

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

Via platform Startmeeting.com

October 6, 2020

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman J. Edward Deardorff, Douglas Woerner, Coleen Reamer, Robert L. Gordon, and David B. Martin.

Staff and Consultants Present: Solicitor Matthew Battersby, Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson

Public Present: David Martin, Dennis Abplanalp, Donna DeWitt, Terry DeWitt. Via Startmeeting Ken Scott of Beyond All boundaries, Richard Fulton, Cliff Frost, Clyde McClain. Betsy Bucher joined at 7:12 PM.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

Oath of Office: Chairman Deardorff swore in Special Fire Police Officers for Fountaindale Fire Department Dennis Long Abplanalp and Donna Marie DeWitt. The DeWitt's and Mr. Abplanalp left at 7:11 PM.

Public Comment: Betsy Bucher, 39 Carrolls Tract Rd, was here regarding letter received from Solicitor regarding her sump pump. She stated she was only here to represent herself and no other property owners. She asked several questions. One, is the sump pump discharge on an owner's property no longer acceptable? Two, if and when did the ordinance change? Three, could her property be covered under grandfather's clause? She explained her home was built in 1948 by Fairfield Shoe Company, and was purchased by she and her husband in 1957. She has lived there for 63 years with no drainage problems. She did speak with the Township Engineer who said the water creates a safety issue especially in the winter for the Township and the Church. She asked if the Township and Church had any culpability, and what steps the Township will take to correct, and what happens if she does not comply by December 1st. She wanted to know how much water her sump pump and others were providing, as well as the township building. Supervisor Reamer explained that they do not know how much each property owner is responsible for but the water discharge has to stop. Chairman Deardorff suggested to her to have a pit dug to keep water on property. Solicitor Battersby stated if an effort is made to correct the sump pump issues, the Township could give extension. She stated she will have to consider her options. Betsy left the meeting at 7:27 PM.

Approval of the Minutes: Vice Chairman Woerner motioned to approve September 15, 2020 Board of Supervisors Budget Workshop Meeting and September 15, 2020 Board of Supervisors Regular Meeting. Supervisor Reamer seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby reported he has authorized Ken Scott, with Beyond All Boundaries regarding sewer line at 31 Carrolls Tract Road. He stated the ISP (Specialty Granules) Tax Assessment has been resolved and that he is awaiting the final paperwork for signatures to complete.

Supervisor Gordon motioned to accept the Solicitors Report. Vice-Chairman Woerner seconded. The motion carried unanimously. Solicitor left the meeting at 7:31 PM.

Road Report: Roadmaster Herr's report received by the Board in their packets prior to the meeting. Roadmaster Herr stated line painting is completed. He said he met with Adams Electric representative regarding the project on Moritz Road to move poles.

Supervisor Gordon motioned to approve rental of chipper and lift for 30 days at a cost of \$4,245.00 for 30 days. Vice-chairman Woerner seconded. The motion carried unanimously.

Discussion on flagger assistance, which Roadmaster said he needs for Cold Springs Road. He said former employee is Clarence Oyler is available. Supervisor Martin suggested that to bring back would take time, due to physical requirements, and asked if someone from another municipality could help. Roadmaster said volunteer Lee Baker, Jr. will be available for two weeks. Supervisor Martin could help when free. Chairman stated to use volunteer where most needed. Board consensus agreed.

Chairman Deardorff motion to approve the purchase of delineators at an approximate cost of \$1,000.00 for 2 boxes. Supervisor Reamer seconded. The motion carried unanimously.

Roadmaster Herr stated they will be working on trimming trees. Board approved Roadmasters Report by general consensus.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets. Supervisor Gordon motioned to accept the Treasurers Report, approve all expenditures for the month, and approve the transfer from PLGIT to ACNB. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the renewal of Capitol Blue Health Insurance at a cost of \$5,753.95 per month for 7 people, which includes health, vision and dental to begin on December 1, 2020. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the distribution of Volunteer Fire Relief Funds \$16,716.31 for distribution at 50% for Fairfield, 30% for Fountaindale, 10% each for South Mountain and Cashtown Fire Companies. Vice-chairman Woerner seconded. The motion carried unanimously.

Secretary/Treasurer Garretson reported that the Township received \$4,274.34 in Pension Funds which must be distributed in 30 days. She has placed calls to PMRS who is third party administrator. Board tabled until next meeting.

Secretary's Report: Secretary Garretson submitted her report to the Board of Supervisors in their packets prior to the meeting. Supervisor Gordon motioned to approve Secretary's Report. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the Solicitor to send letters to property owners in District II who have not complied with Ordinance 2016-02 for septic pumping and inspection. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the DEP Planning Module for 521 Moritz Road – Higgs. Supervisor Reamer explained this is for sand mound to replace current septic system. Secretary read statement from Township Engineer which stated, “the property is in the Land Conservation (LC) zone. An Accessory Dwelling unit (ADU) is allowed by special exemption, so they will need to go to the Zoning Hearing Board to get their zoning permit. Their plan must comply with ZO Section 1801.B which limits the ADU to 1,000 sq ft. Three bedrooms might exceed this. Occupancy of the ADU is also limited to family or a caregiver (in ZO Section 201- Definitions).” Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve the excusal request for septic pumping and inspection for the current cycle for 100 Greylock Lane - Howard, as the property does not have septic or water. Chairman Deardorff seconded. The motion carried unanimously.

Old/New Business:

Chairman Deardorff thanked Board members for continued team work.

Supervisor Reamer motioned to send letter to Fair Shake regarding their request for support letter for Friends of Toms Creek. She said many conversations were held with Specialty Granules, Inc, who has complied with all requests by the Township, and we do not feel the Board should support or deny any outside requests. Supervisor Gordon seconded. The motion carried unanimously.

Board received all employee reviews for evaluation. Roadmaster did not complete another review since 90-day review done for Randy Pritt in September.

Review of Employee Cell Phone Policy tabled until next meeting, to allow Solicitor to supply verbiage. Supervisor Martin suggested all Township cell phones service should end by January 1, 2021. Supervisor Gordon motioned to rescind \$100 monthly reimbursement to Roadmaster for use of his personal cell phone effective immediately. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to allow Halloween Trick or Treat night October 31, 2020 from 6pm to 8pm, based on PA Department of Health and CDC guidelines. Supervisor Gordon seconded. The motion carried unanimously.

Planning Commission Report: Supervisor Gordon motioned to approve the recommendations of the Planning Commission for 15 Zoo Road – Clyde McClain with conditions of Wm. F. Hill and Adams County Office of Planning and Development review letters. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve recommendations of the Planning Commission for 45 Wildlife Lane – Daniel and Shirley Scott, to prepare consolidation deed for Lot 1 and Lot 2, for review by Township Solicitor, to have recorded with receipt and deep copy provided to the Township. Vice-Chairman Woerner seconded. The motion carried unanimously.

Brief discussion on 1661 Cold Springs Rd – Kalathas, which included driveway and stormwater issues.

Zoning Officer’s Report and Code Enforcement Officer’s Report: Reports received by the Board prior to the meeting, which showed seven permits issued (5 building, 2 zoning). Brief discussion on 60 Corsa Lane which Zoning Officer and Adams County Conservation District have inspected.

Supervisor Gordon motioned to approve Zoning Officer’s and Code Officer’s reports. Vice-Chairman Woerner seconded. The motion carried unanimously.

Joint Parks and Recreation Commission (JPRC) Report: Supervisor Gordon reported that Tuesday night will be a work night as they prepare to plant trees purchased for park October 24, with rain date October 31. He said the Music at the Park is finished for the year, the Lions Club met at the Park, and a \$25,000 grant for Adams County Greenspace has been submitted.

FREMA/EMA Report: Supervisor Martin stated next meeting. October 19, 2020.

Fire Company Reports: Supervisor Gordon said Cashtown Fire Company reported 19 calls with 1 in Hamiltonban Township. Fountaindale reported 12 calls. Board discussed request from Cashtown Fire Company for three-year commitment, and Board consensus they will consider annually.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon reported COG did meet. Secretary Garretson reported ACATO held Secretary's event, which included discussion on Federal Motor Carrier Safety Administration (FMCSA), minutes, budgets, payroll, and had representatives Susan Smith, Mt. Joy and Reading Township Solicitor and PSATS Melissa Morgan.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Gordon stated the last meeting did have a quorum, and said Al Timko did presentation.

Pennsylvania State Police Report. Supervisor Gordon said the August report showed 84 calls, most were school checks.

Special Notices: October 17, 2020 E-Waste Event at Fairfield Fire Department hosted by Fairfield Borough. October 24, 2020 Tree Planting at Hamiltonban Community Park.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission – October 13, 2020
- Board of Supervisors Budget Workshop – October 20, 2020 at 6:00 PM
- Board of Supervisors Meeting – October 20, 2020
- Planning Commission – October 27, 2020
- Board of Supervisors Budget Workshop – November 4, 2020 at 6:00 PM
- Board of Supervisors Meeting – November 4, 2020.

Adjournment: Supervisor Martin motioned to adjourn at 8:34 PM. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman