

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA. 17320
Regular Workshop Meeting
April 24, 2008

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman James E. Grinder, Road Master Jay Edward Deardorff, Police Coordinator Coleen N. Reamer, Supervisor James E. Benner

Staff: Secretary/Treasurer LuAnn M. Dille

Public: Pamela K. Wiehagen

The following topics were discussed:

1. Chairman Gordon is in the process of gathering information to update the holding tank ordinance.
2. Chairman Gordon has requested that the Orrtanna Treatment Plant Engineer Fred Heerbrandt make suggestions to update and consolidate the ordinances that deal with the Orrtanna Treatment Plant.
3. A State Liquid Fuels Budget Amendment Resolution should be adopted to transfer funds from the General Account to State Liquid Fuels Account for income and expense increases.
4. There will be an Official Map Training on May 22, 2008. It was suggested that as many officials as possible attend the training. This could be a very useful tool in land use planning and the Township ability to have a first right of refusal. A few members have already attended this training.
5. To improve the communications between the subdivision and land development applicant, their consultants and Hamiltonban Township's consultants, a form is being created.
6. Adams County Conservation District and Zoning Officer Nicks need to work together to develop a complete building application process to include earthmoving requirements and stormwater management plans.
7. Adams County Planning and Development has completed a review of all the Public Hearing ordinance changes.
8. The process for updating several fee schedules are continuing to include ordinances and resolutions changes.
9. Currently there is a \$500 Hamiltonban Township Purchasing Policy. The Board of Supervisors will be updating this also.
10. On April 29, 2008 there will be the Conditional Use Hearing for the proposed Liberty Tower's cell tower off French Road, Fairfield, PA. 17320 at the Fairfield Area School District at 4840 Fairfield Road, Fairfield, PA 17320.
11. All requirements have been completed for the Board of Supervisors to adopt all the ordinance changes.
12. A new member is needed on Planning Commission. An applicant form for volunteers would be helpful in the appointment process.
13. On May 15, 2008 there is a Joint Planning Commission and Board of Supervisors Workshop to discuss amending the sign ordinances.
14. The consultation with Martin and Martin, Inc. for the new facility was productive.
15. Board of Supervisors was given a list of bills to be paid.

16. There will be an Adams County consultation meeting concerning the upcoming solid waste contracts. The Township will inquire about roadside recycling, local recycling container and/or a once a month central collection site.
17. The Township received a real estate tax bill for the 10 acres behind 23 Carrolls Tract Road, Fairfield, PA 17320.
18. Zoning Officer Nicks will send a certified correspondence to Mr. Grimm at 523 Cold Springs Road, Gettysburg, PA 17235 to cease his vehicle repair business because it is not permitted in that zoning district. Mr. Grimm was issued a building permit for a garage for his personal use not a business. This is documented in the December 2007 Board of Supervisors meeting minutes.
19. Penn-Dot is having a meeting of the South Central Pennsylvania Regional Operation Plans to discuss emergency management situations and to review Penn-Dot's winter weather response.
20. A cell phone policy was distributed.
21. A resolution has been drafted for the Greater Ortanna Investment Group Escrow Account. Solicitor Battersby is reviewing it.
22. Police Coordinator Reamer explained some timing concerns with the transition from Principal Pension Plan to the PMRS Pension Plan to include the timing of the retirees' payments.
23. Officer Larmer disability plan will also need to be changed with the pension plan.
24. Solicitor Battersby should be directed to draft a new police fee ordinance to replace the Ordinance 8-97.
25. There are continuing meetings concerning the Glatfelter's Tree Farm # 1.
26. The Township is in the process of finding another cleaning person or service.
27. Zoning Officer Nicks has suggested implementing a solicitation permit.
28. Chairman Gordon was wondering if Zoning Officer Nicks followed-up with the Fairfield Municipal Authority's question about the building permits issued to Comfort Care. The Board of Supervisors did not know if Zoning Officer Nicks researched the answer.
29. The aggregate and fuels bids were reviewed. Road Master Deardorff made a couple of suggestions.
30. After the 2008 Spring Road Inspection the asphalt bid will be drafted with materials in place to avoid the prevailing wage issue.
31. FEMA/PEMA reimbursement has not been received yet.
32. Supervisor Benner was disappointed in the Great Pa Clean-up in Hamiltonban Township. Next year hopefully more advance advertising will be completed.
33. Police Coordinator Reamer questioned the Hagerstown's Sam's Club purchases as being cost effective. Road Master Deardorff replied to her question stating that the Township only goes once or twice a year and includes stops at Lowe's and Central Tractor.
34. Purchasing of a riding mower was discussed.
35. Robbie Kauffman, Road Crew employee, submitted his resignation as of May 1, 2008.

At 9:39 PM the Board of Supervisors held an Executive Session to discuss a personnel issue.

LuAnn M. Dille
Secretary/Treasurer

Robert L. Gordon
Chairman