

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Monthly Meeting Minutes
June 4, 2019

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, Robert L. Gordon and David B. Martin.

Staff: Solicitor Matthew Battersby, and Secretary/Treasurer Nina Garretson.

Public: Cliff Frost, and John Messeder of the *Gettysburg Times*.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve agenda. Supervisor Dille seconded. The motion carried unanimously.

Public Comment: Cliff Frost, voiced his concerns regarding the Hermits of Our Lady of Mt. Carmel Conditional Use Application. He stated he felt this was not an appropriate location for the size and scale of the project, zoning affect, that not all questions have been addressed, there is no information on the size of staff, public and private restrooms, why the size of Chapel and dining room. Said the letter submitted from the Hermits is undated, and supplement regarding well is undated. Solicitor Battersby stated that the opportunity for public comment would be at the Conditional Use Hearing scheduled for June 18, 2019. Cliff said his concern is the environment and he will submit letter to the Township.

Approval of the Minutes: Supervisor Dille motioned to approve May 7, 2019 Board of Supervisors Meeting; and the May 23, 2019 Board of Supervisors Workshop. Chairman Deardorff seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby brought paperwork to be completed for the State for the termination of the Hamiltonban Municipal Authority. Vice-Chairman Woerner motioned to approve Resolution 2019-15 A Resolution to Accept and Approve Certificate of Termination of Hamiltonban Municipal Authority, and process check for \$70 for the Department of State along with letter to finalize. Supervisor Martin seconded. The motion carried unanimously.

Solicitor Battersby asked about an Ordinance to mandate sewer connection, which Secretary Garretson reported that the Sewer Enforcement Officer currently is working on. Once received from SEO will be forwarded to Solicitor for review.

Supervisor Gordon said he has reservations about not following the recommendation of the Township Engineer Fred Heerbrandt's letter of March 26, 2019 regarding notifying the neighbors to the north of 31 Carrolls Tract Road that the sump pump discharge must be eliminated or redirected. Chairman Deardorff said that taking this action would not resolve the issue with storm water and would only upset these residents. After further discussion by the Board, Secretary Garretson was instructed by Chairman Deardorff to set up a meeting with the Liberty Worship Center to discuss installing perforated pvc pipe to deal with water issues. Solicitor said that stormwater is known as "common enemy" that the Township should solve this problem.

Supervisor Gordon inquired about the Conditional Use Hearing for the Hermits of Our Lady of Mt. Carmel to be held on June 18, 2019. Solicitor stated that the Board does not need to make a decision at the hearing but will be required within 45 days after the hearing. An executive session may be done by the Board at a separate meeting. Supervisor Gordon asked the Secretary to follow up for additional copies of the revised plans submitted for each Supervisor and a copy for Solicitor to review. Solicitor cautioned the Supervisors not to make any comments regarding the application until after the hearing. He advised Secretary and Board that expenses will be born by the Township, that only the flat fee may be charged.

Discussion regarding Mt. Hope Road – Baker Subdivision plans which Supervisor Gordon said no final approval given. Chairman Deardorff said the septic perc must be kept current. Solicitor Battersby said to be treated as new plans.

Supervisor Gordon motioned to accept the Solicitors Report. Vice-Chairman Woerner seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:27 PM.

Road Report: Chairman Deardorff stated Fairfield Borough has approached the Road Department to help with backhoe work. The Board agreed and said that Township normal rates would be charged for services. Chairman Deardorff asked the Board to consider an interview with part-time applicant P. Sponseller. Supervisor Martin said Roadmaster informed he was not in favor of hiring. Further discussion that there is a need, and can be done on probationary basis. Board said they would conduct interview at 6:30 PM on June 18, 2019.

Supervisor Dille stated the bus drivers are pleased with the paving done on Cold Springs Road. All special projects are done and the work looks good. Chairman Deardorff said pipes installed on Hickory Bridge Road, 2RC Stone being delivered by SGI as their cost cheaper for the Township than Woerner Hauling. Secretary Garretson gave report for financials on Hickory Bridge Road. Chairman Deardorff said Roadmaster is tracking hours done on this project for Dirt & Gravel Road Grant. A second mowing of the Township will be done.

Supervisor Gordon motioned to approve the Roadmasters report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets. Vice-Chairman Woerner motioned to approve contributions of \$5,000.00 to the Fairfield Fire Company; \$250.00 to the SPCA; \$300.00 to AC Transit; \$100.00 to AC Rescue Mission; \$500.00 to AC Office of Aging; \$100.00 to AC Community Media; and \$200.00 to Carroll Valley 4th of July event as per 2019 budget. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Dille motioned to approve transfer of \$129.43 and any additional interest from PLGIT Construction Fund to PLGIT General Fund and to close the Construction account. Supervisor Gordon seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve three (3) paid holidays (Memorial Day, July 4th, and Labor Day) to part-time employee Richard Wivell. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to accept the Treasurers Report and approve all expenditures for the month. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary's Report. Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets prior to the meeting. Supervisor Martin motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary Garretson provided information to the Board that with Windows 7 no longer being supported after January 14, 2020 the Board will have to consider new software for the Fueling Station. She is currently using old laptop with Phoenix program. This could be put in next years budget and more information will be obtained for review by the Board.

Old/New Business: One Bid opened for Seal Coating submitted by Hammaker's East LTD. Supervisor Gordon motioned to accept the bid of \$79,200.00 from Hammaker's East LTD for 48,000 SY at \$1.65 for Bituminous seat coast using CRS-2PM or RS-2PM and #8 aggregate at 1.0% wash as per Pub 408 Section 480. Vice-Chairman Woerner seconded. The motion carried unanimously.

No bids received for Line Painting. Chairman Deardorff suggested contacting other municipalities to see who they have used. Supervisor Gordon motioned to re-bid and advertise for Line Painting. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Ordinance 2019-01 Snow Emergency Parking and Snow Removal Ordinance. Supervisor Martin seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve Ordinance 2019-02 Amending the Joint Advisory Parks and Recreation Commission, Ordinance 2016-02. Supervisor Gordon seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve Resolution 2019-13 PennDOT Reimbursement Agreement No. 08A556 for Infrastructure Improvements with Iron Springs Plaza. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve Resolution 2019-14 Amending 2019 Township Budget Income and Expenses for General Fund. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve Excusal Request 1583 Carrolls Tract Road for Septic Pumping - District 4 per SEO's recommendation. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve Excusal Request Emory Lane for Septic Pumping – District 4 per SEO's recommendation. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to join COG consortium group to renegotiate Comcast Franchise Agreement and share cost of legal fees. Supervisor Gordon stated Freedom Township has agreed to distribute invoicing. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Dille asked for further discussion on naming private lanes. She is concerned for emergency services being able to locate, specifically on the lane behind her residence. She has contacted Adams County Mapping who said this would be up to Township. She will contact current property owners and bring information back to the Board for review and approval.

Zoning Officer's Report and Code Enforcement Officer's Report: Reports received by the Board prior to the meeting. Supervisor Gordon motioned approve the Zoning Officer and Code Enforcement Officer's reports. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Gordon recapped notification by Solicitor to 120 Wilderness Lane who gave them 60 days to comply with addressing property. Vice-Chairman Woerner motioned to forward to Code Officer 120 Wilderness Lane for failure to comply with Ordinance 2013-05. Chairman Deardorff seconded. The motion carried unanimously.

Planning Commission Report: See discussions under Solicitors Report.

Joint Parks and Recreation Commission Report: Supervisor Gordon Music at the Park set to begin June 9th. Secretary Garretson reported two additional pavilion rentals for June.

FREMA/EMA Report: No discussion.

Fire Company Reports: Chairman Deardorff said he has spoken with Bill Jacobs, Fairfield Fire Chief regarding the requested letter sent from the Township to Fairfield Fire Company to update their box cards. Supervisor Gordon reported that Cashtown Fire Department report showed 29 calls but none in the Township.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon said nothing to report for COG and ACATO to host Secretaries luncheon meeting in July.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Dille said By-laws Committee meeting in June.

Pennsylvania State Police Report. Supervisor Gordon said report for May showed 53 calls of which 13 were checks at the school.

Special Notices: Board will have Executive Session for job applicant at 6:30 pm prior to Conditional Use Hearing Continued June 18, 2019.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - June 11, 2019.
- Conditional Use Hearing Continued -Hermits OLOMC – June 18, 2019
- Draft Zoning Ordinance – June 24, 2019 at Fairfield Fire Hall, 106 Steelman St.
- Planning Commission - June 25, 2019.
- Board of Supervisors Workshop - June 27, 2019.
- Board of Supervisors Meeting July 2, 2019

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8.10 PM. Seconded by Supervisor Martin. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman