

Hamiltonban Township, Adams County, PA  
**Parks and Recreation Commission (PRC)**  
**Minutes of Tuesday January 6, 2015**

**REORGANIZATION:**

**Call to Order: By Chairman Dave Jones at 7:10 PM**

**Attending: David Jones, Chairman, Treasurer Teresa Scripture, Member Maggie Travis, Dean Thomas, Fairfield Borough Liaison and Coleen Reamer (minute recorder). Member Lacy Hammett, Member Autumn Arthur, were not in attendance. There was a quorum for official voting.**

**Public: Robert Gordon, Supervisor**

Election of Officers:

Motion to appoint ***Terry Scripture as Chairman*** by Maggie Travis, Second by David Jones. Motion passed.

Motion to appoint ***Maggie Travis as Vice Chairman*** by Terry Scripture, Second by David Jones. Motion passed.

Motion to appoint ***Autumn Arthur as Secretary*** by Terry Scripture, Second by Maggie Travis. Motion passed.

Motion to appoint ***David Jones as Treasurer*** by Terry Scripture, Second by Maggie Travis. Motion passed.

Motion to adjourn the Reorganization meeting by Terry Scripture, Second by David Jones. Motion passed at **7:14 PM.**

**REGULAR MEETING:**

**Call to Order: By Chairman Terry Scripture at 7:14 PM**

**Approval of Agenda:** Under Old/New Business Terry added (B) Discussion on Community Donation List and (C) Discussion on Grants with other items to be renumbered to (D) and (E).

**Approval of Minutes from November 12, 2014:** Dave Motioned for approval, Second by Maggie. Motion Approved.

**Treasurer's Report:** New balance forwarded from 2014 year end: \$1,608.50 which does not include the Capital Reserve fund for Recreation that currently stands at \$20,000.00. Terry requested that the Commission Secretary show the Capital Reserve balance on all future agendas.

**Public Comment:** Mr. Gordon remained for the regular meeting. He did not have any Public Comment other than to commend the commission on their work, especially, over the past two years.

**Old/New Business:**

- A. **Hamiltonban Township Park:** Discussion was held concerning the application to DCNR and inquiry to County about the County Green Space Grant Program status.
- B. **Community Donations:** Discussion on who would contact the major contributors for appointments:
  - Maggie** – Knouse Foods      **Lacy** – SGI
  - Coleen** – Lions Club      **Terry** – Boyers Nursery
  - Wellspan** – Dean
  - Master Gardeners in the area** – contact Mary Ann Ryan

**The Commission will begin a “Donate a Memorial Tree Program” for the Park.** Terry will use the designated Street TreeScape list proposed by the Township and contact Boyer’s Nursery for special pricing to design the Program targeted to residents and businesses of the area for donation.

- C. **Grants:** Coleen was asked to contact the DCNR Rep for a day and time to meet with members  
Coleen was asked to also contact County about their Grant Program application date.
- D. **Fairfield Official Map:** The connections of the Fairfield Map with Hamiltonban seem to be consistent with that of the HBT OM, therefore the Commission commends and thanks Fairfield Borough for its efforts and has no additional input. The Commission assigned representation at the FF Hearing.
- E. **Commission Official Name:** To remain consistent with the Ordinance establishing the Commission, the motion was made to change all references and Bylaws naming the Commission from the Recreation and Parks Commission to its name by Ordinance, Parks and Recreation Commission, and to be addressed as so from here forward. ***Motion by David Jones, Second by Maggie Travis. Motion passed.***

***Meeting was Adjourned at 8:00PM.*** Motion by Dave, Second by Maggie. Motion passed.

*Respectfully Submitted, Coleen Reamer, recorder*