

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
June 28, 2018

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman J. Edward Deardorff, Robert L. Gordon, David B. Martin, LuAnn M. Dille, and Douglas Woerner.

Staff Present: Secretary/Treasurer Nina Garretson **Commission Members Present:** Dave Peters, Planning Commission

Public Present: Cliff Frost.

Public Comment: none.

Township Business: The following Township business was discussed:

Supervisor Gordon reported that he has been in contact with David Sites regarding the Iron Springs Plaza Project. They discussed moving forward with the road improvements to utilized grant funds before expiration. Supervisor Dille stated these improvements will also benefit traffic at the school. A meeting will be set up sometime after July 8, and Supervisor Gordon will report back to the Board.

Chairman/Road Coordinator Deardorff reported the repairs have been completed on Reeds Bridge.

Supervisor Dille attended the FREMA meeting. FREMA is asking for a list of Hamiltonban's equipment. The Township will need to budget \$1.00 per person (\$2,372 based on 2010 census), and administrative costs would be approximately \$81.00 per year. The Township would be responsible for all costs associated with incidents within the Township. A motion to be added to the July agenda to move forward.

Chairman/Road Coordinator Deardorff said that he and Roadmaster Herr reviewed the cul-de-sac on Lighting Trail at the Al Dente Subdivision. His suggestion is to have the current development surveyor mark the Township right-of-way, and the Township would extend the cul-de-sac out. This would benefit the property owners. The Board said a Road Agreement would be needed from the two new owners of these lot to maintain their right-of-way. A motion to be added to July agenda.

Chairman/Road Coordinator Deardorff suggested a safety light be installed on the west side of the tunnel on Iron Springs Road. PennDOT would not permit a stop light or stop sign, but this would aid in safety. A motion to be added to July agenda.

Chairman/Road Coordinator Deardorff reported that the tractor repair has been completed and the cost was approximately \$2,000.00 He suggested with the next budget the Board should consider a used Boom mower (est. \$40,000) and a Roller (\$27,000). Quotes were given for a new truck bed for the F350, which after discussion the Board decided for a bed from a Littlestown company at \$3,300 and paint at approximately \$1,000 which would last 3-5 years. A motion to be added to July agenda. Other road work updates were ditch work continues, and Mt. Hope Road is complete. There has been no hot mix the last two days since the plant is down. They are hoping to get all this work done prior to the seal coating. Chairman/Road Coordinator Deardorff suggested that the Board consider paving a 2,000 ft piece on Gum Springs Road, from Reeds Bridge up. He said an estimate of putting in place would be approximately \$40,000. The Board ask the Secretary to contact the PennDOT rep and proceed for this year. A motion to be added to the July agenda. Supervisor Gordon reported that the Rt. 116 Safety Audit showed to

move the pole at Bullfrog Road, which has been marked by the utility company. The Road Department will also build up the pavement at this intersection to relieve the ponding on water on the roadway.

Code Officer updates were given, 25 Mountain Lane has sixty day extension, citation issued to 82 Carrolls Tract Road, 146 Tract road acknowledged violation. Two areas the Board would like pursued for Code violations an abandoned camper on Waynesboro Pike and a building on Runkles Lane (Mt. Hope Rd). Secretary said she would need addresses to give to Code Officer.

Chairman/Road Coordinator Deardorff said Kettermans Electric supplied a quote for \$5,000 for electric service to the Park. The Secretary has sent scope of work to Crouse Electric, Hulls Electric and Bishop's Electric for quotes but none have been received as yet.

Discussion ensued regarding the Personnel Policy under consideration. Supervisor Dille suggested that all drivers of Township vehicles have regular physicals. Secretary was asked to inquire with other Townships. Further review of the new policy by the Board, they tabled any decisions until after the July Workshop.

Secretary Garretson reported that District 3 still has approximately 100 residents that she needs paperwork for. Letters for District 4 and District 1 (2 year) reminders have been sent. Board reviewed excusals for July meeting which one had new system installed year prior, one is in litigation asking for extension, and one which the Board wants to SEO to investigate.

Supervisor Dille asked the Board about a second opinion regarding the dissolution of the Sewer Authority Funds, since the McNeas first was contract for tax recommendations. The Board will inquire with the Solicitor about a possible firm for a second opinion.

Secretary Garretson reported that the Agricultural Security Area Commission will meet with the Planning Commission in July regarding the ASA addition. Once reports are received it should permit a hearing by the Board of Supervisors to be done with the August meeting.

Supervisor Martin asked if all Board members can receive keys to all doors. Supervisor Dille explained that the Secretary is tasked with maintaining all files. After discussion Secretary will provide additional keys to all Board members.

A motion to be added to the July agenda to provide a \$500 compensation to Dave Bower for IT services provided to the Township. He has spent many hours repairing the Township Office, the 4020 Shop and recently the camera system.

Supervisor Gordon suggested that a written response be given to Mr. Frost questions presented at the Joint meeting of the Board of Supervisors and Planning Commission to discuss the Draft Zoning Ordinance. He will contact Rob Thaeler with Adams County Planning to draft. Chairman/Road Coordinator Deardorff said the Solicitor has suggested that a newsletter be compiled, which he would write an article for.

Supervisor Gordon Chairman Deardorff reviewed items for the next Board of Supervisors meeting which includes several septic excusal requests, and home occupation application.

At 8:55 PM Vice-Chairman Woerner motioned to adjourn, seconded by Supervisor Dille, the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is July 3, 2018 at the local prevailing time of 7:00 PM.