

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320

**Board of Supervisors Regular Meeting**  
February 20, 2024 AGENDA

*Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.*

1. **Call to Order.**

**Announcements:** *An Executive Board meeting was held 6:00 PM – 8:00 PM on February 13, 2024 and on February 20, for the purpose of conducting interviews for open positions within the Township and also from 6:45PM-7:00 PM for legal consultation with the solicitor.*

2. **Agenda Approval.**

3. **Public Comment. (Agenda items only)** Citizens may individually address the Board of Supervisors for a maximum of five minutes during this thirty-minute period. Prior to addressing the Supervisors, please state your name, address, and, if applicable, the organization that you represent. Please refer to Resolution 2018-08: Hamiltonban Township Public Comment Policy.
1. **Lee Royer** – referencing the Blue Ridge Sportsman’s Campsites

4. **Approval of Minutes: February 6, 2024**

5. **Solicitor’s Report:**

- a. Kalathas Driveway - Letter dated February 8, 2024 by Solicitor Battersby and Letter dated February 8, 2024 by Keller Engineers.
- b. Sportsman’s Association - SEO Report

6. **Old/New Business.**

- a. 184 Keller Engineer’s report Tunnel Lane (Private or Township issue?)

7. **Roadmaster’s Report.**

- a. 2023 MACK
- b. Snow report
- c. Shop heaters- auto resets pricing
- d. Salt order
- e. grader
- f. building update/fuel station

8. **Secretary’s Report/Treasurer’s Report.** Secretary/Treasurer report was received by the Board in their Board packets prior to the meeting.

- a. Hire and Appoint Secretary/ Treasurer Lynda Noel with a stating date of February 23, 2024 at a rate of \$21.00/ hour not to exceed 40 hours per week.
- b. *Reiterate accounts signing privileges to add Mrs. Lynda Noel to the following: Coleen Reamer, Douglas Woerner, Jay Edward Deardorff, Edward Spence Jr., and Ryan Picarelli. Remove Mrs. Garretson.*
- c. Cermak – Computer system
- d. Workers Compensation Audit completed 02/14/2024

9. **Planning Commission Items:**

- a. **ZHB Fine Line Trim February 22, 2024**
- b. There are no current recommendations from the Commission.

c. Board request for 120 extension from JMJ Monastery

10. **Code Officer:**  
Report

11. **Zoning/Building/UCC (PMCA):**

12. **Parks and Recreation:**

13. **FREMA: February 19, 2024 meeting**

14. **Fire Company Reports**

15. **Adams County Council of Governments and Adams County Association of Township Officials**

17. **York Adams Tax Bureau and Adams County Tax Collection Committee Reports**

18. **PA State Police Report**

19. **Discussion Items.**

20. **Special Notices.**

21. **Public Comment.**

22. **Township Meeting Dates.** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Zoning Hearing Board – February 22, 2024

Planning Commission – February 27, 2024

Board of Supervisors Meeting – March 6, 2024

Parks & Recreation Commission – March 12, 2024

Board of Supervisors Meeting – March 19, 2024

23. **Adjourn.**