

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, Pa 17320
Regular Meeting Minutes
November 9, 2006

Supervisors Present: Vice-chairman William E. Eckert, Sr., Road Master Jay Edward Deardorff, Police Coordinator Coleen N. Reamer, and Supervisor Robert L. Gordon
James E. Benner had another commitment

Others Present: Solicitor Henry O. Heiser, III, Zoning Officer Milton Nicks, EMA Coordinator Deputy Larry Schneider, EMA Coordinator Donald Wills, Secretary/Treasurer LuAnn Dille

Public Attendees: James Hanna from Empire Homes for McGinley's Choice Subdivision and Land Development Plan, Barbara Nicks, Dale and Doreen Premo

At 7:30 PM Vice-chairman Eckert called the meeting to order and those present recited the Pledge of Allegiance.

Approval of Minutes

Supervisor Gordon made a motion to approve the October 3, 2006 Supervisor's Board Meeting minutes, the October 19 and October 26, 2006 Workshop Meeting minutes and the Special November 1, 2006 Meeting Minutes to tentatively approve the 2007 Proposed Budgets, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Public Comments None at this time.

Planning Commission

Supervisor Gordon made a motion to approve a 90 day extension for the Subdivision and Land Development Plans for Empire Homes McGinley's Choice until February 8, 2007 as requested by Mette, Evans & Woodside correspondence dated October, 11, 2006, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to approve a second 90 day extension for Carroll Valley Farm/Jay Edward Deardorff One Lot Subdivision Plan. The extension is needed for DEP review and approval, seconded by Supervisor Gordon. The Board approved this motion with Road Master Deardorff abstaining.

Supervisor Gordon made a motion to adopt Resolution 12-2006 DEP Plan and Revision for New Land Development Carroll Valley Farm/Jay Edward Deardorff, seconded by Police Coordinator Reamer. The Board approved this motion with Road Master Deardorff abstaining.

Planning Commission Chairman Musselman needs to sign the McGinley's Choice DEP Module 4A which was mailed to his house by Russell McCauliff of C. S. Davidson for the new sewage treatment plant for the Fairfield Municipal Authority.

Solicitor's Report

Supervisor Gordon made a motion to adopt Resolution 13-2006 consolidating the street names of Scotch Trail and Scotch Trail Extension to Scotch Trail, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to approve the inter-municipal agreement between the Fairfield Municipal Authority, the Borough of Fairfield and Hamiltonban Township, seconded by Supervisor Gordon. The Board unanimously approved this motion. The Township has not reserved any additional capacity, therefore the Township will not incur any expenses or have any responsibility in the new sewer facility. The facility will be dedicated to and maintained by the Fairfield Municipal Authority.

Robert Hall did not return Solicitor Heiser's telephone calls yet. Solicitor Heiser will continue to draft the proper ordinance instead of using the one supplied from Selective Insurance through R. J. Hall, Inc. Solicitor Heiser left the meeting at 7:54 PM.

Zoning Officer's Report

Zoning Officer Nicks requested an Executive Session at 7:56 PM to discuss a property's security plan. The Board and Zoning Officer Nicks returned at 8:06 PM. Zoning Officer Nicks gave the following October 2006 report. He issued 10 permits. One for each of the following: a new home, an animal shelter, a garage, a crop storage cylinder and a wood shed. He issued five Use and Occupancy Permits. He attended three meetings: Supervisors and Planning Commission meetings public and a meeting with Strawberry Hill to expand their office building. He completed three inspections: Whitcombs-final well inspection, Mike's Fix-It Shop-two dwellings on one property, and the Martens for a set-back problem. He has seven expired permits with no Use and Occupancy Permits issued. He has given the list to the local Middle Department Inspection Agency representative David Baker and the District Manager Wayne Welker. He stated that Patrick Clapsadle's camper at 2435 Mount Hope Road has been removed.

The property at 4290 Fairfield Road, Fairfield, PA is for sale. It is in the Commercial District. Presently there are two dwellings on the property, one is an old house and the other is an old trailer. An interested buyer would like to remove the two old structures and build one house. Zoning Officer Nicks stated that the residential set-backs would be used. Zoning Officer Nicks has communicated with Mr. Cormany concerning this property.

Road Master Deardorff made a motion to proceed with the Township contracting with another Uniform Construction Code agency, seconded by Police Coordinator Reamer. The Board unanimously approved this motion. Land and Sea was suggested.

Zoning Officer Nicks worked 37.5 hours, traveled 147 miles, had 63 telephone calls and long distance charges of \$12.49.

Supervisor Gordon made a motion to approve the Zoning Officer Nicks' October 2006 Report, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Treasurer's Report

The Township received payment of \$6,678.33 from FEMA for the emergency repairs on Cold Springs Road and Mount Hope Road from the June 2006 Rain Storm

flooding. Supervisor Gordon made a motion to approve the October 2006 Treasurer's Report as presented, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Approval of Expenditures

Vice-chairman Eckert made a motion to approve the October 2006 Expenditures as presented, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to purchase a new adding machine and tape recorder for the business office, seconded by Supervisor Gordon. The Board unanimously approved this motion.

November 2006	Income	Expenses	Transfer	Balance
General Account				
ACNB Checking	17,262.06	41,358.17	30,000	11,787.32
ACNB Savings	14.39			20,849.01
ACNB CD	935.60			53,573.91
PLGIT	1,086.62		30,000	<u>227,526.39</u>
Total Current Assets				\$313,736.63
Sewer Account				
ACNB Checking	1,430.60	5,353.59		8,169.40
ACNB Savings	4.26			6,169.83
PLGIT	53.90			<u>12,678.33</u>
Total Current Assets				\$27,017.56
State Liquid Fuels				
PLGIT	297.04	60,773.81		9,624.69
PLGIT Emergency	20.85			<u>4,942.33</u>
Total Current Assets				\$14,567.02

Secretary's Report

As a follow up from last month's meeting. Secretary/Treasurer Dille called the Fairfield Municipal Authority. The Fairfield Municipal Authority Secretary Mrs. Smith stated that the Authority has asked Attorney Campbell to review the request that a representative from the Township be appointed as a voting member on the Fairfield Municipal Authority Board once McGinley Choice Development homes are being built.

Police Report

Police Coordinator Reamer gave the October 2006 Police Report. Officer Larmer handled 74 complaints to include 14 traffic arrests, three criminal arrests, seven investigations, and three warnings. She traveled 1,225 miles, used 101 gallons of fuel for 12.13 miles per gallon of fuel.

Police Coordinator Reamer made a motion to accept Christina Anders' resignation as police secretary, seconded by Supervisor Gordon. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to hire Carol Mattingly as police secretary, five hours per week, \$10.00 per hour, seconded by Road Master Deardorff. The Board unanimously approved this motion.

The Supervisors would like Officer Larmer to work the late evening hours on December 31, 2006 into the early morning hours of January 1, 2007.

Police Coordinator Reamer stated that the Supervisors have performed an extensive evaluation of police services within the Township over the past month of October. The Supervisors evaluated the cooperation between the surrounding municipalities and Hamiltonban as well as a comparison of the numbers of citations issued by some neighboring municipalities that are similar in nature to Hamiltonban. The Supervisors feel that the public should be aware of the positive performance of our police department.

The Supervisors appreciate the coverage provided to the Township by the Pennsylvania State Police (PSP) while recognizing the limits of their ability to cover such a large township as Hamiltonban along with the rest of Adams County. Officer Larmer provides 40 hours of coverage a week or 25% of 168 total hours. PSP respond to calls when Officer Larmer is off duty, if they are available. Officer Larmer responds to nearly three times the calls in her 40 hours than the PSP is able to respond to in 128 remaining hours. These numbers reinforce the opinions of numerous neighboring Chiefs of Police, the Magisterial Justice, PSP and the Board of Supervisors that Hamiltonban Township shows a definite need for police services to adequately provide safety to its residents.

Officer Larmer's citation to conviction rate is equal to similar neighboring localities with "two" fulltime officers. The Supervisors commend her for her dedication to service. Increased patrols for speed violations are being added in an attempt to curb the speeding on our many roads and through developments where children are at play.

Officer Larmer has increased her patrolling of the BB Section and increased the speed control on Carrolls Tract Road, Jacks Mountain Road, and Bullfrog Road. Benny Acher has reported that vehicle speed has increased on lower Cold Springs Road, Gettysburg, PA since it has been motor paved. There was a question concerning "Watch Children" signs installed on speed limit signs and a complaint of four wheelers on the roads in the BB Section.

EMA Report

Coordinator Wills reported that Larry Schneider met with Lawrence Kruger from the Tyree Company concerning the fuel oil contaminated soil at the Getty Gas Station at the corner of Carroll Tract Road and Fairfield Road, Fairfield, PA. DEP took soil samples and everyone is waiting for those tests findings as to what the next procedure should be. Coordinator Wills attended the seminar on Pandemic Flu. Vice-chairman Eckert made a motion to accept the October 2006 EMA Report, seconded by Supervisor Gordon. The Board unanimously approved this motion.

Road Report

Road Master Deardorff gave the following October 2006 Road Report.

1. The Township has installed driveway entrance pipes at a few locations recently for new homes.

2. The Township has completed the 2006 Road Project to include 1.25 miles of 3" to 4" compacted motor pave with a single seal coat applied on portions of Zoo Road and lower Cold Springs Road, Gettysburg side.
3. Alpha Space Control Company has finished painting a single yellow line on all Township roads.
4. The Township has mowed the shoulders of all roads for the last time this season.
5. The Township has placed delineators along the road where needed.
6. The Township has cleaned out entrance and exit pipes freeing them of leaves and debris.
7. The Township will get the snowplow trucks ready for winter before the Thanksgiving holiday.
8. The Township re-shouldered Cold Springs Road Fairfield, FEMA Project, and had oil applied to stabilize and reduce erosion of berms.
9. The 2007 Ford truck will be lettered tomorrow with the new Township logo.
10. The bolt bin at the shop will be installed and equipped by the next Board meeting.

The Township received a correspondence from Penn-DOT, stating they will not reduce the speed limit on Jack's Mountain Road, Fairfield, PA. There was a complaint concerning a sewer pipe around 9054 Old Waynesboro Road, Fairfield, PA. Road Master Deardorff completed an inspection. It was a stormwater drainage pipe and there is no sewage problem at this location. Police Coordinator Reamer made a motion to approve the October 2006 Road Report, seconded by Supervisor Gordon. The Board unanimously approved this motion.

Sewer Report

Road Master Deardorff gave the following October 2006 Sewer Report.

1. The old generator has been moved from the sewer plant. The new propane generator will be installed in two weeks. The generator will be activated at least once a week for two hours.
2. Kappe Associates will install the new effluent pump next week.
3. The spray field was mowed for the last time this growing season.
4. The Road Crew cleaned-up the sewer lagoon banks from the liner installation. They will re-seed and re-stabilize the liner edges before Thanksgiving.
5. There was a problem at the sewer plant with grease. A sample has been taken to the laboratory for testing. The source of the problem will be notified to take corrective action.

Police Coordinator Reamer made a motion to approve the October 2006 Sewer Report, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

New Business

The 2007 Budgets were tentatively approved at a special meeting on November 1, 2006. This will allow for a 30 day review period. The Board is planning to adopt the 2007 Budgets at the December 5, 2006 regular Board meeting.

The Water Impact Study Ordinance needs to be reviewed at the November Planning Commission meeting. The Agriculture Nuisance Ordinance will be included with Subdivision and Land Development Ordinances when the GG:CBD Ordinances are adopted. Natural Lands Trust has not returned Supervisor Gordon's telephone call yet.

Tim Cormany promised a final GG:CBD document by the end of October. To date, it has not been received.

Old Business

Supervisor Gordon made a motion to approve Mickley/Donaldson Lot Addition as a preliminary/final plan, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Next Meetings

Hamiltonban Township's Christmas Party will be at The Parlor Restaurant in Waynesboro, PA on December 4, 2006, social time at 6:00 PM, family style dinner at 6:30 PM.

A special meeting for the Adams County members of the York Tax Claim Bureau will be November 21, 2006 at 7:00 PM, location to be announced at a later date.

Next year Hamiltonban Township will host the 90th Annual Convention of the Adams County Association of Township Officials.

The next regular Board of Supervisors meeting will be December 5, 2006, starting at 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA 17320.

Adjournment

At 8:56 PM Vice-chairman Eckert made a motion to adjourn the (October) corrected to November 2006 meeting, seconded by Supervisor Gordon. The Board unanimously approved this motion.

LuAnn M. Dille
Secretary/Treasurer

James E. Benner
Chairman