

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

July 18, 2023

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Robert Gordon, Douglas Woerner, Ryan Picarelli and Coleen Reamer.

Staff/Consultants: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

Public: Ryan Dick, Chief South Mountain Volunteer Fire & Ambulance Department

Approval of the Agenda: Vice-Chairman Woerner motioned to approve the agenda. Supervisor Picarelli seconded. The motion carried unanimously.

Public Comment: None.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the June 6, 2023 Board of Supervisors Meeting minutes. Supervisor Picarelli seconded. The motion carried unanimously.

Solicitor's Report: Excused.

Old/New Business: Chief Ryan, of South Mountain Volunteer Fire & Ambulance Department requested the Board consider a donation to assist the fire company in converting a vehicle, Special Unit 16, to assist with technical rescue and wild fire unit. He explained that the fire company covers three townships, two in Franklin County, Guilford and Quincy Townships, and Hamiltonban Township in Adams County. He provided a list of items they need for the conversion and said that they have used grant funds and donations of labor and materials from others. The unit must be operating within the next nine months and must be in service for two years. After further discussion, Chairman Deardorff motioned to approve a \$25,000 donation over two years, with \$12,500 to be paid this year, and \$12,500 to be paid in early 2024. Supervisor Gordon seconded. The motion carried unanimously. He left the meeting at 7:22 PM.

Supervisor Gordon stated the monthly reports for Fountaindale Fire Company have been received through May 2023.

Chairman Deardorff reported that he attended Fairfield Fire Company Municipal meeting, along with Fairfield Borough and Carroll Valley Borough. He said Bingo will be reinstated in September after their August audit. He reported they have paid \$1.2 million for a 2,000-gallon tanker which will be delivered in 2027. They are looking to get a waiver to cross over the covered bridge on Jacks Mountain Road. He reported they are having an Outdoor Event on August 12, 2023 which is a fundraiser and provided further details. He said their June report showed 132 calls year to date, 18 calls in June with 3 in Township. He reported several members of the fire company board have resigned, and Gary Shorb is now the President.

Roadmasters Report: Roadmaster Herr said the 06 Peterbilt was in for inspection and said clutch is going bad. He hopes to have update at next meeting on new Mack truck. He reported the berms have been coated with road oil, the stop bars and railroad tracks have been painted, and the rest of line painting should be done next week.

Supervisor Gordon motioned the Roadmaster can purchase new street pads and a heating fan. Supervisor Reamer seconded. The motion carried unanimously.

Roadmaster Herr said the 2023 Paving Projects have been completed with the shoulder and berms. He said the grader box works well. They hope to start Mt. Hope Road soon. He and Supervisor Reamer are working on another Dirt & Gravel Grant, which if awarded will have one year to complete.

Vice-Chairman Woerner motioned to approve Roadmasters report. Supervisor Reamer seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson provided P&L financial report for general fund to the Board prior to the meeting. She stated as of June 15, 2023 the General Fund shows income of \$641,705.81 expenses of \$670,230.93, and net after transfers \$111,474.88. Secretary Garretson reported she received ACOPD approval for the zoning amendments and to hold hearings on August 1, 2023.

Vice-Chairman Woerner motioned to approve purchase of QuickBooks update to 2023 version at a cost of \$549.00. Supervisor Gordon seconded. The motion carried unanimously. Secretary Garretson reported that Intuit is stating the fees for updates will now be yearly.

Secretary Garretson presented Board with 90-day review of part-time office assistant. Supervisor Reamer said not to give 3% increase. Board consensus agreed. No further discussion.

Secretary Garretson reported she found webinar classes for Zoning Hearing Board through PMPEI and sent to all members with dates. She reported an alternate is still needed, and Gene Wiehagen reported he will be finished with his term at the end of 2023.

Secretary Garretson said Chairman Deardorff acknowledged the notification received from Upward Broadband that they intend to submit proposal to the Pennsylvania Broadband Authority. It is not an endorsement only acknowledgment of notification.

Discussion items: Roadmaster Herr reported that James Grinder came to the Township maintenance building to complain about excavator on Cold Springs Road. He was told that the complaint should be filed at the Township office, that the public was not permitted at the maintenance building, and that the language he was using was uncalled for. Chairman Deardorff said he followed up and the excavator had rubber tracts and was not damaging the Township road. Supervisor Reamer suggested a letter be sent by the Township Solicitor informing that he cannot be in restricted area on township property and degrading employees will not be tolerated. If this happens again, he is to be cited. Roadmaster Herr reported a Haines, another belligerent resident to employees to the Board.

Supervisor Reamer stated the sign for the Hamiltonban Community Park has been received and waiting on invoice, which should be around \$700. Chairman Deardorff motioned to pay for from the Township's General Fund line item for the Park. Supervisor Gordon seconded. The motion carried unanimously.

Special Notices: None.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission – July 25, 2023
- Board of Supervisors – Ordinance Hearing – August 1, 2023 6:30 PM
- Board of Supervisors – Ordinance Hearing – August 1, 2023 6:45 PM
- Board of Supervisors Regular Meeting – August 1, 2023
- Parks and Recreation Commission – August 8, 2023

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:00 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman