

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
July 1, 2025

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on July 1, 2025 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements: None

Approval of Agenda: A motion to approve the agenda as stated was made by Supervisor Woerner, Second by Supervisor Spence. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Supervisor Reamer, Supervisor Woerner & Supervisor Spence in attendance. Supervisor Picarelli was absent.

Public Comment: None

Approval of Minutes: Motion to approve the minutes of June 3, 2025 made by Supervisor Woerner, second by Supervisor Reamer. Motion passed unanimously.

Also Attending: Solicitor Battersby was in attendance.

Solicitors Report:

Solicitor Battersby made a recommendation that for a motion on the record that Blue Ridge Sportsman's Association application has been denied as it was incomplete after all of the extensions that were previously given and notification was sent to them by certified mail. Supervisor Woerner made a formal motion to deny the Blue Ridge Sportsman's application as they did not comply. Second by Supervisor Spence. Motion passed unanimously.

Pennsylvania Municipal Retirement Solutions Police pension account was discussed by solicitor Battersby stating that you have to be vested for ten years. It was determined by Supervisor Reamer that the only Police officer that was vested did her draw and is now deceased. Supervisor Reamer stated that she has a call into PMRS about dissolving that account as the township does not have a police department anymore. She stated that she was unsure of the legality on a state level in order to do that. A discussion was had and determined that the township would probably never have another police department as it is too expensive and that dissolving this account would be in the best interest of the township.

A motion was made by Supervisor Reamer to pursue dissolving the police pension if we are able. Second by Supervisor Woerner. Motion passed unanimously.

The secretary asked the solicitor if he had any recommendations for Zoning Solicitors as the fees we are currently paying are pretty high. He made a few recommendations but for the most part there doesn't seem to be a local firm that is qualified.

Supervisor Woerner made a motion to accept the Solicitors report. Second by Supervisor Spence. Motion passed unanimously.

Old/New Business:

Bid Opening for Seal Coating was executed at noon on July 1, 2025 as advertised. In attendance was Supervisor Reamer, Roadmaster Herr, Secretary Noel & Office Assistant Laverne McDannell.

The first bid was read aloud by the secretary which was Midland Asphalt- for the amount requested of 71,000 square yards their total bid was \$124,250.00 @1.750 for the unit price. The second bid was read aloud by the secretary as well which was Russell Standard- for the amount requested of 71,000 square yards their total bid was \$104,370.00 @1.470 for the unit price. A motion was made by Supervisor Reamer to accept the bid from Russell Standard. Second by Supervisor Woerner. Motion passed unanimously.

Resolution 2025-06 Disposal and Management of Municipal Records. A motion was made to approve Resolution 2025-06 for disposal and management of Municipal Records by Supervisor Woerner. Second by Supervisor Reamer. Motion passed unanimously.

Petrus Zoning Map change being edited by ACOPD to show new property lines from the Petrus subdivision. Supervisor Reamer gave some clarity to the board in regard to the zoning district change and what it would mean.

Roadmaster's Report:

The Road report was provided to the board in his absence.

The secretary wanted to let the board know that the Roadmaster had applied for 2 dirt & gravel grants for road repairs and was approved for both. The first one is Knox Road for which he will be receiving up to \$106,648.00 and the second is Mount Hope Road for which he will be receiving \$25,421.48. Supervisor Reamer said 6 years ago she started doing the grants and now the Roadmaster has taken them over without assistance and doing a great job.

A motion was made to approve the Roadmasters report by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial Reports were provided to the Board for their review
- 2024 Audit due to be completed by July or August.
- Linoleum for kitchen at office. The board decided to allow a contractor to replace the linoleum and get rid of the sink in the kitchen at a price of \$1000 or less. A motion was made by Supervisor Deardorff to move ahead with getting a written estimate for the project and as long as it is under \$1,000 go ahead and get it completed. Second by Supervisor Spence. Motion passed unanimously.
- Letter sent to resident at 2230 Cold Springs Road about expired driveway permit.

A motion to approve the secretary's report made by Chairman Woerner. Second by Supervisor Reamer. Motion passed unanimously.

Planning Commission Items:

Blue Ridge Sportsman's Denial was handled under the Solicitors Report.

Code Officer: June Report was supplied to the Board for review.

Zoning/Building/UCC (PMCA): Have not received the current bill yet.

Parks and Recreation: September 14th will be the Township Picnic and everyone should bring a covered dish. Music in the park is going well with lots of attendees; they have been getting fencing estimates for the dog park. A sign has been posted at the park with a QR code for donations for the dog park. Robert Gordon's family is donating a memorial tree and bench to the park. There are also 2 other memorial trees going in and the plaques for them have been ordered. The park is still interested in the addition acreage from New Enterprise not to develop but to keep a buffer area for the park.

FREMA: Frema meeting was cancelled so no report.

Fire Company Reports: Buchanan Valley FD had 27 responses for May 2025 Cashtown had 1 call in Hamiltonban for May 2025, Fairfield FD reported 4 calls in Hamiltonban for the month of April 2025, Fountaindale reported 3 calls in Hamiltonban for the month of May 2025.

ACCOG and ACATO Secretaries Luncheon July 30th and Supervisor Reamer, Secretary Noel will be attending.

YATB: No report

PA State Police: Calls executed in Hamiltonban Township in the month of May 2025 were read by the secretary as follows:

- 1- Patrol Check, 3-Road Hazard Animal Debris, 2- calls cancelled by complainant, -- Vehicle Repossession, 2- See Officer, 1- Local Police assist, 1- Tres-passing, 1- Noise Disturbance, 1- Motor Vehicle Accident/ no injuries, 1- Lost/Found Animal, 3*- Thefts, 1- DUI w/ possession, 2- Domestic Security Check/School, 1- False Alarm, 3- Disabled Motorists, 1- Harassment, 1- Refer to another Agency.

Discussion Items:**Special Notices:**

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks & Recreation Meeting- June 10, 2025
Planning Commission Meeting – June 24, 2025
Board of Supervisors Meeting- July 1, 2025

Motion to adjourn the meeting at 7:55pm by Supervisor Woerner. Second by Supervisor Deardorff. Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary