

**Hamiltonban Township and Fairfield Borough
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday, December 12, 2017**

REGULAR MEETING:

Call to Order by Chairman Terry Scripture at 7:00 PM

Attending: Terry Scripture, Chairman, Dean Thomas, Fairfield Member and Vice Chairman, Matt Inskip, Member, and Laura Morgan, Secretary, were in attendance. Dave Jones, Treasurer, and Coleen Reamer, Hamiltonban Township Board of Supervisors (BOS) Liaison, were absent.

Public: Bob Gordon, chairman of the Hamiltonban Township Board of Supervisors, David Bradley Martin, newly elected member of Hamiltonban Township Board of Supervisors, Richard Johnson, Hamiltonban Township resident, and John Messeder, reporter with the *Gettysburg Times*.

Approval of Agenda: 1st motion Laura Morgan; second by Dean Thomas. Motion approved.

Approval of Minutes from November 14, 2017: 1st motion by Terry Scripture; second by Laura Morgan. Motion approved.

Treasurer's Report: Current Fund Balance is \$57,656.62 as of 11/30/2017.

Public Comment: Bob Gordon expressed his congratulations to the Commission for receipt of a second state DCNR grant in support of development of the Hamiltonban Community Park. The Commission welcomed Brad Martin to their meeting and look forward to working with him in the future on issues related to recreation in the Hamiltonban Township community.

Old/New Business:

- A. **DCNR Grant Award:** The reward letter was received from PA DCNR for \$68,500 for Phase II development. The park is now open (having had a kick-off celebration on November 18th, which was attended by around 20 community supporters despite heavy rain). Work on Phase II will take place in Spring 2018. Work will include installation of five fitness challenge stations along a ¼ mile walking path loop. Additional elements to be included are a demonstration pollinator meadow, a swing set, signage, and natural play area. Laura Morgan will solicit Commission member input at our January meeting on development of the demonstration meadow with a focus on methods for clearing existing vegetation (chemical or passive) and the implications for timetable for planting and seeding.
- B. **Hoffman Grant:** The Robert C. Hoffman Charitable Endowment Trust Winter 2018 grant round is now open with a due date for submission of January 15th for the first round. Commission members discussed the possibility of applying with a focus on the children's natural play area. General agreement was reached on the value of applying and using the natural play area – a proposed feature unique to the area – as the focus of the application. Laura Morgan will write the grant. A grant information session is scheduled for Thursday, January 4th. Laura Morgan will likely attend (although her attendance at the 2017 session will suffice for grant purposes).
- C. **2018 Meeting Dates:** Members agree on keeping Commission meeting dates on the second Tuesday of each month. The first meeting for 2018 is scheduled for January 9th and will include a reorganization meeting in advance of the regular meeting. Time for all meetings is 7PM.
- D. **Other Discussion:**
 - The January JPRC meeting will include a discussion of assignment of duties to Commission members whenever the park flag needs to be flown at half-mast.

- Terry Scripture brought Fairfield High School art student park logo submissions – 34 in all. She will scan and number and send to Commission members. All Commission members are invited to review and pick their top five. These will be compiled and discussed at our January meeting. Voting on a final selection will not take place before the February regularly scheduled meeting. The submissions are colorful, exciting, and well done. Thank you to Erica Werntz, Fairfield High School art teacher, and her art class!
- Dean Thomas reports he has been reappointed by the Fairfield Borough as the Fairfield member of the JPRC at the Borough's November 2017 meeting.
- Dean Thomas brought a donation of Arbor Day Foundation trees. Laura Morgan will "heel" them in for the winter at her house until a place is selected for their planting.
- Terry Scripture brought a "Congratulations" cake, which all in attendance shared to celebrate the awarding of our second DCNR grant.

Meeting was adjourned at 7:28 PM. 1st motion by Laura Morgan; second by Matt Inskip. Motion approved.

Respectfully Submitted by Laura Morgan, Secretary