

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
May 7, 2024

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on May 7, 2024 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements: None

Approval of Agenda: Motion to approve the agenda as stated by Supervisor Deardorff. Second by Supervisor Reamer. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Vice Chairman Woerner, Supervisor Picarelli, Supervisor Reamer and Supervisor Spence all in attendance.

Public Comment: None/No Public in attendance

Approval of Minutes: Motion to approve the minutes of April 16, 2024 by Supervisor Woerner, second by Supervisor Reamer. Motion passed unanimously.

Also Attending: Solicitor Battersby.

Solicitor's Report:

- Discussion and review of the ordinance draft in regards to maintenance of fruit tree orchards and abandonment of orchards. Prior to the meeting all Supervisors were given a copy of the drafted ordinance which is a complaint-based ordinance. Recommendations were given to remove Article III section B and list an exemption for any orchard less than 2 acres in size. Solicitor Battersby will make changes to the draft and present it at the next meeting for further review.
- Solicitor Battersby had been in touch with Solicitor Harry Eastman from the Zoning Hearing Board in regards Blue Ridge Sportsman's Association. They recommend that Blue Ridge be sent back to a Zoning Hearing as they were not properly managed by the Zoning Officer previously. Solicitor Battersby said he would attend the Zoning Hearing and represent the Board of Supervisors to make sure everyone is current on the ordinances that apply to their project. The Board of Supervisors agreed and said this should have been done from the start.
- Fine Line Trim- Still waiting for report from Rob Thaeler with Adams County Planning and Development.
- Nina Garretson received her severance information and has agreed to the terms and signed the necessary document.

Bid openings: All Bids read aloud as follows:

Bid for **Heating Oil and Propane.** Mid-Atlantic Cooperative Solution Inc dba/ Aero Energy heating oil \$3.439. propane \$1.839 was tabled at the last meeting to find out if this was a fixed rate. It was determined by Rhonda at Aero Energy that yes in fact it is a fixed rate.

Motion to accept this bid by Aero Energy made by Supervisor Deardorff, Second by Supervisor Woerner. Motion passed unanimously

Bids for Cold Springs Road project: Bids were opened and read aloud.

AAA Paving & Excavating total bid \$40,097.00, Kinsley total bid \$35,355.00 & CE Williams total bid \$65,550.00.

Motion to accept the bid from Kinsley made by Supervisor Reamer, Second by Supervisor Woerner. Motion passed unanimously.

Roadmaster's Report:

- 2006 Peterbilt has been listed for \$60,000 with Auctions International with a \$30.00 fee. They came out and took all their own pictures and will have it listed until May 20th. It was decided that if they do not get the amount we are looking for than the Township will just keep the truck.
- Road projects: Working on Cold Springs Road as able as he is short of help. Has 5 more pipes to do at this time.
- The secretary placed an ad on Career Link for a laborer/ equipment operator. A lot of municipalities are currently looking for help as well.
- Spoke to Dom Picarelli and he said to give Gil Picarelli a call and set up to have the two lots perk tested.
- Fueling station is being installed May 8th, they are shutting it down in the morning and should be down for about 2 days. Everyone who uses the system has been notified that it will be down.
- A/C units need their spring service. We usually get Thomas do to them as they do A/C & Propane systems.
- A letter was sent to Kellett in regards to the septic tank disposal and were given until May 22, 2024 to remove, crush and compact. As of this date we have had no reply.
- Continuing to mow and get things cut back but as soon as things get done it grows back up again. Trying to stay on top of it.

Motion to approve the Roadmasters report and all recommendations made by Supervisor Woerner, Second by Supervisor Picarelli. Motion passed unanimously.

Secretary/Treasurer Report:

- ❖ Financial Reports supplied to the Board for review.
- ❖ Electronic Sign for the Township office was discussed as we are still looking for the right one that is made in the USA. Will discuss findings at next meeting.
- ❖ Payroll alternatives were discussed in particular quick books payroll online. Fees are reasonable and it has automatic tax payments per payroll period. Looking into it further and will discuss at next meeting.
- ❖ New Fuel Master software was installed at the office and were waiting for the complete system install to clear out the Phoenix system of all records.

Motion to approve the Secretary / Treasurer report made by Supervisor Woerner, Second by Supervisor Spence. Motion passed unanimously.

Planning Commission Items:

- ❖ Joint PC & Supervisors Meeting on May 28, 2024.

Code Officer: Report at next meeting.

Zoning/Building/UCC (PMCA)

The Board of Supervisors suggested that we invite PMCA to the next meeting to go over the reporting that we need each month in order to stay abreast of activity in the Township.

Parks and Recreation: DCNR park Inspection for the grant has been rescheduled for July.

Fire Company Reports: Report at next meeting.

ACCOG and ACATO: None

PA State Police: Report at next meeting.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

- Parks and Recreation Commission May 14, 2024
- Board of Supervisors Meeting May 21, 2024
- Planning and Zoning Meeting with Board of Supervisors May 28, 2024
- Board of Supervisors Meeting – June 4, 2024

Motion to adjourn the meeting at 9PM by Supervisor Woerner. Second by Supervisor Reamer. Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary