

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
July 7, 2026

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on July 7, 2026 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements: None

Approval of Agenda: A motion to approve the agenda as stated was made by Supervisor Woerner, Second by Supervisor Spence. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Supervisor Woerner, Supervisor Spence, Supervisor Kalathas and Supervisor Picarelli all in attendance.

Public Comment: None

Approval of Minutes: Motion to approve the minutes of June 2, 2026 made by Supervisor Woerner, second by Supervisor Kalathas. Motion passed unanimously.

Also Attending: Secretary Noel, Solicitor Battersby & Roadmaster Herr.

Solicitors Report:

Solicitor Battersby stated that in regard to the Petrus Land Development Plan review that the Fire Department needed to receive a copy of the plan so that they can be on the official record and make recommendations. The secretary stated she had recently provided them with a copy. In addition, solicitor Battersby stated that he received an email from Supervisor Spence with some concerns over said plan so the solicitor asked if he wanted to discuss that now. Supervisor Spence was bringing attention to the township accessory structure ordinance which is causing issue with them building their prayer huts. After much conversation solicitor Battersby stated that these would not be considered accessory structures as there is not a primary structure its just open land. Chairman Deardorff stated this is not a public place it is private for just them to use for prayer. Solicitor Battersby suggested we send this issue to the planning commission for their input.

A motion was made by Supervisor Woerner to accept the solicitors report. Second by Supervisor Spence. Motion passed unanimously.

Old/New Business:

- Accessory Structures being built before a primary dwelling is built was discussed and what could be done to ensure that they are not lived in instead of building the primary dwelling.

- Religious Exemption for Land Development was discussed and sent to the small committee for review.
- Petrus Escrow amount was discussed and decided to be \$25,000. A motion was made by Supervisor Deardorff to approve the \$25,000 requested Escrow. Second by Supervisor Spence. Motion passed unanimously.
- Water Sewer Letters to Sites-Bittinger & Brecken's Hollow were reviewed.

Roadmaster's Report:

- Road Report- The Roadmaster provided the Supervisors with his monthly road report for
- Dirt & Gravel Road grants were discussed and determined that the township qualifies for 3 different grants on 3 different projects. The Roadmaster asked for approval to apply for these grants. A motion was made by Supervisor Woerner to apply for all 3 grants. Second by Supervisor Spence. Motion passed unanimously.

A motion was made to approve the Roadmasters report by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial reports were provided to the board for review
- Sites -Bittinger paid their fees for legal correspondence.
- Blue Ridge paid the majority of their fees with the remainder being sent this week.
- Bancroft Medical Reimbursement following personnel policy. The personnel policy states that employees be reimbursed for any medical expenses paid up to the amount of their deductible. Employee Bancroft has submitted proof of such for which the secretary has copies of and is seeking reimbursement in the amount of \$4,000.

A motion was made by Supervisor Woerner to reimburse Mr. Bancroft \$4,000 for medical expenses. Second by Supervisor Picarelli. Motion passed unanimously.

A motion to approve the secretary's report made by Supervisor Woerner. Second by Supervisor Picarelli. Motion passed unanimously.

Planning Commission Items:

- Keller Engineers Petrus review was received.
- PC meeting for 6/23/2026 was cancelled due to inactivity.

Code Officer: Code enforcement report was provided to the Board for their review.

Zoning/Building/UCC (PMCA): Billing& Activity Review was provided to the board.

Parks and Recreation: With the Park having live music in the summer months, it was recommended by Chairman Deardorff that we supply the labor for free if they supply the material to build a stage platform. A motion was made by Supervisor Deardorff to approve supplying the labor. Second by Supervisor Picarelli. Motion passed unanimously.

FREMA: None

Fire Company Reports:

The secretary read all of the fire company reports received for the month of June 2026.

ACCOG and ACATO: None

YATB: Reports provided to the board.

PA State Police: Review of activity was provided to the supervisors.

Discussion Items:

Special Notices:

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks & Recreation Meeting- July 14, 2026
Planning Commission Meeting – July 28, 2026
Board of Supervisors- August 6, 2026

A motion to adjourn the meeting at 8:37 pm made by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary