

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
March 29, 2018

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman J. Edward Deardorff, Robert L. Gordon, David B. Martin, LuAnn M. Dille, and Douglas Woerner.

Staff Present: Secretary/Treasurer Nina Garretson, Roadmaster Ray Herr and EMA Coordinator R. Sam Ginn.

Public Present: Linda Williams, Mary Roeder, Duane Williams, Clyde McClain, AJ Aldrich of FREMA, Betty Pue, Mike Pue, Josh Donaldson, Cliff Frost, John Messeder of the *Gettysburg Times*. Maurice Brown, James Grinder, George Harbaugh along with others who did not sign in.

Public Comment: None.

Township Business: The following Township business was discussed:

EMA Coordinator Sam Ginn addressed the Board recommending the Township join the Fairfield Regional Emergency Management Association (FREMA). He stated two current Board members would serve on the FREMA Board. The Township would place a line item in the budget of \$1.00 per resident, based on 2010 Census would be approximately \$2,300.00 Both Sam and Dave Millstein would continue on, representing Hamiltonban Township. AJ Aldrich stated FREMA has only spent \$500 in the last seven (7) years basically on meeting and administrative costs. Currently Fairfield Borough, Carroll Valley Borough, Highland and Liberty Townships are members. Their meetings are held every other month (Wednesdays at 3:00 PM) at the Fairfield Borough office. Susan Wagle maintains the training list and files. NIMS training is required. AJ said the incidents in this area are primarily due to heavy rain, heavy snow, tornados and hurricanes. After further discussion it was suggested that the Township begin the process to join FREMA. It was noted that Sam Ginn has not seen the current School District EMA Plan as yet.

Road Coordinator Supervisor Deardorff said in past years bids for materials and supplies were done at the same time. He suggested that rather than bidding out for separately that the Township again return to this process, which will save on advertising costs.

Road Coordinator Supervisor Deardorff stated in past year the entire Board went on a Road Audit. Everyone was in agreement to do a four hour tour with the Roadmaster on a Saturday in April or early May. The date to be determined. Roadmaster Herr presented a list of seal coating projects to the Board for 2018.

Road Coordinator Supervisor Deardorff stated that the Solicitor provided the Inter-municipal Agreement for the Hickory Bridge Road Bridge Project. All Supervisors were not satisfied, and that the agreement needs to be redone by the Solicitors. No further updates available for the Iron Springs Plaza Project. Supervisor Gordon will again check with Met-Ed to provide numbers for relocating utilities.

Road Coordinator Supervisor Deardorff stated the Road Department would again like to rent a Boomlift for trimming trees. The cost would be approximately \$1,800 the same as last year from Bestline plus insurance. Work would be begin with Mt. Hope Road. Supervisor Deardorff said the he would like to see a safety light added at the west bound side of railroad tunnel. He said there are also four lights on Iron Springs Road which we assume residents had them installed as they are not the Townships. The streetlights will be evaluated during the Road Audit.

Supervisor Gordon said that the Township should contract the Fire Departments and remind that with the initiation of the Fire Tax and regular reports are due to the Township for review. The Township does understand that Fire Departments are volunteer and that they struggle with getting assistance. Vice-Chairman Woerner stated South Mountain went from 57 volunteers down to 44 this year. He also stated that the Township Office needs to post building capacity and other safety issues need to be addressed in the next budget, including lighted exits and outdoor lighting, AED. Discussion ensued regarding changing locks on the Township Office and Maintenance Building. Due to cost factors doing key FOB's on doors will be postponed.

The Board did not receive a formal request or scope of work from the Fairfield School District regarding safety issues for the school track. Per Solicitor's follow up regarding the Police Contract the Township cannot be involved at this time. Supervisor Gordon suggested that the Township proceed with applying for a Pedestrian Crossing sign to be used by the School District on Fairfield Road (SR 116).

Proclamation for April for 811 Safe Digging will be added to the April agenda.

Discussion regarding FaceBook with Supervisor Martin stating it should be controlled by Township officers or personnel and not by a volunteer. A proposal from the Joint Parks and Recreation Commission suggesting a volunteer maintain to be rejected by the Board. Supervisor Martin will maintain the FaceBook site for a six (6) month trial basis.

There is a April hearing regarding a Code Enforcement issue with a resident which the Board must decide if they want the Solicitor to represent the Township. Members of the Board concur that he should attend.

Supervisor Dille will provide more details to the Board on Office and Maintenance Building cleaning

Chairman Deardorff noted the following would be placed on the April Board meeting agenda, which includes appointing KPI as the Engineer for the Joint Parks & Recreation Commission; to approve 120 day extension requests for 1661 Cold Springs Road Subdivision Plans; to approve or deny excusal requests for septic pumping for 581 Starr Lane and 20 Mickley Lane.

At 8:12 PM Chairman Deardorff announced the Board would go into executive session for a legal matter.

At 8:13 PM Vice-Chairman Woerner motioned to adjourn, seconded by Supervisor Martin, the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is April 3, 2018 at the local prevailing time of 7:00 PM.