

**Hamiltonban Township Board of Supervisors**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Regular Meeting Minutes  
February 18, 2020

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin and Coleen Reamer.

**Staff:** Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, and Roadmaster Ray Herr.

**Public:** Cliff Frost, John Messeder of the *Gettysburg Times*, John Brunner, Butch Harbaugh, Maurice Brown.

**Approval of the Agenda:** Vice-Chairman Woerner motioned to approve agenda. Supervisor Martin seconded. The motion carried unanimously.

**Public Comment:** John Brunner, 3979 Bullfrog Road questioned the Board about the Boom Mower. He asked if operator had drug and alcohol test after accident. Roadmaster Herr responded the driver did not have CDL, and adjuster has not responded as yet.

Maurice Brown, 364 Mt. Hope Road asked when improvements are to be made from 226 Mt. Hope Road to the railroad tracks. Roadmaster Herr stated the Township is only allocated so much funding and they do try to keep up with repairs. Supervisor Gordon said they are aware the area needs work.

**Approval of the Minutes:** Vice-Chairman Woerner motioned to approve the minutes of February 4, 2020 Board of Supervisors Meeting. Supervisor Reamer seconded. The motion carried unanimously.

**Road Report:** Discussion regarding Cones and oil dry supplies. Supervisor Martin said the FREMA Board needs to get information from each municipality before responding. Supervisor Reamer stated Fountaindale Fire Company would like 20 bags of oil dry. Vice-Chairman Woerner motioned to approve the purchase of one and half skids of oil dry, 45 bags per skid at a cost of \$393 per skid from NAPA, and to supply 20 bags to Fountaindale Fire Company, and order cones as needed. Supervisor Reamer seconded. The motion carried unanimously.

Roadmaster Herr reported that he and Supervisors Reamer and Gordon met with the PennDOT representative regarding the Gum Springs Road Project. He was informed to take core samples which he did 15 core samples. He said the road has a thickness maximum base of 4" and minimum 2" base, suggesting not milling, and to do 2" 19mm scratch leveling course, base repair, crack sealing so not to bleed through. He said this project will come in at budget estimate. Chairman Deardorff motioned to prepare the Gum Springs Road Project as presented. Supervisor Gordon seconded. The motion carried unanimously.

Chairman Deardorff said that transformers are not needed to add streetlights. Roadmaster Herr and Supervisor Gordon will follow up with Met-Ed regarding lights in Orrtanna. Tabled for further discussion at next meeting.

**Secretary's Report:** Secretary/Treasurer Garretson asked the Board if an agenda was needed for the Zoning Ordinance Hearing. Board stated no only sign in sheets and nameplates. Vice-Supervisor Reamer motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Old/New Business**

Supervisor Gordon motioned to adopt Resolution 2020-07 Amending the Open Records Policy, which he stated only corrects address for filing an appeal. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to adopt Resolution 2020-08 PA 811 Safe Digging Proclamation. Chairman Deardorff seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the maintenance contract with Quality of York for the Kyocera FS6525 copier at a cost of \$399 for one year. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve the submission of the SEO 2019 Reimbursement application with DEP. Chairman Deardorff seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to participation in the 2020 Great American Cleanup of Pennsylvania for Saturday, April 18, 2020. Supervisor Martin seconded. The motion carried unanimously.

Secretary Garretson asked for an additional funds for transfer for the Gum Springs Road Project from her previous request. Supervisor Reamer motioned to approve the transfer of \$217,500 of ACNB Loan distribution from ACNB to PLGIT. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Gordon motion to approve the refund of \$300.77 to Adams County Tax Services as requested as this is a refund of monies sent to the Township error. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Reamer led discussion regarding Codification starting on page 12 of the Editorial and Legal Analysis. She said Ordinance 2009-03 Adams County Council of Governments needs to have new bylaws attached. Supervisor Gordon to provide current Bylaws for COG to Secretary to forward. For Ordinance 2016-01 Joint Parks and Recreation Commission Board agreed to add "Treasurer" to the elected members. For 2012-01 Police Pension Plan and 2012-16 Municipal Pension Plan revise as follows and submit new Ordinance 2020-02 Amendment for Pension Plan. For 1966-01 Ordinance Planning Commission and Zoning Commission to revise as follows Planning and Zoning Commission. Revised to "four year" terms as suggested, and to revise with footnote as suggested regarding original members list. For Ordinance 1986-01 Township Supervisors to revise, to add "as stipulated by law." Solicitor said to repeal Ordinance 1997-09 as there are state laws. Ordinance 2001-02 revise and use #1 suggestion. B. end after Hamiltonban Township Enforcement Officer. No further revisions. Ordinance 2001-001 Curfew and Ordinance 1972-03 both suggested to repeal by Solicitor. Solicitor Battersby suggestion to use the recommendation of standard language suggested by General Code by use for ordinance to be enforced in a criminal proceeding:

Supervisor Gordon led discussion on Hazard Mitigation Survey. Supervisor Reamer stated many items ongoing. Supervisor Gordon and Supervisor Reamer to provide information for Secretary Garretson to respond.

Supervisor Reamer motion to join the UCC Shared Board of Appeals and Chairman Deardorff will represent. Vice-Chairman Woerner seconded. The motion carried unanimously.

No discussion on Floodplain Ordinance which is in progress with Adams County.

**Solicitors Report:** Solicitor Battersby said he reviewed the Maintenance Agreement which 60% paid by Township and 40% paid by Liberty Worship Center for the sewer line and suggested that these costs be reimbursed. Solicitor to send letter which the secretary will forward. Township said Fairfield Municipal Authority will have to identify the line.

**Special Notices:** Zoning Ordinance Hearing to be held February 20, with a weather date of February 27.

**Public Comment:** Butch Harbaugh, 103 Iron Springs Road, thanked the Road Department for moving sign on Mt. Hope Road. He asked about storm drain which Roadmaster Herr said was abandoned, but he said it is open. Butch asked why they are sweeping Fountaindale Fire Department parking lot at this time. Roadmaster Herr said he was directed to sweep.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Hearing Draft Zoning Ordinance – February 20, 2020 at Fairfield High School (Weather date of February 27, 2020)
- Planning Commission – February 25, 2020
- Board of Supervisors Meeting – March 3, 2020
- Parks and Recreation Commission – March 10, 2020
- Board of Supervisors Meeting – March 17, 2020

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 7:59 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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J. Edward Deardorff  
Chairman