

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
March 30, 2017

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Coleen N. Reamer, LuAnn M. Dille, J. Edward Deardorff and Douglas Woerner.

Staff Present: Secretary/Treasurer Nina Garretson and Township Solicitor Matthew Battersby.

Public Present: John Messeder of the *Gettysburg Times*.

Executive Session - regarding legal matter. Solicitor Battersby left the meeting at 7:22 pm.

Township Business: The following Township business was discussed:

Chairman Gordon reported that he and Supervisor Reamer met with Attorney Jonathan Cox regarding the possibility of refinancing the R & M Loan which was for \$800,000 for twenty-two years, with 10 years fixed at 6.20%, which move to a variable rate in 2020 but capped at 7.25%. Mr. Cox has been working with consultants from PFM about different proposals. If Hamiltonban Township does refinance it would provide another ten (10) years of fixed rate. They have ask about a level payment which would help with the budget process. PFM is offering a reduced rate of \$4,000 rather than their standard \$20,000 fee. Hamiltonban would be able to lock in at 3.65% for ten (10) years which would save the township approximately \$13,000 net after expenses, and hope the bank will waive their fees. Chairman Gordon said we will add to the Board Meeting agenda for April.

Secretary Garretson reported that she has been working with Loretta Weaver from Adams County IT in regards to our new website which still needs a few tweaks. Motion to be added to April board meeting to approve and proceed with the new website.

Chairman Gordon reported that we received the request for interest from Kyle Shenk in supporting the use of The Conservation Fund's use of grant monies for 484 acres in Hamiltonban Township to purchase property from Strawberry Hill Nature Preserve and transfer to the Department of Conservation and Natural Resources to be managed as part of the Michaux State Forest. The Hamiltonban Planning Commission also received this request and has approved and forwarded a letter in support. Motion to be added to the April board meeting. It was also noted there will be a meeting held at Strawberry Hill on Friday, April 28th from 10am to 1pm to answer questions and talk about this proposal.

Chairman Gordon reported the Planning Commission has approved, with conditions and suggested waivers, and forwarded to the Board of Supervisors plans for Specialty Granules, Whippoorwill Lane Subdivision and 1395T Green Ridge Road-Ferguson for their April meeting. Chairman Gordon reported the Iron Springs Plaza bids have been extended for one week, as advertised in today's *Gettysburg Times*.

Supervisor Reamer stated the Board of Supervisors must authorize Chairman Gordon to sign and submit the 2017 DCNR grant. The Board is asking the Joint Parks & Recreation Commission to seek grants for the Restoration area which is estimated may cost \$80,000.

Secretary Garretson reported that Wesley Chapel members will help with the Keep PA Beautiful on April 22, 2017. They have asked to use signs from the Township to slow traffic which the Board approved. There are a few other individuals who've stated they will help with this project. The Board suggested the newspaper could help promote this project. Chairman Gordon stated they hope that the Council of Governments will come together for a one day electronics recycling, which was discussed previously.

Supervisor Deardorff reported that the removal of pipes has been completed at the sewer spray field. The road crew are in the process of capping the wells, and that will complete this project. Secretary Garretson will contact Parks Garbage about a dumpster to dispose of the pipes. Secretary/Treasurer Garretson was instructed to close the PLGIT Sewer Fund account and move these funds to the ACNB Sewer Fund checking. Since this project is coming to finalization, it is suggested the Municipal Authority hold their meeting on April 19, 2017. Reminder notices will be sent to members.

Supervisor Deardorff recommends that the bids for Old Waynesboro Road Project be rejected as the bid did not include the correct tonnage for materials. The Township will then re-bid this project.

Supervisor Deardorff reported that the 2005 Peterbilt should be reviewed for replacement before winter. We should begin to look for a new replacement truck, which would be estimated at \$200,000. The best financial alternative for the Township would be to sell the old truck outright. He reminded that Gettysburg Borough will do crack sealing in April, shoulder work to be done on Mt. Hope Road. They will not be putting in a French drain on Shaffer Lane. He also reported on other current work being completed, as well as upcoming road projects.

Supervisor Reamer inquired about a raise for Dana Stevens who began full-time employment January 1, 2017. The Board will motion for approval and make retroactive at the April meeting.

Chairman Gordon inquired into whether new radio's are needed. Supervisor Deardorff will speak with Road master Herr and report back to the Board. The current contract is good for two years.

At 8:35 PM Vice Chairman Woerner motioned to adjourn, seconded by Supervisor Dille the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is April 4, 2017 at the local prevailing time of 7:00 PM.

Nina Garretson, Secretary/Treasurer

Robert L. Gordon, Chairman