

Hamiltonban Township

23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Budget Workshop

October 15, 2024

At 6:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Coleen Reamer, Doug Woerner, Ryan Picarelli and Ed Spence were all in attendance.

Staff Present: Secretary/Treasurer Lynda Noel and Roadmaster Ray Herr.

Public Present: None.

Approval of the Agenda: Motion to approve the agenda made by Supervisor Deardorff. Seccon by Supervisor Woerner. Motion passed unanimously.

Public Comment: None

Discussion:

Review started at Highway Construction on Page 5; Capital Purchases 437.40 should be 0 as we are not buying anything this year. Snow removal stays the same, Street Markers will stay the same @ 35,000. Street Lighting will remain the same. Maintenance and highway repair 17,000. Non-uniformed workers starting with the Roadmaster, amounts came out lower than last year so there must be an error somewhere although the Secretary looked into it and could not find the reason. Laborer #1 is capped at 20,000, Dave is Laborer 2 amount 47,132.80 and Part Time #1 is 42,848.00. Flagger & Road Assistance was 3,500 which we will change to 0. Storm Overtime calculated at 4,442.86, Rental Equipment being the lift and chipper will remain at 10,000. Highway maintenance and repair & construction and rebuild needs to be looked at to see what transactions are going in either category as they should be merged. Mt. Hope bridge was already completed so that number of 214,640.00 can be removed. Cemetery-personal Services stays the same. Contributions: will stay the same and the secretary will look at the Peg Fees to see what we get annually. Supervisor Reamer asked if the Board would like to give anything to the Fairfield Historical Society. The board decided to make a donation to the Fairfield Historical Society of \$100. 2,500 for the park as an annual contribution. Loan on the Gum Springs Road project where there is only one payment remaining of 26,810.56 including interest. The Skid Steer loan is paid off, we have the 2024 Mack which the board decided to keep the payments as they are which will make it paid off in 20 months. Township campus interest is 14,672.00. Social Security & Pension are items is we have no control over. Workers Compensation is a lot higher than what was allotted last year so we will have to increase it to 18,000. Fire Departments will have to be billed out and collected for Workman's Comp. Fairfield Fire is at 4,000. PSATS was budgeted at 4500 and we are currently at 8500. Insurances are all in line with the exception of Treasurer's bond which was 2858. Cyber Crime insurance renewal was just received but hasn't been gone over yet. Health insurance has a 9% increase which takes it to 47,371.00. 25,000 to be split 10,000 to Capital Reserve Building Fund & 15,000 to Capital Reserve Vehicle Fund. Supervisor Deardorff suggested that we put 30,000 for vehicles and the rest in the road budget. Supervisor Reamer stated that although capital reserve is there, we need to put money into it each year so that it is available should we need it to balance the budget. State liquid fuels which were 124,205 is set to decrease by 2% for the next couple of years per an email that the Roadmaster received which will take it down to 121,000. Supervisor Deardorff went back to the topic of Capital Reserve suggesting that some money go into vehicle capital reserve and some in general fund. He stated there is time to think about that, however for now the secretary was asked to move 25,00 – 10,000 in building and 15,000 in vehicle as well as the 32,500 from the sale of the Peterbilt. At this point the secretary will make the changes to the amounts and that will show how close we are to balancing the budget. We will need to work on the Capital Reserve Plan which

will include the office building renovations which would include enlarging the meeting room. The roadmaster indicated that two of the beams are structural which would have to be addressed so that we don't end up with a pole in the middle of the room for weight bearing. The Roadmaster said we would have to get some prices on the work to be done and that the hardest part would be tying the ceiling in where it gets enlarged. Discussion was conducted about possible options for the ceiling although we would need a professional to establish what all could be done.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Planning Commission Meeting October 22, 2024
- Board Of Supervisors Budget Workshop- November 6, 2024
- Board of Supervisors Regular Meeting November 6, 2024
- Parks & Recreation Meeting November 12, 2024
- Board of Supervisors Regular Meeting November 19, 2024

Adjournment: Chairman Deardorff motioned to adjourn at 6:48 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Lynda Noel
Secretary/Treasurer

J. Edward Deardorff
Chairman