

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

May 2, 2017

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson and Road Master Ray Herr.

Public: Ed Fitzgerald, David B. Martin, Terrie Ferguson, Candace Ferguson Miller, David Peters, Amy Kauffman of GMS Funding Solutions, George Harbaugh, James Grinder, John Brunner , and Maurice Brown.

Approval of the Agenda: Board rearranged sequence of agenda and added 1395T Green Ridge Road - Ferguson Subdivision to accommodate public in attendance. Revised agenda unanimously approved.

Public Comment: James Grinder, 2151 Cold Springs Road spoke on enforcement of ordinances and various issues, such as screening trees, junk piles, school buses, grass on road, build renovations without permits, etc. Chairman Gordon requested that he provide a written list which could then be investigated.

George Harbaugh, 103 Cold Springs Road, said that he was informed that the spill site that Adams County Conservation had approved was rejected by PennDOT due to an endangered species toad. Chairman Gordon explained that we were not notified of this and that he would look into. He questioned the need for a new truck, and it was explained the used truck we purchased needs a new motor.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the April 4, 2017, Board of Supervisors Meeting; the April 21, 2017 Special Board of Supervisors Meeting; the April 27, 2017 Board of Supervisors Workshop and the April 26, 2017, Joint Board of Supervisors and Planning Commission Special Meeting. Supervisor Dille seconded. The motion carried.

Solicitor's Report: Solicitor Battersby presented his formal report at the meeting. Discussion about the issues with the Beechwood Drive. Road Coordinator Deardorff explained the curbing is sinking and there is safety issues with the storm water inlets. It was noted that the Drive was dedicated to the Township. The Solicitor will review files. Supervisor Woerner motioned that if the Beechwood Home Owners Association is responsible for maintenance and repair, that the Solicitor send a letter. Seconded by Supervisor Reamer. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the Solicitors Report. Supervisor Dille seconded. The motion carried. Solicitor Battersby left the meeting at 7:54 PM.

Old/New Business:

Chairman Gordon motioned to award Bid for Iron Springs Road Realignment Construction Project to Fayetteville Contractors Inc, as the low bidder at \$1,905,205.41. Seconded by Supervisor Deardorff. The motion carried unanimously.

Chairman Gordon motioned to approve Second Amendment to Cooperation and Indemnification Agreement with Developer, Sites Bittinger, LP, to amend escrow deposits in two installments, with \$300,000 paid in 2017. Solicitor Battersby has reviewed the documents. Seconded by Supervisor Deardorff. The motion carried unanimously.

Supervisor Dille made a motion to approve the minor subdivision plan for 1395T Green Ridge Road for Terri Ferguson with conditions as referenced in the letter of March 2, 2017 from Fred Heerbrandt of Wm F. Hill & Assoc. and the Planning Commission, and to accept as the Road Maintenance Agreement the Agreement which is listed in the deed of the property owners with all the home owners since the road was established. Supervisor Deardorff seconded. A roll call vote was requested: Vice Chairman Woerner, yea; Supervisor Deardorff, yea; Supervisor Dille, yea; Supervisor Reamer, nay; Chairman Gordon, nay. The motion carried.

Discussion ensued in which Supervisor Dille said she has traversed the private road and feels it is adequate for emergency vehicles. It was also pointed out a portion of this private road is in Hamiltonban Township and part in Franklin Township. Chairman Gordon is concerned with how the Road Maintenance Agreement is implemented with this being a safety issue. Supervisor Reamer stated this is a liability issue for the Township. By granting this waiver with the deed restrictions vs the Road Maintenance Agreement for 1395T Green Ridge Road with Terri Ferguson. Solicitor Battersby instructed the Board must vacate their previous approval and make a new motion. The Solicitor also questioned if the Township will change their wording in the SALDO. Supervisor Deardorff made a motion to rescind the previous approval of the subdivision plan for 1395T Green Ridge Road - T. Ferguson. Supervisor Dille seconded. Three yeas , two nays. The motion carried.

Supervisor Deardorff motioned to advertise bids for Seal Coating on Lower Cold Springs Road. Vice Chairman Woerner seconded. The motion carried unanimously.

Supervisor Dille motioned to Amend Ordinance 2016-02 Municipal Management of On Lot Subsurface Sewage Disposal Facilities in Hamiltonban Township with Ordinance 2017-04 which will allow for risers approved by DEP and the Sewer Enforcement Officer. Seconded by Supervisor Deardorff. The motion carried unanimously.

Supervisor Deardorff motioned to purchase a new Mack truck for the Road Department with specifications at a cost of \$111,523 for the chaises through CoStars. The Mack is a better quality and the color will be red. Investigation of financing needs to be completed. Seconded by Vice Chairman Woerner. The motion carried unanimously.

Motion made by Supervisor Diller to advertise bids for a new Oil Furnace for the Township Office which will include the appropriate construction. Bids should be sent to Morris in Arendtsville, Shipley, Thomas, and Aero. Seconded by Vice Chairman Woerner. The motion carried unanimously.

Supervisor Deardorff motioned to advertise bids for road oil, stone and materials for road projects. Vice Chairman Woerner seconded. The motion carried unanimously.

Supervisor Dille motioned with a favorable 90 day employee evaluation, the standard 5% raise be given to Dana Stevens. Seconded by Supervisor Reamer. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her formal report for April prior to the meeting for the Board of Supervisors to review along with the April 2017 Financial Statements for all accounts. She stated that escrow funds for the SGI Subdivision plans were not returned as advised by the surveyor due to possible additional bills forthcoming. Vice Chairman Woerner motioned to approve all expenditures for the month of April and accept the Treasurer's Report. Supervisor Reamer seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her formal report prior to the meeting. She reported on her training through PA Training Hub-DCED. Vice-Chairman Woerner motioned to approve the Secretary's Report for the month of April. Supervisor Reamer seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Herr's April report was received by the Board in their Board packets prior to the meeting. Supervisor and Road Coordinator Deardorff gave an update on the activities of the road department; mowing along roads; cleaning signs; replacing signs in Zone One which is completed and came in under budget; working with Franklin Township this week. Vice-Chairman Woerner motioned to accept the Road Report. Supervisor Deardorff seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission minutes for April were distributed to the Board prior to the meeting. Supervisor Dille suggested Planning Commission Secretary David Peters record minutes for joint meetings. Dave was agreeable to this, and the Board thanked for his service.

Parks and Recreation Commission Report: Draft Parks and Recreation Commission minutes April 11, 2017 were distributed to the Board prior to the meeting. No action needed.

EMA Report: No report, no action.

Fire Company Reports: Chairman Gordon reported that Cashtown Fire Department delivered their report for April which shows a total of 33 calls year to date, 17 in April, with 3 in the Township.

Zoning Officer's Report and Code Enforcement Officer's Report: The Zoning Officer and Code Enforcement Officers reports for April were received by the Board prior to the meeting.

Supervisor Dille motioned to accept the Zoning Officer's and Code Enforcement Officer's report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Reamer reported that COG with Adams County will sponsor an Electronics Recycling event to be held September 9th from 10am to 2 pm. No report for ACATO.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): YATB held their April meeting in Adams County. ACTCC's next meeting is in June.

Pennsylvania State Police Report. No report. It was suggested that a meeting should be arranged to discuss coverage of the township and concerns of citizens. Possibly including the District Attorney to discuss issues.

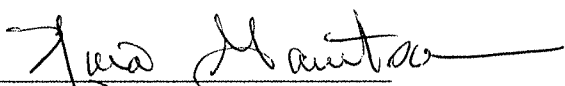
Special Notices: Chairman Gordon stated he and Supervisor Reamer attended meeting at Strawberry Hill regarding the fundraising and grant application for transferring 484 acres to Michaux State Forest. They are still in need of support for this project.

Annual report received from the Realtors Association and an update on West Nile Virus.


Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - May 9, 2017.
- Joint PC & Board of Supervisors Workshop - May 22, 2017
- Planning Commission - May 23, 2017.
- Board of Supervisors Workshop - May 25, 2017.
- Board of Supervisors - June 6, 2017.

Adjournment: At 8:30 PM Supervisor Reamer motioned to adjourn the meeting. Vice-Chairman Woerner seconded. The motion carried unanimously.



 Nina Garretson
 Secretary/Treasurer



 Robert L. Gordon
 Chairman

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