

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

June 3, 2014

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, Douglas Woerner, and LuAnn Dille. J. Edward Deardorff was excused from the meeting. There was a quorum.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., and EMA Coordinator Don Wills, Jr.

Public: Jim Izer, Jim Watson, Henry Heiser, Esq., and Rick Fulton of the *Emmitsburg News Journal*.

Approval of the Agenda: The Board unanimously approved the agenda.

Public Comment: None.

Approval of the Minutes: Vice-chairman Reamer motioned to approve the May 6, 2014 Board of Supervisors Meeting Minutes and the May 29, 2014 Board of Supervisors Workshop Meeting Minutes. Supervisor Woerner seconded. The motion carried unanimously. Bid amounts will be added to the May 6th minutes.

Solicitor's Report: Solicitor Battersby presented his formal report at the meeting. Vice-chairman Reamer motioned to move forward with the PennDOT Multimodal Fund Discretionary Grant application and approve Resolution 2014-14: Authorized Official Resolution, and to move forward with the DCED Multimodal Transportation Fund Grant application and approve Resolution 2014-15: Authorized Official Resolution. Supervisor Woerner seconded. The motion carried unanimously. If granted, funds will be used by Dave Sites, developer, for traffic realignment improvements at the Route 116 and Iron Springs Road intersection, the future site of Iron Springs Plaza. Mr. Sites will put up collateral to satisfy the grant match of thirty percent. There will be no liability to the Township and no taxpayer money will be used. Supervisor Woerner motioned to accept the Solicitor's Report. Supervisor Dille seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:12 PM.

New Business: Chairman Gordon motioned to release the remaining escrow funds of \$5,847.26 to Liberty Worship Center. Supervisor Woerner seconded. The motion carried unanimously. To satisfy the recorded plans, twenty-eight Leyland Cypress trees were planted. This plan is now finalized.

Supervisor Woerner motioned to approve Resolution 2014-13: To close out the Joint Comprehensive Plan Project. Vice-chairman Reamer seconded. The motion carried unanimously. This resolution is required to close out the grant agreement with DCNR for the Southwest Adams County Joint Comprehensive Plan, it does not adopt the Joint Comprehensive Plan.

Vice-chairman Reamer motioned to award the bid for the Sour Mash Trail and Thunder Trail road project to Hammaker East, LTD. Supervisor Woerner seconded. The motion carried unanimously. Hammaker East, LTD who was the only bidder, bid \$77.95 per ton for 425 tons of bituminous scratch course, FB-3 modified, and \$75.86 per ton for 850 tons of bituminous wearing course, FB-3 modified.

Supervisor Woerner motioned to award the bid for the Gum Springs Road Bridge Project to Lobar Associates, Inc. and to have Chairman Gordon execute any needed bid documents. Supervisor Dille seconded. The motion carried unanimously. Bids were received from Lobar Associates, Inc. for \$67,695 and from Keystruct Construction, Inc. for \$80,450.

Chairman Gordon motioned to write a letter to PennDOT requesting to eliminate the passing lane on Carrolls Tract Road and on Route 116 for safety reasons. Supervisor Woerner seconded. Vice-chairman Reamer requested that the motion be separated out. The motion was withdrawn. Supervisor Woerner motioned to write a letter to PennDOT asking to eliminate the passing zone on Carrolls Tract Road for safety reasons. Supervisor Dille seconded. The motion carried. Vice-chairman Reamer voted against the motion. Supervisor Woerner motioned to write a letter to PennDOT asking to eliminate the passing zone on Route 116 for safety reasons. Supervisor Dille seconded. The motion carried unanimously.

Chairman Gordon motioned to move forward with an ARLE Grant Application and to have Chairman Gordon execute any grant documents needed. Supervisor Woerner seconded. The motion carried unanimously. This grant may possibly be used for guide rails on Cold Springs Road.

Chairman Gordon motioned to accept with regret Dave Mickley's resignation from the Road Department. Supervisor Woerner seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the May 2014 Check Detail Report. The Board reviewed the May Financial Statements. Supervisor Woerner motioned to approve all expenditures for the month of May and accept the Treasurer's Report. Supervisor Dille seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. It was noted that the Adams County Emergency Tower Land Development Plan has been recorded at the courthouse and is finalized as far as the Township is concerned. Supervisor Woerner motioned to accept the Secretary's Report. Supervisor Dille seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. There was a question regarding the length and degree of Jim Eyler's medical restrictions which resulted into a discussion regarding the what to do with the two employees that were hired to fill in while Jim Eyler was on medical leave. The Board asked Roadmaster Harbaugh to come to the June Workshop with recommendations for new terms and conditions, if needed, for the part-time road crew. Supervisor Woerner motioned to accept the Road Report. Supervisor Dille seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. He added that the muffin monster has been fixed and is working properly. Vice-chairman Reamer motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission minutes were distributed to the Board prior to the meeting. Chairman Gordon motioned to appoint Dave Peters to the Planning Commission. Vice-chairman Reamer seconded. The motion carried unanimously. His term will end December 2015.

Recreation and Parks Commission (RPC) Report: There was no meeting in May. The RPC and the Board will have a joint meeting on July 9th so that the Commission may present to the Board the projects they are currently working on.

EMA Report: EMA Coordinator Wills stated that EMA Deputy Ginn responded to a hazmat incident in Greenstone that involved a blown hydraulic line on a Gradall that was loading a rail car for the CSX railroad. Supervisor Woerner motioned to accept the EMA Report. Supervisor Dille seconded. The motion carried unanimously.

Fire Company Reports: Chairman Gordon went over the May activity reports that were submitted by the Cashtown Community Fire Department, and South Mountain Fire and Ambulance Department. Each department responded to one call in the Township.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of May prior to the meeting. There were no permits issued in the month of May. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Dille seconded. The motion carried unanimously.

Code Enforcement Officer's Report: No formal report was submitted for the meeting. Mr. Gardiner communicates with the Board via regular emails.

Special Notices: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - June 11, 2014
- Planning Commission - June 24, 2014
- Board of Supervisors Workshop - June 26, 2014
- Board of Supervisors - July 1, 2014

Old Business: There was a discussion regarding the status of the Adams County Emergency Radio System narrow banding project.

Adjournment: At 8:11 PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Dille seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman