

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday, May 10, 2022**

**Regular Meeting:**

**1. Call to Order:** 7:00PM run by John Strahler

Attending in Person: John Strahler; Commission President, Rob Olyphant; Commission Treasurer, Dean Thomas; Commission member, Coleen Reamer; Twp Supervisor and Park Liaison

Attending by Phone: Terry Scripture; Commission Vice-President, Nina Garretson; Twp Secretary, Matt Inskip; Commission Secretary

**2. Approval of Agenda:** 1<sup>st</sup> Terry, 2<sup>nd</sup> Dean Motioned passed

**3. Approval of Minutes from April 12, 2022:** 1<sup>st</sup> Terry 2<sup>nd</sup> Dean Motion passed

**4. Public Comment:** No comment

**5. Treasurer's Report:** Parks & Recreation General Fund balance was \$25,945.61 as of 4/30/2022. Jeremy Kane; rental/\$50.00 and donation from Kite Day of \$15.00.

**6. Old Business:**

A. ***Gordian/Clark Contractors quote:*** The contractor is to be present at the meeting on May 20<sup>th</sup>. Park to gain clarification on costs. Coleen is looking into prefab pavilion and shade structures versus stick building at the contractors price. Looking into different ways to save money.

B. ***Grants Updates:*** Most conditional on Gordian/Clark. The Park was not able to match the Adams County Greenspace grant. Formal letter to address lack of funding for \$25,000.00 would allow us to reapply in the future.

C. ***Music in the Park:*** All set up per Rob. First date is June 19<sup>th</sup>, which is Father's Day, featuring Cumberland Shakedown. There will be a 45 minute set followed by a break during which ice cream cones will be passed out followed up by another 45 minute set.

D. ***Work Day:*** The following items are to be addressed. Expand the mulch area and mulch around the trees. Battersby tree died, discussion of replacing. Gettysburg Green Gathering offered to donate mulch and a deep feeding fertilizer. Stain or seal the new bridge. John suggested picking a date for work day, a morning. Terry proposed Tuesday, May 17<sup>th</sup> at 5pm. Matt to get sand.

**7. New Business:**

A. ***Supervisors, Council and Commission Family Event:*** Coleen stated that the Board of Supervisors is interested in the Park hosting a gathering for the members of the Board of Supervisors, Fairfield Council and Planning Commission. Possibly a picnic before Music in the Park on the third Sunday of August. Bring a dish, start around 3pm-4pm. Coleen to get back to supervisors. Details to be solidified.

**8. "Good For the Cause":** One survey was turned in from Kara Ferraro. She stated interest in volunteering or becoming a park commission member. John to invite her to the meetings, ect. Kite Day received good coverage in the newspaper.

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Rd at the local prevailing time of 7:00 PM unless otherwise noted. Due to limited seating the meeting will also be held via platform Startmeeting.com. Cancellations are posted at the Township office. Meeting date or changes in the schedule are advertised in local paper.

\* Board of Supervisors Meeting- May 18, 2022

\* Planning Commission- May 24, 2022

\* Board of Supervisors Meeting- June 7, 2022

\* Parks and Recreation Commission- June 14, 2022

**Adjourn Time:** 7:54PM 1<sup>st</sup> Rob, 2<sup>nd</sup> Terry Motion passed

Submitted by: Matthew Inskip