

Hamiltonban Township, Adams County, PA  
**Parks and Recreation Commission (PRC)**  
**Unofficial Minutes of Tuesday May 12, 2015**

**Call to Order: By Chairman Terry Scripture @ 7:00 PM**

**Attending:** Chairman Teresa Scripture, Dean Thomas, Fairfield Borough Liaison (arriving at 7:34 ) and Coleen Reamer, Board Liaison . There was NOT a quorum for official voting so Coleen volunteered to take unofficial minutes.

**Absent:** David Jones (vacation); Maggie Travis(work conflict) Lacy Hammett (Illness) and Autumn Arthur.

**Public:** John Messeder (Gettysburg Times); Robert Gordon, Supervisor

*Since this was the first time that Mr. Messeder has attended a meeting, the members took the time to orient him to the Community Park Plan and to the background surrounding our journey to this point of grant submissions for funding. We discussed our current Grant applications, future Grant applications and how the Commission intends to leverage these monies to construct the park. If this first round of grant applications are successful, the Township should receive notification of their approval by November of this year, 2015.*

**Approval of Agenda: N/A**

**Approval of Minutes from April 14, 2015:** Tabled until the June 9, 2015 meeting.

**Treasurer's Report:** No report. Terry inquired and Coleen confirmed that the KPI expense to upgrade the plan was paid.

**Public Comment:** None

**Old/New Business:**

- A. **Mission Statement:** Discussion was held and Dean submitted a Mission Statement for consideration. Terry will send this out to the rest of the commission for adoption at the June meeting.
- B. **Website posting:** The Township Secretary, Debby, has already placed several items on the site. A short narrative will be included as well as our list of Community Partners, Park Site Plan, Survey Results and the Public Meeting Presentation that was given at the Fairfield Fire Hall.
- C. **Hamiltonban Township Park:** Terry and Coleen gave the public and Dean a recap of their conversation with Knouse Foods and the group discussed several other Major contacts for the next round of grant applications.
  - Terry mentioned that she would be on vacation for the next meeting and will ask Vice Chairman Maggie Travis to Chair the meeting.
  - We also discussed the importance of the need to ensure a quorum over the next few months since this is the "grant season" and there are areas that need assistance from all.
  - The DCED Grant Application will be the main discussion at the June meeting with completion of its components due by June 30, 2015.
  - Terry will be attending the Board of Supervisors meeting on June 2, 2015 to discuss the DCED application process and resolution.
  - Also discussed was the DCED budget process. Coleen will contact our Representative for clarification.

The meeting ended at 8:05 PM

*Unofficial minutes respectfully submitted by Coleen Reamer*