

Hamiltonban Township Board of Supervisors
Regular Meeting
23 Carrolls Tract Road, Fairfield, Pa 17320
February 1, 2005

Supervisors Present: Stephen W. Jacobs, Chairman, William E. Eckert, Sr., Vice-chairman, Jay Edward Dearnorff, Road Master, James E. Benner, and Barbara A. Nicks

Others Present: Amy Harbaugh, Tax Collector, Solicitor Henry O. Heiser, III, Police Officer Juanita Larmer, Milton Nicks, Zoning Officer, Pamela Wiehagen, Planning Commission Secretary, Donald Wills, EMA, and LuAnn M. Dille, Secretary/Treasurer

Public Attendees: Guy Donaldson, Robert Gordon, David Sites, Edward Spence

At 7:30 PM Mr. Jacobs called the meeting to order and those present recited the Pledge of Allegiance.

Approval of the Minutes

Mr. Benner made a motion to approve the reorganization meeting minutes, the regular meeting minutes and the workshop minutes as presented, seconded by Mrs. Nicks. The Board unanimously approved this motion. The Supervisors' meetings are audibility recorded.

Public Comment

Mr. Sites would like the Board to consider increasing the square footage allowed for the Towne Center sign along Route 116. He would like to increase the highway sign size instead of using three separate signs which is permitted. He would erect something that would be constructed well with eye appeal. There was some discussion. The Board will need to decide on the size they believe is appropriate for the Township and hold a public hearing.

Zoning Officer Nicks stated he was contacted by Attorney Yannetti concerning the parcel of land owned by Mae White Woerner at the intersection of Route 116 and Iron Springs Road, Fairfield. Attorney Yannetti's client would like the entire 17 + acre parcel zoned commercial not just a triangle portion of the property. If the Board approves the zoning district change for this parcel of land it could be included on the April 12, 2005 Public Hearing Agenda.

Mr. Spence would like to build a second home on his 318 acres fruit farm on Mount Carmel Road, Orrtanna. Mr. Spence has submitted a land development plan but would like a waiver for the stormwater management plan and erosion and sediment plan. The Board stated that Mr. Spence should follow the proper procedures and submit a stormwater management and erosion and sediment plans.

Planning Commission

There will be a public hearing for zoning map changes and zoning text changes on April 12, 2005, at 7:30 PM in the Fairfield Area High School cafeteria at 4840 Fairfield Road, Fairfield, PA 17320

Solicitor's Report

Solicitor Heiser stated Judge Kuhn has not made a decision on the Moore's case yet and may not make a decision for several months. Mrs. Nicholas was served with the Hamiltonban Township complaint on November 5, 2004. Mr. Nicholas could not be found to serve his Hamiltonban Township complaint according to Franklin County Sheriff Department. Solicitor Heiser stated that the public hearing agenda may have several items to include the parking text amendment, possible sign text amendment and several map changes. He has reviewed and approved the Uniform Construction Code Amendment to reduce the size requirement of inspections from 1,000 square feet to 250 square feet. The Board may choose to increase the occupation tax to \$50.00 if they wish. The Board took no action.

Approval of the Treasure's Report

Vice-chairman Eckert made a motion to approve the January 2005 Treasurer's Report, seconded by Mr. Benner. The Board unanimously approved this motion.

Approval of the Expenditures

Vice-chairman Eckert made a motion to approve the expenditures for January 2005, seconded by Mr. Benner. The Board unanimously approved this motion.

February 2005	Revenues	Expenses	Transfers	Balances
General Account				
ACNB Checking	\$10,416.56	\$55,514.13	\$36,000	\$2,537.52
ACNB Savings	11.38			21,203.56
PLGIT	163.99		36,000	57,249.43
ACNB CD				<u>50,781.77</u>
Total Current Assets				131,772.28
Sewer Account				
ACNB Checking	1,092.26	1,392.57	1,300	1,320.23
ACNB Saving	4.86			9,044.98
ACNB CDBG				145.33
PLGIT	50.64		1,300	<u>37,711.66</u>
Total Current Assets				48,222.20
State Liquid Fuels				
PLGIT	5.96	159.85		3,482.09
PLGIT Emergency Fund	7.46			<u>4,631.17</u>
Total Current Assets				8,113.26

Secretary's Report

Hamiltonban Township business office's new e-mail address is hamiltonban@earthlink.net. The police department's address is hbtpr@earthlink.net.

The EMA's email address is hamiltonbanema@earthlink.net. Harry Rood has created a web site for the Township and the address is <http://home.earthlink.net~hamiltonban/>. Mrs. Nicks made a motion that for the next five year to pay \$5.00 a year to Yahoo for the domain name of hamiltonban.org, seconded by Road Master Deardorff. The Board unanimously approved this motion. Mr. Benner made a motion to approve the purchase of USB flash drive for approximately \$30, seconded by Mrs. Nicks. The Board unanimously approved this motion.

Police Report

The new police computer has been installed and Officer Larmer is learning about her new computer. She had 18 traffic arrests, 16 criminal arrests, 29 complaints and numerous hearings for January 2005. She will deliver the complete January 2005 Police Report to each Supervisor by the end of the week. Officer Larmer has completed her 2005 annual updates and passed with a score of 97 per cent. She is patrolling with the 1997 Ford with the winter tires. There will be a new house on Franklin Street, Fairfield. Officer Larmer has consulted with Road Master Deardorff. The construction company must place the proper reflectors and cones around the structures that will be stored on Franklin Street for 24 to 48 hours. Vice-chairman Eckert made motion to accept the January 2005 Partial Police Report, seconded by Mr. Benner. The Board unanimously approved this motion. There may be a problem with the police department's heating unit.

EMA

The EMA computer is back in the EMA office and is connected to the DSL server. Mr. Eckert and Mr. Will have taken their HAZ-MAT training update. Road Master Deardorff made a motion to repair the portable radio for the EMA use with the local government channels added and new rechargeable batteries, seconded by Mr. Benner. The Board unanimously approved this motion.

Road Report

- Road Master Deardorff gave the following road report for January 2005:
1. Road Master Deardorff had a price from Pine Hill Electronic of \$800 for two portable radios, with up to two miles radius to communicate with the road crew equipment when flag crews are needed. This is a safety issue. Vice-chairman Eckert made a motion to purchase two portable radios from Pine Electronics for \$800, seconded by Mrs. Nicks. The Board unanimously approved this motion.
 2. In the month of January there was nine inches of snow. The approximate cost of this snow fall to the Township was \$12,000 to \$13,000. This includes all materials and fuel used, labor costs to include overtime. This is \$1,500 per inch of snow for the Township's 33 miles of roads, two lanes wide.
 3. Road Master Deardorff has created a chart which the Road Crew is using to record all materials and fuel used, temperature of the roads and air temperature.
 4. The 2005 Peterbilt truck chassis has not been delivered to Industrial Motor Supply, Inc. (IM Supplies). It will only take IM Supplies three weeks to complete the installation of the equipment that the Township has ordered.

5. The trucks were cleaned and are mechanically ready for the next snowstorm.
6. The Township has sufficient supplies of calcium/salt/antiskid for possibly the remainder of the winter. Supplies will be re-inventoried after three to four storms. Road Master Deardorff would like to delete inventory as low as possible over the summer.
7. On February 1, 2005 at Harbor Freight, Road Master Deardorff and the Road Crew purchased some needed small tools for example, an impact socket set. Most of the tool prices were very realistic but others were not.

Sewer Report

Road Master Deardorff called for an Executive Session at 8:36 PM to discuss a problem at the Orrtanna Treatment Plant. At 8:39 PM the Board returned. One of the original two influent pumps is leaking and can not be properly repaired. Road Master Deardorff made a motion to purchase an influent pump from Kohl's, seconded by Mr. Benner. The Board unanimously approved this motion. The laboratory report for the wells and plant are satisfactory. The aerators have been removed for the winter. The LP gas line has not been connected to the new above ground tank to date. The water level would not allow an in ground tank to be re-installed. Hopefully the line will be installed within the next ten days.

Guy Donaldson, Chairman of the Hamiltonban Township Sewer Authority stated the authority held it annual meeting on February 1, 2005. The balance of the loan for the Orrtanna Treatment Plant is \$92,272, with no major repairs. Road Master Deardorff made a motion on Chairman Donaldson recommendation to reappoint Donna Walker to serve a five year term of office on the Authority Board, seconded by Mrs. Nicks. The Board unanimously approved this motion.

Zoning Officers' Report

Zoning Officer Nicks issued five permits in the month of January 2005. He issued four for new homes and one permit for a pole garage. He attended eight meetings: Supervisors, Planning Commission, and the Supervisors/Planning Commission workshop meetings public, Rowe-measure floor space, Adams County Mapping-Baker's address and Voss versus Monn, meeting with Attorney Yannetti and Rowe, Rowe to stake out the loading zone, and met with the Orrtanna United Methodist Church Board. He did one inspection concerning Mr. Rosenberry's sewer work. He closed out Zoning Hearing 04-02, and closed out the 2004 year. The Rowe issues have been resolved. He also wrote an amendment to the parking lot ordinance. There are two cabins on Fjordlea Lane, Fairfield that have been built without permits. Zoning Officer Nicks has sent letters to the property owners. If they do not respond in one week he will follow up with an enforcement letter. He can not issue a building permit without a sewer permit. He worked 45.5 hours, traveled 155 miles, and had telephone charges of \$13.31.

Road Master Deardorff made a motion to approve Ordinance 01-05 which will amend Ordinance 04-04; it amends the definition of utility and miscellaneous structures to such structures which are 250 square feet or less thereby making the exclusion from the requirements of the building permit 250 square feet are less, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

Vice-chairman Eckert made a motion to approve text changes for Article III, Section 304, D and I, concerning parking lot requirements, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Mrs. Nicks made a motion to approve the following zoning district map changes:

1. Route 16 changing part of the properties from R-2 to R-3, according to Zoning Officer Nicks' map.
2. On Route 116 changing the existing three houses from R-1 to R-3, across from Towne Center.
3. Change six existing properties in the southwest of Carrolls Tract Road Bullfrog Road intersection from Agriculture to R-2.
4. In the Village of Orrtanna changing those residential properties east of Knouse Foods property from Industrial to R-2.
5. On Bullfrog Road changing those non-industrial properties on the south east side of Valley Quarries properties from Industrial to Agriculture.

This motion was seconded by Mr. Benner. The Board unanimously approved this motion.

Road Master Deardorff made a motion to approve changing the Agriculture part of the 17 + acres parcel of the May White Woerner property between Route 116 and Iron Springs Road to be completely zoned commercial instead of just the triangle section, seconded by Mr. Benner. The Board unanimously approved this motion.

Mr. Benner representing El Vista Orchard requested 215 acres of land to be rezoned from Agriculture to R-2. In the R-2 District town houses, trailers along with possible conditional use of a mobile home parks are permitted. If this area is to be development there may be a possibility of the developer upgrading the Orrtanna Treatment Plant. After some discussion Road Master Deardorff made a motion to approve changing 215 acres of land owned by El Vista Orchards near Orrtanna from Agriculture to R-1, seconded by Mrs. Nicks. The Board approved this motion with Mr. Benner abstaining.

Road Master Deardorff made a motion for Zoning Officer Nicks to changing the sign ordinance for retail/professional center to a maximum of 60 square feet per side, 6 feet X 10 feet and removing all of Article III, Section 309,A,3., seconded by Chairman Jacobs. The Board unanimously approved this motion.

New Business

Road Master Deardorff made a motion to approve the Adams Court House 2004 Exoneration list, which was presented by Amy Harbaugh Hamiltonban Township's Tax Collector, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

Mrs. Nicks made a motion to approve J. P. Harris to collect the 2004 per capita delinquent taxes, seconded by Mr. Benner. The Board unanimously approved this motion.

Mrs. Nicks would like the Supervisors to review the Emergency and Municipal Service Ordinance for the next Board or workshop meeting.

Vice-chairman Eckert suggested that the Supervisors request Penn-DOT complete a traffic study on Route 116 from the Fairfield/Hamiltonban Township boundary line to the Fairfield Union Cemetery for future reduction of speed in this area.

It was noted that the Carroll Valley Police Department have been observed traveling at a high rate of speed with their red lights flashing on Carrolls Tract Road. Some of the emergency services personnel with blue lights on are also traveling at high rate of speed in the Township.

Old Business None at this time.

Communication

Vice-chairman Eckert made a motion to proceed with the possibility of a Fairfield Area Comprehensive Plan to include Hamiltonban Township, Carroll Valley Borough, Liberty Township, and Fairfield Borough. Highland Township and Freedom Township should also be included, seconded by Mrs. Nicks. The Board unanimously approved this motion.

Vice-chairman Eckert made a motion that Road Master Deardorff would represent the Township at the Adams County Planning and Development County Comprehensive Plan Phase I, Traffic Study meeting, seconded by Mrs. Nicks. The Board unanimously approved this motion.

The Hamiltonban FEMA Mitigation Plan has been approved but will need to be updated if data changes.

Next Meeting

The next meeting will be March 1, 2005 at 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320.

Adjournment

At 9:46 PM Road Master Deardorff made a motion to adjourn, seconded by Mrs. Nicks. The Board unanimously approved this motion.

LuAnn M. Dille
Secretary/Treasurer

Stephen W. Jacobs
Chairman