has occurred and all paperwork has been submitted. Secretary/Treasurer Garretson stated she needs to complete journal entries. The Board stated the cost of the audit is reasonable, and they appreciate the work done by Musselman & Creager.

Chairman Gordon stated the Sewer Enforcement Office, Gil Picarelli will attend the August 1st Board meeting to have further discussion on the On Lot Sewage Ordinance and the Hold Tank Ordinance which will need to be updated and include penalties cost. Privy's need to also be addressed.

It was reported the Code Enforcement Officer has corrected his letterhead to include contact information, and is now providing copies of notices for the Township's files. Also was instructed that all investigations must be prompted from the Township Office.

Discussion on concern lodged by resident over emergency response time. Chairman Gordon stated he has traversed this area and better signage is needed. Secretary reported that the EMA Coordinator is investigating and will make recommendations. The Township does have an Ordinance 2013-05 which may need more enforcement to help the emergency responders. The

Board has asked the Secretary to send letters to the residents of Wilderness and Mountain Lane along with the Ordinance, once we have the EMA Coordinator report.

The Board has set the subdivision fees for Strawberry Hill plans at the Resolution 2017-03 rates which would be \$1,150.00

Adams Electric has submitted paperwork for a second request for extension waiver which will be on the August 1st agenda.

Chairman Gordon said he will be attending, as representative for the Township, a meeting with the utilities, Met-Ed and Century Link, to discuss the movement of poles for the Iron Spring Plaza Project. These plans are on hold at the moment.

Chairman Gordon is checking into whether a new Ordinance regarding the Planning Commission may need to be drafted based on the Municipal Planning Code. Our current Ordinance was drafted prior to

Supervisor Reamer instructed the Secretary/Treasurer to have developers replenish Escrow Fees to the \$500 base limit, once funds are used, and revised plans are resubmitted. Once plans are recorded, refunds will be processed within 14 days.

Paperwork to be completed for State Liquid Fuels projects as bills have been received for Old Waynesboro Road and seal coating on Cold Springs Road.

Draft of Mid-year 2017 Newsletter has been prepared and will be distributed via email to residents. Board approved draft letter for the 40th Anniversary letter to Hickory Bridge Farm. Supervisor Deardorff is working on list for the letters to farmers.

Secretary/Treasurer Garretson asked about the billing for the administrative fee for the fueling station for the Fairfield Municipal Authority since they have not been using. Board instructed her to follow up with Pat Smith regarding status.

No date has been received for the replacement of the oil burner furnace at the Township Office.

Volunteer Matthew Inskip will be appointed to the Joint Parks & Recreation Commission during the August 1st meeting. Grants for the Hamiltonban Community Park have been received from the Adams County Community Foundation and the balance of the pledge by Knouse Foods was received. Waiting for date to proceed on the construction project.

Roadmaster Herr reported that he contacted PennDOT with the request made by George Harbaugh, Jr. regarding signs on Iron Springs Road. It has been investigated and not approved as PennDOT reports there is adequate site distance and the road will change with the Iron Springs Plaza Project. The Board instructed the Secretary to send a letter as such to Mr. Harbaugh.

Roadmaster Herr reported that the Ford Explored which is used extensively had clutches and bands installed at a cost of \$1,594.00, which is a savings over having to install a new transmission.

The Road Department is requesting the board approve the rental of a boom-lift for trimming trees. Three quotes were provided with the lowest cost of \$1,565 by Best Line Equipment for a one month rental. This will be added to the August 1st agenda.

Status updates, Bullfrog Road berm work completed and Roadmaster working on prices for paving; Scotch Trail base repair completed; Beechwood Drive project on hold; new gates and signs for 4020 shop have been ordered; continue to have groundhog issues but working to resolve. The new truck is on schedule and the Secretary Garretson said the loan application to DCED was submitted but she has not heard anything further. For the Hickory Bridge Road Bridge the Engineer scope of work will be requested from Franklin Twp., which will be needed for budgeting purposes.

Roadmaster Herr said the Quarry notified that they will be doing some night milling work. Roadmaster asked the Board if Road Crew Member James Eyler could return to full work duty and was told yes. Road crew to work on shoulders on Rte. 16 and Gum Springs, and reminded that line painting is scheduled for second week in August.

At 8:29 PM Supervisor Dille motioned to adjourn, seconded by Vice Chairman Woerner the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is August 1, 2017 at the local prevailing time of 7:00 PM.

Nina Garretson, Secretary/Treasurer

Robert L. Gordon, Chairman